

Month No : 4

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Finance &amp; General Purposes</b>							
<b>101 Administration</b>							
4000 Employee Salaries	164,810	53,507	160,404	106,897		106,897	33.4 %
4001 Employer National Insurance	15,321	5,112	15,418	10,306		10,306	33.2 %
4002 Employer Pension Contributions	60,234	12,140	36,496	24,356		24,356	33.3 %
4030 Training	2,506	4,844	5,000	156		156	96.9 %
4040 Travel & Expenses	239	71	1,600	1,529		1,529	4.4 %
4260 Equipment Purchases	149	0	0	0		0	0.0 %
4270 Printer/Photocopier	3,012	1,314	3,400	2,086		2,086	38.6 %
4400 Stationery	1,111	176	1,500	1,324		1,324	11.8 %
4425 Postage	1,683	487	2,000	1,513		1,513	24.4 %
4441 Telephone & Internet	7,078	1,434	6,600	5,166		5,166	21.7 %
4446 Mobile Phones	260	13	300	287		287	4.4 %
4460 Subscriptions	3,244	3,011	3,135	124		124	96.0 %
4461 External Audit	1,300	0	1,300	1,300		1,300	0.0 %
4462 Internal Audit	553	0	300	300		300	0.0 %
4464 Insurance	8,410	8,770	9,000	230		230	97.4 %
4468 Miscellaneous	83	0	250	250		250	0.0 %
4470 Publications	0	8	50	42		42	16.0 %
4471 Advertising & Promotion	1,112	88	2,000	1,912		1,912	4.4 %
4481 IT Maintenance & Software	4,386	3,457	5,000	1,543		1,543	69.1 %
4490 Professional Fees	954	1,124	2,000	876		876	56.2 %
4550 Bank Charges	1,071	351	1,300	949		949	27.0 %
Administration :- Expenditure	<b>277,515</b>	<b>95,907</b>	<b>257,053</b>	<b>161,146</b>	<b>0</b>	<b>161,146</b>	<b>37.3 %</b>
1805 Bank Interest Received	4,433	5,171	5,600	-429			92.3 %
1830 Community Infrastructure Levy	911	0	0	0			0.0 %
1900 Precept	537,347	274,871	549,742	-274,871			50.0 %
1901 Transition Grant	19,364	0	0	0			0.0 %
Administration :- Income	<b>562,055</b>	<b>280,042</b>	<b>555,342</b>	<b>-275,300</b>			<b>50.4 %</b>
<b>Net Expenditure over Income</b>	<b>-284,540</b>	<b>-184,135</b>	<b>-298,289</b>	<b>-114,154</b>			
Finance & General Purposes :- Expenditure	<b>277,515</b>	<b>95,907</b>	<b>257,053</b>	<b>161,146</b>	<b>0</b>	<b>161,146</b>	<b>37.3 %</b>
Income	<b>562,055</b>	<b>280,042</b>	<b>555,342</b>	<b>-275,300</b>			<b>50.4 %</b>
<b>Net Expenditure over Income</b>	<b>-284,540</b>	<b>-184,135</b>	<b>-298,289</b>	<b>-114,154</b>			

**Assets & Services**

Month No : 4

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>201</b>	<b>Town Hall</b>							
4000	Employee Salaries	13,992	7,578	22,904	15,326		15,326	33.1 %
4001	Employer National Insurance	127	424	1,314	890		890	32.3 %
4002	Employer Pension Contributions	210	262	806	544		544	32.5 %
4030	Training	769	0	2,000	2,000		2,000	0.0 %
4110	Rates	7,018	2,701	7,110	4,409		4,409	38.0 %
4115	Water and Sewerage	321	102	380	278		278	26.8 %
4120	Gas	1,265	533	2,500	1,967		1,967	21.3 %
4122	Electricity	1,920	281	2,150	1,869		1,869	13.1 %
4150	Cleaning	4,222	0	0	0		0	0.0 %
4155	Cleaning Materials	0	0	1,000	1,000		1,000	0.0 %
4170	Repairs and Maintenance	4,869	2,590	7,500	4,910		4,910	34.5 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	505	1,957	550	-1,407		-1,407	355.9 %
4466	Catering Sundries	443	102	500	398		398	20.4 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	<b>70,993</b>	<b>17,130</b>	<b>84,046</b>	<b>66,916</b>	<b>0</b>	<b>66,916</b>	<b>20.4 %</b>
1000	Hirings	4,080	208	2,000	-1,792			10.4 %
1001	Weddings	5,054	10,179	7,500	2,679			135.7 %
1030	Leases, Rents & Licences	8,785	3,229	7,767	-4,538			41.6 %
	Town Hall :- Income	<b>17,920</b>	<b>13,617</b>	<b>17,267</b>	<b>-3,650</b>			<b>78.9 %</b>
	<b>Net Expenditure over Income</b>	<b>53,073</b>	<b>3,513</b>	<b>66,779</b>	<b>63,266</b>			
<b>202</b>	<b>Walton</b>							
4000	Employee Salaries	2,590	873	2,686	1,813		1,813	32.5 %
4001	Employer National Insurance	18	72	225	153		153	31.8 %
4002	Employer Pension Contributions	334	52	161	109		109	32.5 %
4110	Rates	920	397	1,035	638		638	38.3 %
4115	Water and Sewerage	268	78	350	272		272	22.3 %
4122	Electricity	1,590	638	1,850	1,213		1,213	34.5 %
4170	Repairs and Maintenance	1,554	292	3,563	3,271		3,271	8.2 %
4260	Equipment Purchases	0	482	537	55		55	89.8 %
	Walton :- Expenditure	<b>7,274</b>	<b>2,883</b>	<b>10,407</b>	<b>7,524</b>	<b>0</b>	<b>7,524</b>	<b>27.7 %</b>
1000	Hirings	9,654	1,835	7,500	-5,665			24.5 %
	Walton :- Income	<b>9,654</b>	<b>1,835</b>	<b>7,500</b>	<b>-5,665</b>			<b>24.5 %</b>
	<b>Net Expenditure over Income</b>	<b>-2,379</b>	<b>1,048</b>	<b>2,907</b>	<b>1,859</b>			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>203 Broadway House</b>							
4000 Employee Salaries	8,869	1,477	4,545	3,068		3,068	32.5 %
4001 Employer National Insurance	31	121	381	260		260	31.8 %
4002 Employer Pension Contributions	1,634	89	273	184		184	32.5 %
4030 Training	82	0	0	0		0	0.0 %
4170 Repairs and Maintenance	0	628	1,000	372		372	62.8 %
Broadway House :- Expenditure	<b>10,615</b>	<b>2,314</b>	<b>6,199</b>	<b>3,885</b>	<b>0</b>	<b>3,885</b>	<b>37.3 %</b>
1030 Leases, Rents & Licences	468	0	2,000	-2,000			0.0 %
Broadway House :- Income	<b>468</b>	<b>0</b>	<b>2,000</b>	<b>-2,000</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>10,147</b>	<b>2,314</b>	<b>4,199</b>	<b>1,885</b>			
<b>204 Cemetery</b>							
4000 Employee Salaries	80,875	28,601	85,648	57,047		57,047	33.4 %
4001 Employer National Insurance	7,350	2,671	8,013	5,342		5,342	33.3 %
4002 Employer Pension Contributions	19,692	4,731	13,981	9,250		9,250	33.8 %
4030 Training	1,240	0	3,000	3,000		3,000	0.0 %
4110 Rates	2,565	1,097	2,878	1,781		1,781	38.1 %
4115 Water and Sewerage	250	-1	330	331		331	-0.2 %
4122 Electricity	713	405	1,155	750		750	35.1 %
4170 Repairs and Maintenance	3,217	1,113	4,000	2,887		2,887	27.8 %
4260 Equipment Purchases	2,801	295	4,600	4,305		4,305	6.4 %
4300 Vehicle Running Costs	2,118	441	2,125	1,684		1,684	20.7 %
4320 Vehicles/Tool Hire	5,436	1,325	5,600	4,275		4,275	23.7 %
4330 Fuel	1,976	657	2,200	1,543		1,543	29.9 %
4446 Mobile Phones	513	93	595	502		502	15.7 %
4466 Catering Sundries	8	24	50	26		26	48.2 %
Cemetery :- Expenditure	<b>128,754</b>	<b>41,454</b>	<b>134,175</b>	<b>92,721</b>	<b>0</b>	<b>92,721</b>	<b>30.9 %</b>
1032 Mobile Phone Mast	5,315	0	5,315	-5,315			0.0 %
1100 Interment Fees	53,475	13,829	40,000	-26,171			34.6 %
1120 Purchase of Graves	11,577	7,291	8,000	-709			91.1 %
1130 Memorials	11,076	5,930	10,000	-4,070			59.3 %
1140 Upkeep of Grave Spaces	2,705	0	800	-800			0.0 %
1160 Admin Fees	1,014	58	700	-642			8.3 %
Cemetery :- Income	<b>85,162</b>	<b>27,108</b>	<b>64,815</b>	<b>-37,707</b>			<b>41.8 %</b>
<b>Net Expenditure over Income</b>	<b>43,592</b>	<b>14,346</b>	<b>69,360</b>	<b>55,014</b>			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>205</b>	<b>Allotments</b>							
4000	Employee Salaries	14,236	5,047	15,114	10,067		10,067	33.4 %
4001	Employer National Insurance	1,297	471	1,414	943		943	33.3 %
4002	Employer Pension Contributions	3,476	835	2,467	1,632		1,632	33.8 %
4115	Water and Sewerage	2,101	260	2,100	1,840		1,840	12.4 %
4170	Repairs and Maintenance	3,849	358	5,000	4,642		4,642	7.2 %
4320	Vehicles/Tool Hire	1,204	280	2,000	1,720		1,720	14.0 %
	Allotments :- Expenditure	<b>26,163</b>	<b>7,252</b>	<b>28,095</b>	<b>20,843</b>	<b>0</b>	<b>20,843</b>	<b>25.8 %</b>
1080	Allotment Rents	14,407	282	14,400	-14,118			2.0 %
	Allotments :- Income	<b>14,407</b>	<b>282</b>	<b>14,400</b>	<b>-14,118</b>			<b>2.0 %</b>
	<b>Net Expenditure over Income</b>	<b>11,756</b>	<b>6,970</b>	<b>13,695</b>	<b>6,725</b>			
	Assets & Services :- Expenditure	<b>243,799</b>	<b>71,033</b>	<b>262,922</b>	<b>191,889</b>	<b>0</b>	<b>191,889</b>	<b>27.0 %</b>
	Income	<b>127,610</b>	<b>42,842</b>	<b>105,982</b>	<b>-63,140</b>			<b>40.4 %</b>
	<b>Net Expenditure over Income</b>	<b>116,189</b>	<b>28,192</b>	<b>156,940</b>	<b>128,748</b>			
<b>Civic &amp; Community</b>								
<b>301</b>	<b>Civic &amp; Community</b>							
4095	Honoraria	250	0	0	0		0	0.0 %
4505	Mayoral Allowance	7,000	6,000	6,000	0		0	100.0 %
4511	Town Twinning	3,091	1,463	2,500	1,037		1,037	58.5 %
4512	Engraving/Sign Writing	75	85	200	115		115	42.5 %
4513	Civic Awards	511	195	600	405		405	32.5 %
4530	Civic Events	586	1,123	1,700	577		577	66.0 %
4600	CCTV	9,980	9,980	9,980	0		0	100.0 %
4605	Litter/Dog Bins	818	0	0	0		0	0.0 %
4612	Bus Shelter Cleaning	792	0	0	0		0	0.0 %
4615	Street Furniture	0	0	1,600	1,600		1,600	0.0 %
4645	Christmas Lights	6,750	6,750	6,750	0		0	100.0 %
4650	Seasonal Events	0	1,513	6,000	4,488		4,488	25.2 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	<b>31,854</b>	<b>27,108</b>	<b>37,330</b>	<b>10,222</b>	<b>0</b>	<b>10,222</b>	<b>72.6 %</b>
1800	Agency Income	3,992	0	3,992	-3,992			0.0 %
1810	Donations & Sponsorship	0	0	4,000	-4,000			0.0 %
	Civic & Community :- Income	<b>3,992</b>	<b>0</b>	<b>7,992</b>	<b>-7,992</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>27,862</b>	<b>27,108</b>	<b>29,338</b>	<b>2,230</b>			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>302 Section 137 Expenditure</b>							
4531 Remembrance	296	0	300	300		300	0.0 %
4620 Annual Grants	6,800	5,850	5,850	0		0	100.0 %
4655 Occasional Grants	15,000	3,197	25,000	21,803		21,803	12.8 %
Section 137 Expenditure :- Expenditure	<b>22,096</b>	<b>9,047</b>	<b>31,150</b>	<b>22,103</b>	<b>0</b>	<b>22,103</b>	<b>29.0 %</b>
<b>Net Expenditure over Income</b>	<b>22,096</b>	<b>9,047</b>	<b>31,150</b>	<b>22,103</b>			
<b>303 Felixstowe in Flower</b>							
4170 Repairs and Maintenance	3,595	0	0	0		0	0.0 %
4290 Flowers & Containers	3,969	3,789	7,590	3,801		3,801	49.9 %
4512 Engraving/Sign Writing	324	0	500	500		500	0.0 %
4532 Felixstowe in Flower Events	1,014	174	1,350	1,176		1,176	12.9 %
Felixstowe in Flower :- Expenditure	<b>8,902</b>	<b>3,964</b>	<b>9,440</b>	<b>5,476</b>	<b>0</b>	<b>5,476</b>	<b>42.0 %</b>
1810 Donations & Sponsorship	6,718	5,158	4,000	1,158			128.9 %
Felixstowe in Flower :- Income	<b>6,718</b>	<b>5,158</b>	<b>4,000</b>	<b>1,158</b>			<b>128.9 %</b>
<b>Net Expenditure over Income</b>	<b>2,184</b>	<b>-1,194</b>	<b>5,440</b>	<b>6,634</b>			
<b>304 Communication</b>							
4420 Newsletter Print	2,385	820	2,490	1,670		1,670	32.9 %
4421 Newsletter Distribution	1,949	791	1,958	1,167		1,167	40.4 %
4483 Website	1,178	0	1,350	1,350		1,350	0.0 %
Communication :- Expenditure	<b>5,512</b>	<b>1,611</b>	<b>5,798</b>	<b>4,187</b>	<b>0</b>	<b>4,187</b>	<b>27.8 %</b>
<b>Net Expenditure over Income</b>	<b>5,512</b>	<b>1,611</b>	<b>5,798</b>	<b>4,187</b>			
<b>305 Community Fund Projects</b>							
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0 %
4630 Level 2	10,000	10,000	10,000	0		0	100.0 %
4640 Floral Bedding	10,779	3,593	10,866	7,273		7,273	33.1 %
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
Community Fund Projects :- Expenditure	<b>41,779</b>	<b>14,593</b>	<b>41,866</b>	<b>27,273</b>	<b>0</b>	<b>27,273</b>	<b>34.9 %</b>
1810 Donations & Sponsorship	6,500	0	0	0			0.0 %
Community Fund Projects :- Income	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Net Expenditure over Income</b>	<b>35,279</b>	<b>14,593</b>	<b>41,866</b>	<b>27,273</b>			
Civic & Community :- Expenditure	<b>110,142</b>	<b>56,323</b>	<b>125,584</b>	<b>69,261</b>	<b>0</b>	<b>69,261</b>	<b>44.8 %</b>
Income	<b>17,210</b>	<b>5,158</b>	<b>11,992</b>	<b>-6,834</b>			<b>43.0 %</b>
<b>Net Expenditure over Income</b>	<b>92,932</b>	<b>51,165</b>	<b>113,592</b>	<b>62,427</b>			