

## Note : Draft Budget Estimates

	<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
	<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
<b>101 Administration</b>						
4000 Employee Salaries	151,668	151,687	153,788	126,066	159,360	160,404
4001 Employer National Insurance	18,200	10,916	14,408	11,430	15,332	15,418
4002 Employer Pension Contributions	33,421	35,704	37,057	28,408	38,458	36,496
4030 Training	7,000	2,527	7,000	1,357	5,000	5,000
4040 Travel & Expenses	500	91	1,600	198	1,600	1,600
4260 Equipment Purchases	1,250	176	1,250	0	0	0
4270 Printer/Photocopier	3,500	2,988	3,500	2,360	3,400	3,400
4400 Stationery	1,900	1,489	1,900	449	1,500	1,500
4425 Postage	2,600	2,567	2,800	1,143	2,000	2,000
4441 Telephone & Internet	5,000	6,736	6,600	5,091	6,600	6,600
4446 Mobile Phones	450	430	120	181	250	300
4460 Subscriptions	3,335	3,092	3,335	2,728	3,335	3,135
4461 External Audit	1,300	1,300	1,300	1,300	1,300	1,300
4462 Internal Audit	580	553	580	138	555	300
4464 Insurance	8,000	8,088	8,500	8,410	8,410	9,000
4466 Catering Sundries	500	374	0	0	0	0
4468 Miscellaneous	250	216	250	65	250	250
4470 Publications	200	205	50	0	50	50
4471 Advertising & Promotion	2,000	779	2,000	298	2,000	2,000

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		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Projected</u>	<u>Next Year</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised</u>	<u>Actual YTD</u>	<u>Actual</u>	<u>Budget</u>
4481	IT Maintenance & Software	7,000	5,181	6,000	3,553	5,000	5,000
4490	Professional Fees	2,000	1,047	2,000	247	2,000	2,000
4500	Election Expenses	10,000	9,452	0	0	0	0
4550	Bank Charges	1,000	587	750	732	1,100	1,300
	<b>OverHead Expenditure</b>	<b>261,654</b>	<b>246,186</b>	<b>254,788</b>	<b>194,155</b>	<b>257,500</b>	<b>257,053</b>
1800	Agency Income	1,500	1,500	0	0	0	0
1805	Bank Interest Received	4,000	2,210	4,000	4,183	4,700	5,600
1830	Community Infrastructure Levy	0	0	0	911	911	0
1850	Miscellaneous Income	0	247	0	0	0	0
1900	Precept	522,361	522,361	537,347	537,347	537,347	549,742
1901	Transition Grant	34,160	34,160	19,364	19,364	19,364	0
	<b>Total Income</b>	<b>562,021</b>	<b>560,478</b>	<b>560,711</b>	<b>561,805</b>	<b>562,322</b>	<b>555,342</b>
<b>101</b>	<b>Net Expenditure</b>	<b>-300,367</b>	<b>-314,292</b>	<b>-305,923</b>	<b>-367,650</b>	<b>-304,822</b>	<b>-298,289</b>
<b>201</b>	<b>Town Hall</b>						
4000	Employee Salaries	13,638	12,554	10,815	8,823	11,233	22,904
4001	Employer National Insurance	1,731	14	47	34	55	1,314
4002	Employer Pension Contributions	0	0	0	0	0	806
4030	Training	2,000	0	2,000	163	2,000	2,000
4040	Travel & Expenses	50	0	0	0	0	0

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4110	Rates	7,035	6,960	7,100	6,316	7,018	7,110
4115	Water and Sewerage	600	336	380	171	340	380
4120	Gas	3,000	2,857	3,150	686	2,400	2,500
4122	Electricity	2,300	1,974	2,415	1,392	1,920	2,150
4150	Cleaning	4,500	4,181	4,690	3,084	4,542	0
4155	Cleaning Materials	50	49	0	0	0	1,000
4170	Repairs and Maintenance	10,000	8,666	7,500	4,041	7,500	7,500
4180	Licences	900	600	600	600	600	600
4260	Equipment Purchases	550	428	550	391	550	550
4466	Catering Sundries	0	0	500	293	500	500
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	34,732
	<b>OverHead Expenditure</b>	81,086	73,350	74,479	43,360	73,390	84,046
1000	Hirings	1,500	1,602	1,200	2,404	2,700	2,000
1001	Weddings	4,400	12,221	6,600	5,321	5,321	7,500
1030	Leases, Rents & Licences	7,546	5,984	5,463	8,265	8,784	7,767
	<b>Total Income</b>	13,446	19,808	13,263	15,990	16,805	17,267
<b>201</b>	<b>Net Expenditure</b>	67,640	53,542	61,216	27,371	56,585	66,779
<b>202</b>	<b>Walton</b>						
4000	Employee Salaries	2,960	2,197	2,164	1,987	2,302	2,686

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4001	Employer National Insurance	0	-16	1	0	1	225
4002	Employer Pension Contributions	483	331	335	231	328	161
4110	Rates	930	912	930	828	920	1,035
4115	Water and Sewerage	500	285	350	204	350	350
4122	Electricity	1,500	1,810	2,000	1,217	1,600	1,850
4155	Cleaning Materials	50	45	0	0	0	0
4170	Repairs and Maintenance	4,500	1,802	4,500	600	4,000	4,000
4260	Equipment Purchases	100	81	100	0	100	100
	<b>OverHead Expenditure</b>	11,023	7,447	10,380	5,068	9,601	10,407
1000	Hirings	7,500	10,028	7,500	5,516	7,500	7,500
	<b>Total Income</b>	7,500	10,028	7,500	5,516	7,500	7,500
<b>202</b>	<b>Net Expenditure</b>	3,523	-2,581	2,880	-448	2,101	2,907
<b>203</b>	<b>Broadway House</b>						
4000	Employee Salaries	9,542	8,247	8,096	7,849	8,645	4,545
4001	Employer National Insurance	1,305	-87	3	1	3	381
4002	Employer Pension Contributions	1,284	1,524	1,635	1,274	1,741	273
4030	Training	2,000	0	2,000	82	82	0
4040	Travel & Expenses	250	0	0	0	0	0
4170	Repairs and Maintenance	0	0	0	0	0	1,000
	<b>OverHead Expenditure</b>	14,381	9,684	11,734	9,206	10,471	6,199

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1030	Leases, Rents & Licences	1,360	1,375	1,360	0	1,375	2,000
	<b>Total Income</b>	1,360	1,375	1,360	0	1,375	2,000
<b>203</b>	<b>Net Expenditure</b>	13,021	8,309	10,374	9,206	9,096	4,199
<b>204</b>	<b>Cemetery</b>						
4000	Employee Salaries	80,211	77,940	81,391	61,016	81,391	85,648
4001	Employer National Insurance	9,625	5,814	7,523	5,566	7,500	8,013
4002	Employer Pension Contributions	9,965	9,981	19,693	8,564	12,200	13,981
4030	Training	4,000	3,084	4,000	570	3,000	3,000
4040	Travel & Expenses	100	0	0	0	0	0
4110	Rates	2,600	2,544	2,600	2,308	2,565	2,878
4115	Water and Sewerage	400	134	330	148	330	330
4122	Electricity	1,050	930	1,100	475	1,100	1,155
4155	Cleaning Materials	100	99	0	0	0	0
4170	Repairs and Maintenance	4,000	4,034	4,000	2,015	4,000	4,000
4260	Equipment Purchases	4,600	4,521	4,600	1,230	4,600	4,600
4300	Vehicle Running Costs	2,125	1,710	2,125	2,116	2,125	2,125
4320	Vehicles/Tool Hire	5,600	5,399	5,600	3,351	5,600	5,600
4330	Fuel	2,800	2,014	2,200	1,456	2,200	2,200
4446	Mobile Phones	900	860	480	365	495	595

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Projected</u>	<u>Next Year</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised</u>	<u>Actual YTD</u>	<u>Actual</u>	<u>Budget</u>
4466	Catering Sundries	50	18	50	4	50	50
	<b>OverHead Expenditure</b>	<b>128,126</b>	<b>119,082</b>	<b>135,692</b>	<b>89,184</b>	<b>127,156</b>	<b>134,175</b>
1032	Mobile Phone Mast	5,315	5,315	5,315	5,315	5,315	5,315
1100	Interment Fees	44,000	54,074	40,000	31,614	40,000	40,000
1120	Purchase of Graves	13,200	6,931	8,500	7,124	8,000	8,000
1130	Memorials	9,900	12,045	9,200	7,114	12,040	10,000
1140	Upkeep of Grave Spaces	800	617	800	767	767	800
1141	Bench Maintenance	0	3,150	0	0	0	0
1160	Admin Fees	350	890	700	531	600	700
	<b>Total Income</b>	<b>73,565</b>	<b>83,022</b>	<b>64,515</b>	<b>52,465</b>	<b>66,722</b>	<b>64,815</b>
<b>204</b>	<b>Net Expenditure</b>	<b>54,561</b>	<b>36,061</b>	<b>71,177</b>	<b>36,719</b>	<b>60,434</b>	<b>69,360</b>
<b>205</b>	<b>Allotments</b>						
4000	Employee Salaries	14,156	13,750	14,363	10,769	14,363	15,114
4001	Employer National Insurance	1,700	1,026	1,328	982	1,328	1,414
4002	Employer Pension Contributions	1,758	1,761	3,476	1,511	2,100	2,467
4115	Water and Sewerage	2,300	2,017	2,000	1,577	2,000	2,100
4170	Repairs and Maintenance	5,000	4,915	5,000	617	5,000	5,000
4320	Vehicles/Tool Hire	2,300	2,057	2,000	854	2,000	2,000
	<b>OverHead Expenditure</b>	<b>27,214</b>	<b>25,526</b>	<b>28,167</b>	<b>16,311</b>	<b>26,791</b>	<b>28,095</b>

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1080	Allotment Rents	13,500	13,649	14,000	13,881	14,000	14,400
	<b>Total Income</b>	13,500	13,649	14,000	13,881	14,000	14,400
<b>205</b>	<b>Net Expenditure</b>	13,714	11,878	14,167	2,430	12,791	13,695
<b>301</b>	<b><u>Civic &amp; Community</u></b>						
4095	Honoraria	250	250	250	0	250	0
4505	Mayoral Allowance	7,000	7,000	7,000	7,000	7,000	6,000
4511	Town Twinning	4,500	1,963	3,500	1,645	3,500	2,500
4512	Engraving/Sign Writing	300	106	200	75	200	200
4513	Civic Awards	600	417	500	511	511	600
4530	Civic Events	300	542	600	411	600	1,700
4600	CCTV	7,400	7,400	9,980	9,980	9,980	9,980
4605	Litter/Dog Bins	800	383	800	643	800	0
4612	Bus Shelter Cleaning	750	740	800	528	792	0
4615	Street Furniture	0	0	0	0	0	1,600
4645	Christmas Lights	7,250	6,750	6,750	6,750	6,750	6,750
4650	Seasonal Events	0	0	0	0	0	6,000
4675	Youth Forum	2,000	2,000	2,000	0	2,000	2,000
	<b>OverHead Expenditure</b>	31,150	27,550	32,380	27,543	32,383	37,330
1800	Agency Income	0	0	3,990	3,992	3,992	3,992

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1810	Donations & Sponsorship	0	0	0	0	0	4,000
	<b>Total Income</b>	0	0	3,990	3,992	3,992	7,992
<b>301</b>	<b>Net Expenditure</b>	31,150	27,550	28,390	23,551	28,391	29,338
<b>302</b>	<b>Section 137 Expenditure</b>						
4531	Remembrance	300	268	300	286	300	300
4620	Annual Grants	6,800	6,800	6,800	5,300	6,800	5,850
4655	Occasional Grants	15,000	15,000	15,000	15,000	15,000	25,000
	<b>OverHead Expenditure</b>	22,100	22,068	22,100	20,586	22,100	31,150
	<b>Total Income</b>	0	0	0	0	0	0
<b>302</b>	<b>Net Expenditure</b>	22,100	22,068	22,100	20,586	22,100	31,150
<b>303</b>	<b>Felixstowe in Flower</b>						
4170	Repairs and Maintenance	3,700	3,699	3,700	3,595	3,700	0
4290	Flowers & Containers	4,000	3,807	4,000	3,554	4,000	7,590
4400	Stationery	200	1	0	0	0	0
4512	Engraving/Sign Writing	575	468	500	324	324	500
4532	Felixstowe in Flower Events	1,350	1,096	1,350	1,005	1,005	1,350
	<b>OverHead Expenditure</b>	9,825	9,070	9,550	8,477	9,029	9,440

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## Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1810	Donations & Sponsorship	4,000	6,133	4,000	6,718	6,218	4,000
	<b>Total Income</b>	4,000	6,133	4,000	6,718	6,218	4,000
<b>303</b>	<b>Net Expenditure</b>	5,825	2,936	5,550	1,759	2,811	5,440
<b>304</b>	<b>Communication</b>						
4420	Newsletter Print	2,370	2,370	2,370	1,580	2,370	2,490
4421	Newsletter Distribution	1,865	1,865	1,865	1,243	1,865	1,958
4483	Website	1,140	798	1,350	428	1,350	1,350
	<b>OverHead Expenditure</b>	5,375	5,032	5,585	3,251	5,585	5,798
<b>304</b>	<b>Net Expenditure</b>	5,375	5,032	5,585	3,251	5,585	5,798
<b>305</b>	<b>Community Fund Projects</b>						
4625	Felixstowe Harwich Ferry	1,000	1,000	1,000	1,000	1,000	1,000
4630	Level 2	10,000	10,000	10,000	10,000	10,000	10,000
4640	Floral Bedding	10,866	10,779	10,866	7,186	10,779	10,866
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	20,000
	<b>OverHead Expenditure</b>	41,866	41,779	41,866	38,186	41,779	41,866
1810	Donations & Sponsorship	0	5,700	0	6,500	3,000	0
	<b>Total Income</b>	0	5,700	0	6,500	3,000	0
<b>305</b>	<b>Net Expenditure</b>	41,866	36,079	41,866	31,686	38,779	41,866

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## Note : Draft Budget Estimates

	<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		Projected Actual	<u>Next Year Budget</u>
	Budget	Actual	Revised Budget	Actual YTD		
<b>Total Budget Expenditure</b>	633,800	586,774	626,721	455,326	615,785	645,559
<b>Income</b>	675,392	700,192	669,339	666,867	681,934	673,316
<b>Net Expenditure</b>	<u>-41,592</u>	<u>-113,418</u>	<u>-42,618</u>	<u>-211,541</u>	<u>-66,149</u>	<u>-27,757</u>

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1800	Agency Income	101	Administration	Agency Income for handling enquiries withdrawn by SCDC in 2016/17.
1805	Bank Interest Received	101	Administration	1.2% on £400,000 investment plus interest on Savings Account
1830	Community Infrastructure Levy	101	Administration	CIL received in-year is unknown and will be transferred in to an Earmarked Reserve each year end.
1900	Precept	101	Administration	2017/18 taxbase confirmed as 8,162.47. Precept shown based on 0% tax increase @£67.35 per band D eq.
1901	Transition Grant	101	Administration	No longer applied from 2017/18
4000	Employee Salaries	101	Administration	As recommended by Personnel Committee 20 December 2016
4001	Employer National Insurance	101	Administration	As recommended by Personnel Committee 20 December 2016
4002	Employer Pension Contributions	101	Administration	As recommended by Personnel Committee 20 December 2016
4030	Training	101	Administration	Retain a reduced provision for staff and member training
4040	Travel & Expenses	101	Administration	Approx £100 per Member for reimbursement of expenses
4260	Equipment Purchases	101	Administration	Allowance for purchase of office equipment
4270	Printer/Photocopier	101	Administration	Slight reduction to reflect previous actual and current projected costs.
4400	Stationery	101	Administration	Slight reduction to reflect previous actual and current projected costs.
4425	Postage	101	Administration	Based on estimated cost of postage - decreased due to emailing correspondence wherever possible.
4441	Telephone & Internet	101	Administration	Costs for provision of telephone system and broadband internet lines.
4446	Mobile Phones	101	Administration	Contract expires 3 March 2017. Similar sim only 1 year contract @£12 p/m
4460	Subscriptions	101	Administration	Cost of subscriptions for Council and staff in 2017/18
4461	External Audit	101	Administration	Cost expected to remain the same in 2017/18
4462	Internal Audit	101	Administration	Reduce costs pending Council approval of recommendation to reduce no. of audits per year.
4464	Insurance	101	Administration	Increase expected due to recent revaluation of premises
4468	Miscellaneous	101	Administration	Small provision for any miscellaneous expenditure not otherwise covered.
4470	Publications	101	Administration	Retain same figure for 2017/18
4471	Advertising & Promotion	101	Administration	Allowance for Wedding advertising and promotional items.
4481	IT Maintenance & Software	101	Administration	Reduced allowance expected to cover cost of software licences and cyclical repair/replacement of IT.
4490	Professional Fees	101	Administration	Provision for professional or legal advice as may be required.
4550	Bank Charges	101	Administration	Estimated cost of banking arrangements for 2017-18 since the introduction of bank charges

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1000	Hirings	201	Town Hall	Increased in line with trend/projected outturn for current year.
1001	Weddings	201	Town Hall	Increase based on wedding deposits already taken for year 2017/18
1030	Leases, Rents & Licences	201	Town Hall	Figure based on existing agreements continuing. Current year projection includes backdated receipt.
4000	Employee Salaries	201	Town Hall	As recommended by Personnel Committee 20 December 2016
4001	Employer National Insurance	201	Town Hall	As recommended by Personnel Committee 20 December 2016
4002	Employer Pension Contributions	201	Town Hall	As recommended by Personnel Committee 20 December 2016
4030	Training	201	Town Hall	Retain for training of staff
4110	Rates	201	Town Hall	Government estimate new rateable value £6,771 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	201	Town Hall	Based on average annual usage
4120	Gas	201	Town Hall	Projected saving against last year actual cost but rates not guaranteed for 2017/18.
4122	Electricity	201	Town Hall	Projected current usage plus 5% increase on charges
4150	Cleaning	201	Town Hall	No longer required
4170	Repairs and Maintenance	201	Town Hall	No change in provision based on expected outturn in current year
4180	Licences	201	Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201	Town Hall	Retain same figure for 2017/18
4466	Catering Sundries	201	Town Hall	Retain same figure for 2017/18 to cover cost of catering supplies for hired and other meetings.
4553	Loan Repayments	201	Town Hall	Set repayment figure to PWLB
1000	Hirings	202	Walton	Retain same figure for 2017/18
4000	Employee Salaries	202	Walton	As recommended by Personnel Committee 20 December 2016
4001	Employer National Insurance	202	Walton	As recommended by Personnel Committee 20 December 2016
4002	Employer Pension Contributions	202	Walton	As recommended by Personnel Committee 20 December 2016
4110	Rates	202	Walton	Government estimate new rateable value £982 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	202	Walton	Retain same figure for 2017/18
4122	Electricity	202	Walton	Projected saving against last year actual cost but rates not guaranteed for 2017/18.
4170	Repairs and Maintenance	202	Walton	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	202	Walton	Retain small amount for replacement of stock items

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1030	Leases, Rents & Licences	203	Broadway House	Est. licence figure for 2017/18 based on draft new arrangements.
4000	Employee Salaries	203	Broadway House	As recommended by Personnel Committe 20 December 2016
4001	Employer National Insurance	203	Broadway House	As recommended by Personnel Committe 20 December 2016
4002	Employer Pension Contributions	203	Broadway House	As recommended by Personnel Committe 20 December 2016
1032	Mobile Phone Mast	204	Cemetery	O2 Mast retain same figure for 2017/18
1100	Interment Fees	204	Cemetery	2017/18 budget based on current year projection
1120	Purchase of Graves	204	Cemetery	2017/18 budget based on current year projection
1140	Upkeep of Grave Spaces	204	Cemetery	2017/18 budget based on current year projection
1160	Admin Fees	204	Cemetery	2016/17 budget based on current year projection
4000	Employee Salaries	204	Cemetery	As recommended by Personnel Committe 20 December 2016
4001	Employer National Insurance	204	Cemetery	As recommended by Personnel Committe 20 December 2016
4002	Employer Pension Contributions	204	Cemetery	As recommended by Personnel Committe 20 December 2016
4030	Training	204	Cemetery	Retain reduce provision for 17/18 for staff training.
4110	Rates	204	Cemetery	Government estimated from new rateable value £2,741 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	204	Cemetery	Retained based on current and historical consumption.
4122	Electricity	204	Cemetery	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	204	Cemetery	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	204	Cemetery	Retain provision for purchase of tools, PPE and other equipment
4300	Vehicle Running Costs	204	Cemetery	To cover tax, MOT, service and running repairs to the Council's truck and tractor
4320	Vehicles/Tool Hire	204	Cemetery	Retain same figure for digger/skip hire 2017/18
4330	Fuel	204	Cemetery	Retain provision for fuel
4446	Mobile Phones	204	Cemetery	Contract expires 3 March 2017. Similar sim only 1 year contract @£12 p/m
4466	Catering Sundries	204	Cemetery	Retain small provision for catering supplies
1080	Allotment Rents	205	Allotments	To reflect increase on rental fee.
4000	Employee Salaries	205	Allotments	As recommended by Personnel Committe 20 December 2016
4001	Employer National Insurance	205	Allotments	As recommended by Personnel Committe 20 December 2016
4002	Employer Pension Contributions	205	Allotments	As recommended by Personnel Committe 20 December 2016

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4115	Water and Sewerage	205	Allotments	Based on historic and current year projection
4170	Repairs and Maintenance	205	Allotments	Retain same figure for 2017/18
4320	Vehicles/Tool Hire	205	Allotments	Retain same figure for 2017/18
1800	Agency Income	301	Civic & Community	2017/18 as per 2016/17: charged to SCDC for portion of CCTV maintenance agreement
1810	Donations & Sponsorship	301	Civic & Community	Sponsorship towards seasonal events
4095	Honoraria	301	Civic & Community	Honoraria arrangement concludes at end of 2016/17 financial year.
4505	Mayoral Allowance	301	Civic & Community	As recommended by F&GP 23 November 2016
4511	Town Twinning	301	Civic & Community	Reduction whilst Salzwedel are not reciprocating Civic engagements
4512	Engraving/Sign Writing	301	Civic & Community	No change proposed - includes items such as Mayoral Board, Shields& Trophies
4513	Civic Awards	301	Civic & Community	Small increase to provision for civic awards related expenditure
4530	Civic Events	301	Civic & Community	As recommended by F&GP 23 November 2016
4600	CCTV	301	Civic & Community	Full contract cost shown. Costs offset by income from SCDC portion shown at 301/1800
4605	Litter/Dog Bins	301	Civic & Community	Sum for provision of litter and dog bins amalgamated under new Street Furniture code.
4612	Bus Shelter Cleaning	301	Civic & Community	Formal arrangement to conclude this year, resources reprovided under new Street Furniture code
4615	Street Furniture	301	Civic & Community	New code created for street furniture maintenance and provision
4645	Christmas Lights	301	Civic & Community	Annual contribution towards provision of Christmas Lights
4650	Seasonal Events	301	Civic & Community	Provision for events such as Christmas Ice Rink
4675	Youth Forum	301	Civic & Community	Allowance for Youth Forum activities.
4531	Remembrance	302	Section 137 Expenditure	Based on historic and current year projection
4620	Annual Grants	302	Section 137 Expenditure	As per Civic & Community Cttee 21 September 2016
4655	Occasional Grants	302	Section 137 Expenditure	As recommended by F&GP 23 November 2016
1810	Donations & Sponsorship	303	Felixstowe in Flower	Propose to retain target sponsorship level at 2016/17
4170	Repairs and Maintenance	303	Felixstowe in Flower	Watering to be carried out in-house for 2017/18
4290	Flowers & Containers	303	Felixstowe in Flower	Additional costs for new 'holestar' baskets and plant displays in 2017/18

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
<b>4512</b>	Engraving/Sign Writing	<b>303</b>	Felixstowe in Flower	Retain at same level for 2017/18
<b>4532</b>	Felixstowe in Flower Events	<b>303</b>	Felixstowe in Flower	Allowance towards provision of awards event.
<b>4420</b>	Newsletter Print	<b>304</b>	Communication	Projected cost +5% of printing 4 FTC newsletters.
<b>4421</b>	Newsletter Distribution	<b>304</b>	Communication	Projected cost +5% of delivering 4 FTC newsletters.
<b>4483</b>	Website	<b>304</b>	Communication	Hosting cost plus a sum for potential in-year developments.
<b>4625</b>	Felixstowe Harwich Ferry	<b>305</b>	Community Fund Projects	FTC contribution towards the foot ferry partnership.
<b>4630</b>	Level 2	<b>305</b>	Community Fund Projects	Contribution to be retained for 2017/18 as per Civic & Community Cttee.
<b>4640</b>	Floral Bedding	<b>305</b>	Community Fund Projects	Confirmed costs for 2017/18 the same as 2015/16 and 2016/17
<b>4670</b>	Felixstowe Forward	<b>305</b>	Community Fund Projects	Year three of three year partnership agreement in 2017/18.

## Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

## Note : Movements and Transfers to Earmarked Reserves

		<u>Last Year 2015/16</u>		<u>Current Year 2016/17</u>			<u>Next Year 2017/18</u>		
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget	C/Fwd Budget
<b><u>Earmarked Reserves</u></b>									
<b>900</b>	<b><u>Earmarked Reserves</u></b>								
9010	Election Expenses	4,500	0	5,000	9,500	0	7,000	6,000	8,500
9015	Enhancement & Promotional	7,865	4,187	0	3,679	958	958	0	2,721
9020	Felixstowe in Flower	8,428	0	0	8,428	0	0	-8,428	0
9025	Asset Repairs & Replacement	13,532	0	3,000	16,532	0	0	3,000	19,532
9030	IT Replacement Fund	3,117	0	0	3,117	0	0	0	3,117
9035	Recycling Credits	4,306	1,872	0	2,434	0	0	-2,434	0
9040	Cemetery Projects	130,000	3,193	20,000	146,807	14,694	20,000	20,000	146,807
9050	Broadway House	57,500	0	2,500	60,000	1,480	1,480	2,500	61,020
9055	Walton Community Hall	57,500	0	2,500	60,000	0	0	2,500	62,500
9060	Town Hall Capital Refurb	7,821	0	0	7,821	7,821	7,821	0	0
9065	Town Hall Maintenance	93,594	34,476	54,774	113,892	8,160	8,160	0	105,732
9070	Play Equipment	27,000	0	0	27,000	0	0	0	27,000
9075	Community Fund	168,820	6,415	17,184	179,589	23,890	23,890	7,184	162,883
9080	Council Tax Localisation Rsrve	74,904	0	-62,339	12,565	0	0	-12,565	0
9085	CCTV	42,000	0	0	42,000	0	0	0	42,000
9090	Staffing Reserve	25,500	0	0	25,500	25,125	25,125	10,000	10,375
	<b>OverHead Expenditure</b>	<b>726,387</b>	<b>50,142</b>	<b>42,619</b>	<b>718,864</b>	<b>82,129</b>	<b>94,434</b>	<b>27,757</b>	<b>652,187</b>
	<b>900 Net Expenditure</b>	<b>726,387</b>	<b>50,142</b>	<b>42,619</b>	<b>718,864</b>	<b>82,129</b>	<b>94,434</b>	<b>27,757</b>	<b>652,187</b>

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## Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

## Note : Movements and Transfers to Earmarked Reserves

	<u>Last Year 2015/16</u>		Agreed Budget	<u>Current Year 2016/17</u>		Projected Actual	<u>Next Year 2017/18</u>	
	Budget	Actual		Revised Budget	Actual YTD		Next Year Budget	C/Fwd Budget
<b>Earmarked Reserves - Expenditure</b>	726,387	50,142	42,619	718,864	82,129	94,434	27,757	652,187
<b>Income</b>	0	0	0	0	0	0	0	0
<b>Net Expenditure</b>	726,387	50,142	42,619	718,864	82,129	94,434	27,757	652,187
<b>Total Budget Expenditure</b>	726,387	50,142	42,619	718,864	82,129	94,434	27,757	652,187
<b>Income</b>	0	0	0	0	0	0	0	0
<b>Net Expenditure</b>	726,387	50,142	42,619	718,864	82,129	94,434	27,757	652,187

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
9010	Election Expenses	900	Earmarked Reserves	£6,000 per annum uplift to cover full election and possible by-election (min. one every 4 years).
9015	Enhancement & Promotional	900	Earmarked Reserves	Legacy fund - used as required but no annual uplift expected.
9020	Felixstowe in Flower	900	Earmarked Reserves	Contingency fund for Felixstowe in Flower. No longer needed.
9025	Asset Repairs & Replacement	900	Earmarked Reserves	£3k annual uplift towards replacement of assets (e.g truck).
9030	IT Replacement Fund	900	Earmarked Reserves	Contingency fund for server/major IT equipment. No increase required.
9035	Recycling Credits	900	Earmarked Reserves	Legacy fund - no longer required
9040	Cemetery Projects	900	Earmarked Reserves	Uplift provision towards Cemetery extension project.
9050	Broadway House	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund
9055	Walton Community Hall	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund.
9060	Town Hall Capital Refurb	900	Earmarked Reserves	Reserve spent on capital repairs in 2016/17
9065	Town Hall Maintenance	900	Earmarked Reserves	No uplift for 17/18 proposed at this time.
9070	Play Equipment	900	Earmarked Reserves	Reserve balance for Play Equipment repair/purchase/replacement. No increase proposed.
9075	Community Fund	900	Earmarked Reserves	Annual uplift of £69,050 less £20k to Occasional Grants and £41,866 to Community Fund Projects
9080	Council Tax Localisation Rsrve	900	Earmarked Reserves	Rebalance £12,565 across reserves to meet expected requirements.
9085	CCTV	900	Earmarked Reserves	Reserve balance for hardware replacement. No increase proposed.
9090	Staffing Reserve	900	Earmarked Reserves	Reserve balance for staffing contingencies.