

Month No : 1

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Finance & General Purposes</u>								
101	<u>Administration</u>							
4000	Employee Salaries	164,810	13,406	160,404	146,998		146,998	8.4 %
4001	Employer National Insurance	15,321	1,278	15,418	14,140		14,140	8.3 %
4002	Employer Pension Contributions	60,234	3,035	36,496	33,461		33,461	8.3 %
4030	Training	2,506	547	5,000	4,453		4,453	10.9 %
4040	Travel & Expenses	239	0	1,600	1,600		1,600	0.0 %
4260	Equipment Purchases	149	0	0	0		0	0.0 %
4270	Printer/Photocopier	3,012	278	3,400	3,122		3,122	8.2 %
4400	Stationery	1,111	29	1,500	1,471		1,471	1.9 %
4425	Postage	1,683	0	2,000	2,000		2,000	0.0 %
4441	Telephone & Internet	7,078	-15	6,600	6,615		6,615	-0.2 %
4446	Mobile Phones	260	0	300	300		300	0.0 %
4460	Subscriptions	3,244	659	3,135	2,476		2,476	21.0 %
4461	External Audit	1,300	0	1,300	1,300		1,300	0.0 %
4462	Internal Audit	553	0	300	300		300	0.0 %
4464	Insurance	8,410	8,770	9,000	230		230	97.4 %
4468	Miscellaneous	83	0	250	250		250	0.0 %
4470	Publications	0	0	50	50		50	0.0 %
4471	Advertising & Promotion	1,112	0	2,000	2,000		2,000	0.0 %
4481	IT Maintenance & Software	4,386	0	5,000	5,000		5,000	0.0 %
4490	Professional Fees	954	215	2,000	1,785		1,785	10.8 %
4550	Bank Charges	1,071	-8	1,300	1,308		1,308	-0.6 %
	Administration :- Expenditure	277,515	28,194	257,053	228,859	0	228,859	11.0 %
1805	Bank Interest Received	4,433	92	5,600	-5,508			1.6 %
1830	Community Infrastructure Levy	911	0	0	0			0.0 %
1900	Precept	537,347	274,871	549,742	-274,871			50.0 %
1901	Transition Grant	19,364	0	0	0			0.0 %
	Administration :- Income	562,055	274,963	555,342	-280,379			49.5 %
	Net Expenditure over Income	-284,540	-246,769	-298,289	-51,520			
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	Finance & General Purposes :- Expenditure	277,515	28,194	257,053	228,859	0	228,859	11.0 %
	Income	562,055	274,963	555,342	-280,379			49.5 %
	Net Expenditure over Income	-284,540	-246,769	-298,289	-51,520			

Assets & Services

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall							
4000	Employee Salaries	13,992	1,833	22,904	21,071		21,071	8.0 %
4001	Employer National Insurance	127	98	1,314	1,216		1,216	7.5 %
4002	Employer Pension Contributions	210	65	806	741		741	8.1 %
4030	Training	769	0	2,000	2,000		2,000	0.0 %
4110	Rates	7,018	673	7,110	6,437		6,437	9.5 %
4115	Water and Sewerage	321	0	380	380		380	0.0 %
4120	Gas	1,265	184	2,500	2,316		2,316	7.3 %
4122	Electricity	1,920	83	2,150	2,067		2,067	3.9 %
4150	Cleaning	4,222	0	0	0		0	0.0 %
4155	Cleaning Materials	0	0	1,000	1,000		1,000	0.0 %
4170	Repairs and Maintenance	4,869	611	7,500	6,889		6,889	8.1 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	505	22	550	528		528	4.1 %
4466	Catering Sundries	443	0	500	500		500	0.0 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	70,993	4,170	84,046	79,876	0	79,876	5.0 %
1000	Hirings	4,080	135	2,000	-1,865			6.8 %
1001	Weddings	5,054	6,308	7,500	-1,192			84.1 %
1030	Leases, Rents & Licences	8,785	0	7,767	-7,767			0.0 %
	Town Hall :- Income	17,920	6,443	17,267	-10,824			37.3 %
	Net Expenditure over Income	53,073	-2,273	66,779	69,052			
202	Walton							
4000	Employee Salaries	2,590	218	2,686	2,468		2,468	8.1 %
4001	Employer National Insurance	18	18	225	207		207	8.0 %
4002	Employer Pension Contributions	334	13	161	148		148	8.1 %
4110	Rates	920	103	1,035	932		932	9.9 %
4115	Water and Sewerage	268	0	350	350		350	0.0 %
4122	Electricity	1,590	213	1,850	1,638		1,638	11.5 %
4170	Repairs and Maintenance	1,554	0	4,000	4,000		4,000	0.0 %
4260	Equipment Purchases	0	0	100	100		100	0.0 %
	Walton :- Expenditure	7,274	565	10,407	9,842	0	9,842	5.4 %
1000	Hirings	9,654	-894	7,500	-8,394			-11.9 %
	Walton :- Income	9,654	-894	7,500	-8,394			-11.9 %
	Net Expenditure over Income	-2,379	1,458	2,907	1,449			

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203 Broadway House							
4000 Employee Salaries	8,869	369	4,545	4,176		4,176	8.1 %
4001 Employer National Insurance	31	30	381	351		351	8.0 %
4002 Employer Pension Contributions	1,634	22	273	251		251	8.1 %
4030 Training	82	0	0	0		0	0.0 %
4170 Repairs and Maintenance	0	0	1,000	1,000		1,000	0.0 %
Broadway House :- Expenditure	10,615	422	6,199	5,777	0	5,777	6.8 %
1030 Leases, Rents & Licences	468	0	2,000	-2,000			0.0 %
Broadway House :- Income	468	0	2,000	-2,000			0.0 %
Net Expenditure over Income	10,147	422	4,199	3,777			
204 Cemetery							
4000 Employee Salaries	80,875	6,973	85,648	78,675		78,675	8.1 %
4001 Employer National Insurance	7,350	643	8,013	7,370		7,370	8.0 %
4002 Employer Pension Contributions	19,692	1,152	13,981	12,829		12,829	8.2 %
4030 Training	1,240	0	3,000	3,000		3,000	0.0 %
4110 Rates	2,565	272	2,878	2,606		2,606	9.5 %
4115 Water and Sewerage	250	-1	330	331		331	-0.2 %
4122 Electricity	713	57	1,155	1,098		1,098	4.9 %
4170 Repairs and Maintenance	3,217	91	4,000	3,909		3,909	2.3 %
4260 Equipment Purchases	2,801	31	4,600	4,569		4,569	0.7 %
4300 Vehicle Running Costs	2,118	285	2,125	1,840		1,840	13.4 %
4320 Vehicles/Tool Hire	5,436	309	5,600	5,291		5,291	5.5 %
4330 Fuel	1,976	0	2,200	2,200		2,200	0.0 %
4446 Mobile Phones	513	0	595	595		595	0.0 %
4466 Catering Sundries	8	0	50	50		50	0.0 %
Cemetery :- Expenditure	128,754	9,814	134,175	124,361	0	124,361	7.3 %
1032 Mobile Phone Mast	5,315	0	5,315	-5,315			0.0 %
1100 Interment Fees	53,475	700	40,000	-39,300			1.8 %
1120 Purchase of Graves	11,577	463	8,000	-7,537			5.8 %
1130 Memorials	11,076	10	10,000	-9,990			0.1 %
1140 Upkeep of Grave Spaces	2,705	0	800	-800			0.0 %
1160 Admin Fees	1,014	-224	700	-924			-32.0 %
Cemetery :- Income	85,162	949	64,815	-63,866			1.5 %
Net Expenditure over Income	43,592	8,865	69,360	60,495			

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205	Allotments							
4000	Employee Salaries	14,236	1,231	15,114	13,884		13,884	8.1 %
4001	Employer National Insurance	1,297	114	1,414	1,301		1,301	8.0 %
4002	Employer Pension Contributions	3,476	203	2,467	2,264		2,264	8.2 %
4115	Water and Sewerage	2,101	-1	2,100	2,101		2,101	0.0 %
4170	Repairs and Maintenance	3,849	0	5,000	5,000		5,000	0.0 %
4320	Vehicles/Tool Hire	1,204	280	2,000	1,720		1,720	14.0 %
	Allotments :- Expenditure	26,163	1,827	28,095	26,268	0	26,268	6.5 %
1080	Allotment Rents	14,407	97	14,400	-14,303			0.7 %
	Allotments :- Income	14,407	97	14,400	-14,303			0.7 %
	Net Expenditure over Income	11,756	1,730	13,695	11,965			
	Assets & Services :- Expenditure	243,799	16,797	262,922	246,125	0	246,125	6.4 %
	Income	127,610	6,595	105,982	-99,387			6.2 %
	Net Expenditure over Income	116,189	10,202	156,940	146,738			
Civic & Community								
301	Civic & Community							
4095	Honoraria	250	0	0	0		0	0.0 %
4505	Mayoral Allowance	7,000	0	6,000	6,000		6,000	0.0 %
4511	Town Twinning	3,091	1,101	2,500	1,399		1,399	44.0 %
4512	Engraving/Sign Writing	75	0	200	200		200	0.0 %
4513	Civic Awards	511	13	600	588		588	2.1 %
4530	Civic Events	586	0	1,700	1,700		1,700	0.0 %
4600	CCTV	9,980	0	9,980	9,980		9,980	0.0 %
4605	Litter/Dog Bins	818	0	0	0		0	0.0 %
4612	Bus Shelter Cleaning	792	0	0	0		0	0.0 %
4615	Street Furniture	0	0	1,600	1,600		1,600	0.0 %
4645	Christmas Lights	6,750	6,750	6,750	0		0	100.0 %
4650	Seasonal Events	0	1,513	6,000	4,488		4,488	25.2 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	31,854	9,376	37,330	27,954	0	27,954	25.1 %
1800	Agency Income	3,992	0	3,992	-3,992			0.0 %
1810	Donations & Sponsorship	0	0	4,000	-4,000			0.0 %
	Civic & Community :- Income	3,992	0	7,992	-7,992			0.0 %
	Net Expenditure over Income	27,862	9,376	29,338	19,962			

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302 Section 137 Expenditure							
4531 Remembrance	296	0	300	300		300	0.0 %
4620 Annual Grants	6,800	0	5,850	5,850		5,850	0.0 %
4655 Occasional Grants	15,000	150	25,000	24,850		24,850	0.6 %
Section 137 Expenditure :- Expenditure	22,096	150	31,150	31,000	0	31,000	0.5 %
Net Expenditure over Income	22,096	150	31,150	31,000			
303 Felixstowe in Flower							
4170 Repairs and Maintenance	3,595	0	0	0		0	0.0 %
4290 Flowers & Containers	3,969	615	7,590	6,975		6,975	8.1 %
4512 Engraving/Sign Writing	324	0	500	500		500	0.0 %
4532 Felixstowe in Flower Events	1,014	49	1,350	1,301		1,301	3.6 %
Felixstowe in Flower :- Expenditure	8,902	664	9,440	8,776	0	8,776	7.0 %
1810 Donations & Sponsorship	6,718	2,021	4,000	-1,979			50.5 %
Felixstowe in Flower :- Income	6,718	2,021	4,000	-1,979			50.5 %
Net Expenditure over Income	2,184	-1,357	5,440	6,797			
304 Communication							
4420 Newsletter Print	2,385	0	2,490	2,490		2,490	0.0 %
4421 Newsletter Distribution	1,949	0	1,958	1,958		1,958	0.0 %
4483 Website	1,178	0	1,350	1,350		1,350	0.0 %
Communication :- Expenditure	5,512	0	5,798	5,798	0	5,798	0.0 %
Net Expenditure over Income	5,512	0	5,798	5,798			
305 Community Fund Projects							
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0 %
4630 Level 2	10,000	0	10,000	10,000		10,000	0.0 %
4640 Floral Bedding	10,779	898	10,866	9,968		9,968	8.3 %
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
Community Fund Projects :- Expenditure	41,779	1,898	41,866	39,968	0	39,968	4.5 %
1810 Donations & Sponsorship	6,500	0	0	0			0.0 %
Community Fund Projects :- Income	6,500	0	0	0			
Net Expenditure over Income	35,279	1,898	41,866	39,968			
Civic & Community :- Expenditure	110,142	12,088	125,584	113,496	0	113,496	9.6 %
Income	17,210	2,021	11,992	-9,971			16.9 %
Net Expenditure over Income	92,932	10,067	113,592	103,525			