

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe
Town Hall on **Wednesday 21 June 2017** at **7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr P Coleman
 Cllr S Gallant (Vice-Chairman) Cllr Jon Garfield
 Cllr S Bloomfield Cllr T Green

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs D Frost (Deputy Town Clerk)

IN ATTENDANCE: Sgt. Peter Street, Suffolk Constabulary

96. PUBLIC QUESTIONS

There were none.

97. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr C Barham**, **Cllr M Jepson**,
Cllr S Wiles and **Cllr K Williams**.

98. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bloomfield Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr D Savage	103	Local Non-Pecuniary (as Trustee to OFCA & Music in Felixstowe)
Cllr Jon Garfield	103	Local Non-Pecuniary (as Chairman of Orwell & District Scouts)

99. REQUESTS FOR DISPENSATION

There were none.

100. CONFIRMATION OF MINUTES

RESOLVED that the Minutes of the Civic & Community Committee meeting held on 19 April 2017 be signed as a true record.

101. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 14 June 2017.

RESOLVED that the Budget Report to 14 June 2017 be received and noted as presented with no other action required at this time.

102. CCTV REPORT Q4 2016/17

Sgt Peter Street gave a verbal report on the CCTV. The technical issues from the previous quarter had now been resolved. The move to the Fire Station was scheduled for the end of July. Once the system was a push for more volunteers will be made. There had already been enquiries for volunteering, and the induction process would take place in the new Fire Station. The new premises would allow Police Officers to hot desk while in Felixstowe. A tour of the new headquarters at the Fire Station would be possible once settled in.

In response to an enquiry as to whether there was a possibility of connecting the CCTV to the monitoring station at Martlesham, Sgt. Street advised that this may be a viable proposition if it could be patched into a secure network.

RESOLVED that the CCTV Police report, 1 January - 31 March 2017 be noted.

103. OCCASIONAL GRANTS: ROUND1 2017/18

Committee considered completed applications for funding received prior to the 31 May 2017 deadline for the first round of Occasional Grants. The total of grant funding requested in this first round being £99,048.99.

Committee proposed that grants be awarded on the following basis:

6th Old Felixstowe Scout Group

Awarded match funding of £650 towards the cost of a camping trailer, to be paid on confirmation of the order being placed.

ActivLives

Awarded £280 towards equipment for community led activity classes held at Walton Community Hall mainly for ages over 55.

Community Friendship Club

Awarded £100 towards a wheelchair for trips out for sheltered housing residents.

Cycle Felixstowe

Awarded £667 towards cycle stand, tools, and events display material.

Felixstowe Ferry Volunteer Coast Patrol Rescue Service

Awarded £1,500 towards the cost of navigation system for new rescue boat.

Mencap Sport Opportunities

Awarded £1,500 towards the cost of their archery and horse riding projects.

National Coastwatch Felixstowe

An award of £2,500 towards the provision of CCTV at Clifflands Car Park to monitor kite surfers and put footage on internet and provide beach safety. To be ring-fenced but not paid across until other funding was confirmed as being in place.

Orwell District Scouts

Awarded £250 towards the cost of St Georges Day Parade.

Seaton Road Methodist Church

Awarded £540 towards building a kitchenette which will be used by the many groups who use the hall.

Suffolk Accident Rescue Service (SARS)

Awarded £350 towards equipping new SARS responders & upgrading existing equipment.

Visit Felixstowe CIC

Awarded £4,000 towards events material for the CIC and contribution towards a multicultural event.

It was RESOLVED that for the first round of Occasional Grants for 2017/18 a total of £12,337 be awarded and approved for payment on the basis of the schedule above.

104. 2016/17 OCCASIONAL GRANT FEEDBACK REPORTS

Members received Occasional Grant Feedback Reports from 14 of the 18 organisations that grants were awarded during 2016/7. The remaining 4 organisations are being contacted again to ensure that their feedback is received.

RESOLVED that the 2016/17 Occasional Grants Feedback Reports be noted

105. LAPEL BADGES

Members considered the purchase of Felixstowe town crest lapel badges as existing stocks were low. The badges are given in conjunction with awards made by the Town Council, as well as to guests such as those from Felixstowe's twin towns and visiting schoolchildren.

It was RESOLVED that Council be recommended to purchase 1,000 Felixstowe town crest lapel badges, with the cost of £780 to be met via the Council's Enhancement & Promotional Earmarked Reserve.

106. FELIXSTOWE IN FLOWER 2017

Members considered the Felixstowe in Flower report, recording a vote of thanks and congratulations to Council Officer Sue Faversham for her hard work. The revamped Felixstowe in Flower launch was deemed to be a great success and Members agreed that it should continue to be held at the Triangle in future years.

Following a discussion around sponsorship of the displays it was agreed that the launch event did not provide the best opportunity to engage with

commercial partners as it was more of a community event. It was suggested that sponsorship be sought prior to the launch next year in order that all sponsors could be then invited to attend and be represented on the day.

It was noted that the concrete tubs by the Job Centre were not planted as these did not belong to the Town Council. Members requested that the possibility of planting these be investigated.

RESOLVED that the Felixstowe in Flower report be noted, and future launches of Felixstowe in Flower continue to be held at the Triangle.

107. MERCHANT NAVY DAY

Members considered a request to participate in Merchant Navy Day 3rd September 2017 by flying the Red Ensign flag, and publicising the event online.

The Clerk confirmed that a Red Ensign Flag was already available and Members agreed that the Council should participate to help raise awareness of the nation's dependence on seafarers and shipping.

As the 3rd September would fall on a Sunday, it was agreed that the flag raising event should take place on Friday 1st September. The flag would fly all weekend and be lowered on Monday 4th September.

It was suggested that representatives from the Seafarers Centre, the Port of Felixstowe and local schools be included in any invitation to attend.

RESOLVED that Felixstowe Town Council would participate in the Merchant Navy Day by raising the Red Ensign flag on 1st September 2017.

108. CLOSURE

The meeting was closed at 9.32pm. The next meeting was noted as being scheduled for Wednesday 20 September 2017 at 7.30pm.

Date: _____

Chairman: _____