

Month No : 2

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Finance & General Purposes</u>								
101	<u>Administration</u>							
4000	Employee Salaries	164,810	26,764	160,404	133,640		133,640	16.7 %
4001	Employer National Insurance	15,321	2,556	15,418	12,862		12,862	16.6 %
4002	Employer Pension Contributions	60,234	6,070	36,496	30,426		30,426	16.6 %
4030	Training	2,506	547	5,000	4,453		4,453	10.9 %
4040	Travel & Expenses	239	23	1,600	1,577		1,577	1.4 %
4260	Equipment Purchases	149	0	0	0		0	0.0 %
4270	Printer/Photocopier	3,012	796	3,400	2,604		2,604	23.4 %
4400	Stationery	1,111	102	1,500	1,398		1,398	6.8 %
4425	Postage	1,683	171	2,000	1,829		1,829	8.6 %
4441	Telephone & Internet	7,078	414	6,600	6,186		6,186	6.3 %
4446	Mobile Phones	260	-2	300	302		302	-0.7 %
4460	Subscriptions	3,244	3,011	3,135	124		124	96.0 %
4461	External Audit	1,300	0	1,300	1,300		1,300	0.0 %
4462	Internal Audit	553	0	300	300		300	0.0 %
4464	Insurance	8,410	8,770	9,000	230		230	97.4 %
4468	Miscellaneous	83	0	250	250		250	0.0 %
4470	Publications	0	0	50	50		50	0.0 %
4471	Advertising & Promotion	1,112	0	2,000	2,000		2,000	0.0 %
4481	IT Maintenance & Software	4,386	560	5,000	4,440		4,440	11.2 %
4490	Professional Fees	954	1,115	2,000	885		885	55.8 %
4550	Bank Charges	1,071	98	1,300	1,202		1,202	7.5 %
	Administration :- Expenditure	277,515	50,995	257,053	206,058	0	206,058	19.8 %
1805	Bank Interest Received	4,433	173	5,600	-5,427			3.1 %
1830	Community Infrastructure Levy	911	0	0	0			0.0 %
1900	Precept	537,347	274,871	549,742	-274,871			50.0 %
1901	Transition Grant	19,364	0	0	0			0.0 %
	Administration :- Income	562,055	275,044	555,342	-280,298			49.5 %
	Net Expenditure over Income	-284,540	-224,049	-298,289	-74,240			
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	Finance & General Purposes :- Expenditure	277,515	50,995	257,053	206,058	0	206,058	19.8 %
	Income	562,055	275,044	555,342	-280,298			49.5 %
	Net Expenditure over Income	-284,540	-224,049	-298,289	-74,240			

Assets & Services

Month No : 2

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall							
4000	Employee Salaries	13,992	3,666	22,904	19,238		19,238	16.0 %
4001	Employer National Insurance	127	196	1,314	1,118		1,118	14.9 %
4002	Employer Pension Contributions	210	131	806	675		675	16.2 %
4030	Training	769	0	2,000	2,000		2,000	0.0 %
4110	Rates	7,018	1,349	7,110	5,761		5,761	19.0 %
4115	Water and Sewerage	321	0	380	380		380	0.0 %
4120	Gas	1,265	184	2,500	2,316		2,316	7.3 %
4122	Electricity	1,920	181	2,150	1,969		1,969	8.4 %
4150	Cleaning	4,222	0	0	0		0	0.0 %
4155	Cleaning Materials	0	0	1,000	1,000		1,000	0.0 %
4170	Repairs and Maintenance	4,869	866	7,500	6,634		6,634	11.5 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	505	31	550	519		519	5.6 %
4466	Catering Sundries	443	48	500	452		452	9.5 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	70,993	7,251	84,046	76,795	0	76,795	8.6 %
1000	Hirings	4,080	135	2,000	-1,865			6.8 %
1001	Weddings	5,054	7,872	7,500	372			105.0 %
1030	Leases, Rents & Licences	8,785	521	7,767	-7,246			6.7 %
	Town Hall :- Income	17,920	8,528	17,267	-8,739			49.4 %
	Net Expenditure over Income	53,073	-1,278	66,779	68,057			
202	Walton							
4000	Employee Salaries	2,590	436	2,686	2,250		2,250	16.2 %
4001	Employer National Insurance	18	36	225	189		189	15.9 %
4002	Employer Pension Contributions	334	26	161	135		135	16.3 %
4110	Rates	920	201	1,035	834		834	19.4 %
4115	Water and Sewerage	268	78	350	272		272	22.3 %
4122	Electricity	1,590	425	1,850	1,425		1,425	23.0 %
4170	Repairs and Maintenance	1,554	31	4,000	3,969		3,969	0.8 %
4260	Equipment Purchases	0	0	100	100		100	0.0 %
	Walton :- Expenditure	7,274	1,234	10,407	9,173	0	9,173	11.9 %
1000	Hirings	9,654	-84	7,500	-7,584			-1.1 %
	Walton :- Income	9,654	-84	7,500	-7,584			-1.1 %
	Net Expenditure over Income	-2,379	1,317	2,907	1,590			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
203 Broadway House							
4000 Employee Salaries	8,869	738	4,545	3,807		3,807	16.2 %
4001 Employer National Insurance	31	61	381	320		320	15.9 %
4002 Employer Pension Contributions	1,634	44	273	229		229	16.2 %
4030 Training	82	0	0	0		0	0.0 %
4170 Repairs and Maintenance	0	216	1,000	784		784	21.6 %
Broadway House :- Expenditure	10,615	1,059	6,199	5,140	0	5,140	17.1 %
1030 Leases, Rents & Licences	468	0	2,000	-2,000			0.0 %
Broadway House :- Income	468	0	2,000	-2,000			0.0 %
Net Expenditure over Income	10,147	1,059	4,199	3,140			
204 Cemetery							
4000 Employee Salaries	80,875	14,125	85,648	71,523		71,523	16.5 %
4001 Employer National Insurance	7,350	1,311	8,013	6,702		6,702	16.4 %
4002 Employer Pension Contributions	19,692	2,344	13,981	11,637		11,637	16.8 %
4030 Training	1,240	0	3,000	3,000		3,000	0.0 %
4110 Rates	2,565	547	2,878	2,331		2,331	19.0 %
4115 Water and Sewerage	250	-1	330	331		331	-0.2 %
4122 Electricity	713	148	1,155	1,007		1,007	12.8 %
4170 Repairs and Maintenance	3,217	518	4,000	3,482		3,482	13.0 %
4260 Equipment Purchases	2,801	51	4,600	4,549		4,549	1.1 %
4300 Vehicle Running Costs	2,118	342	2,125	1,783		1,783	16.1 %
4320 Vehicles/Tool Hire	5,436	585	5,600	5,015		5,015	10.4 %
4330 Fuel	1,976	251	2,200	1,949		1,949	11.4 %
4446 Mobile Phones	513	31	595	564		564	5.2 %
4466 Catering Sundries	8	11	50	39		39	22.9 %
Cemetery :- Expenditure	128,754	20,265	134,175	113,910	0	113,910	15.1 %
1032 Mobile Phone Mast	5,315	0	5,315	-5,315			0.0 %
1100 Interment Fees	53,475	2,688	40,000	-37,312			6.7 %
1120 Purchase of Graves	11,577	1,495	8,000	-6,505			18.7 %
1130 Memorials	11,076	664	10,000	-9,336			6.6 %
1140 Upkeep of Grave Spaces	2,705	0	800	-800			0.0 %
1160 Admin Fees	1,014	-148	700	-848			-21.1 %
Cemetery :- Income	85,162	4,699	64,815	-60,116			7.2 %
Net Expenditure over Income	43,592	15,566	69,360	53,794			

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205	Allotments							
4000	Employee Salaries	14,236	2,493	15,114	12,621		12,621	16.5 %
4001	Employer National Insurance	1,297	231	1,414	1,183		1,183	16.4 %
4002	Employer Pension Contributions	3,476	414	2,467	2,053		2,053	16.8 %
4115	Water and Sewerage	2,101	32	2,100	2,068		2,068	1.5 %
4170	Repairs and Maintenance	3,849	100	5,000	4,900		4,900	2.0 %
4320	Vehicles/Tool Hire	1,204	280	2,000	1,720		1,720	14.0 %
	Allotments :- Expenditure	26,163	3,551	28,095	24,544	0	24,544	12.6 %
1080	Allotment Rents	14,407	234	14,400	-14,166			1.6 %
	Allotments :- Income	14,407	234	14,400	-14,166			1.6 %
	Net Expenditure over Income	11,756	3,316	13,695	10,379			
	Assets & Services :- Expenditure	243,799	33,359	262,922	229,563	0	229,563	12.7 %
	Income	127,610	13,378	105,982	-92,604			12.6 %
	Net Expenditure over Income	116,189	19,981	156,940	136,959			
Civic & Community								
301	Civic & Community							
4095	Honoraria	250	0	0	0		0	0.0 %
4505	Mayoral Allowance	7,000	6,000	6,000	0		0	100.0 %
4511	Town Twinning	3,091	1,463	2,500	1,037		1,037	58.5 %
4512	Engraving/Sign Writing	75	85	200	115		115	42.5 %
4513	Civic Awards	511	195	600	405		405	32.5 %
4530	Civic Events	586	0	1,700	1,700		1,700	0.0 %
4600	CCTV	9,980	0	9,980	9,980		9,980	0.0 %
4605	Litter/Dog Bins	818	0	0	0		0	0.0 %
4612	Bus Shelter Cleaning	792	0	0	0		0	0.0 %
4615	Street Furniture	0	0	1,600	1,600		1,600	0.0 %
4645	Christmas Lights	6,750	6,750	6,750	0		0	100.0 %
4650	Seasonal Events	0	1,513	6,000	4,488		4,488	25.2 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	31,854	16,005	37,330	21,325	0	21,325	42.9 %
1800	Agency Income	3,992	0	3,992	-3,992			0.0 %
1810	Donations & Sponsorship	0	0	4,000	-4,000			0.0 %
	Civic & Community :- Income	3,992	0	7,992	-7,992			0.0 %
	Net Expenditure over Income	27,862	16,005	29,338	13,333			

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302	<u>Section 137 Expenditure</u>							
4531	Remembrance	296	0	300	300		300	0.0 %
4620	Annual Grants	6,800	5,850	5,850	0		0	100.0 %
4655	Occasional Grants	15,000	150	25,000	24,850		24,850	0.6 %
	Section 137 Expenditure :- Expenditure	22,096	6,000	31,150	25,150	0	25,150	19.3 %
	Net Expenditure over Income	22,096	6,000	31,150	25,150			
303	<u>Felixstowe in Flower</u>							
4170	Repairs and Maintenance	3,595	0	0	0		0	0.0 %
4290	Flowers & Containers	3,969	657	7,590	6,933		6,933	8.7 %
4512	Engraving/Sign Writing	324	0	500	500		500	0.0 %
4532	Felixstowe in Flower Events	1,014	49	1,350	1,301		1,301	3.6 %
	Felixstowe in Flower :- Expenditure	8,902	706	9,440	8,734	0	8,734	7.5 %
1810	Donations & Sponsorship	6,718	2,374	4,000	-1,626			59.4 %
	Felixstowe in Flower :- Income	6,718	2,374	4,000	-1,626			59.4 %
	Net Expenditure over Income	2,184	-1,669	5,440	7,109			
304	<u>Communication</u>							
4420	Newsletter Print	2,385	410	2,490	2,080		2,080	16.5 %
4421	Newsletter Distribution	1,949	396	1,958	1,563		1,563	20.2 %
4483	Website	1,178	0	1,350	1,350		1,350	0.0 %
	Communication :- Expenditure	5,512	806	5,798	4,993	0	4,993	13.9 %
	Net Expenditure over Income	5,512	806	5,798	4,993			
305	<u>Community Fund Projects</u>							
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0 %
4630	Level 2	10,000	10,000	10,000	0		0	100.0 %
4640	Floral Bedding	10,779	1,797	10,866	9,070		9,070	16.5 %
4670	Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
	Community Fund Projects :- Expenditure	41,779	12,797	41,866	29,070	0	29,070	30.6 %
1810	Donations & Sponsorship	6,500	0	0	0			0.0 %
	Community Fund Projects :- Income	6,500	0	0	0			
	Net Expenditure over Income	35,279	12,797	41,866	29,070			
	Civic & Community :- Expenditure	110,142	36,313	125,584	89,271	0	89,271	28.9 %
	Income	17,210	2,374	11,992	-9,618			19.8 %
	Net Expenditure over Income	92,932	33,939	113,592	79,653			