

**MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE meeting held at Felixstowe Town Hall on Wednesday 24 January 2018 at 7.30pm**

**PRESENT:** Cllr G Newman (Chairman) Cllr D Savage  
Cllr S Bird (Vice-Chairman) Cllr A Smith  
Cllr M Deacon Cllr S Wiles  
Cllr S Gallant Cllr K Williams  
Cllr Jan Garfield

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs D Frost (Deputy Town Clerk)

**454. PUBLIC QUESTIONS**

There were none.

**455. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber**.

**456. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as a Members of Suffolk County Council)

**457. REQUESTS FOR DISPENSATION**

There were none.

**458. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Finance & General Purposes Committee Meeting held on 22 November 2017 be signed by the Chairman as a true record.

**459. BUDGET MONITORING TO 31 DECEMBER 2017**

Committee received the budget monitoring report to 31 December 2017.

**RESOLVED** that the budget monitoring report to 31 December 2017 be noted with no other action required at this time.

**460. INVESTMENT POLICY & STRATEGY**

Committee considered the Council's Investment Policy & Strategy for 2018/19 as presented which had been updated to reflect current investments.

**It was RESOLVED that the Investment Policy & Strategy for 2018/19 be recommended to Council for adoption as presented.**

**461. INSURANCE ADEQUACY REVIEW**

Committee reviewed Council's insurance provision as presented in the agenda report and the Deputy Town Clerk gave an update from her meeting that morning with WPS Insurance Brokers. Members considered the two types of policy available which would provide cover for the forthcoming introduction of GDPR. Quotes will be obtained for both Cyber Liability Insurance and Crime Insurance and advice sort. However, Council is already covered for many items under Crime Insurance so this may be unnecessary.

**It was RESOLVED that:**

- i. the arrangements for insurance cover in respect of all insured risks be recommended to Council and confirmed as adequate for 2018-19.**
- ii. Council be recommended to take out Cyber Liability Insurance subject to cost and considered in line with the regulations of GDPR.**

**462. MERGER OF SUFFOLK COASTAL AND WAVENEY DISTRICT COUNCILS: WARD BOUNDARY REVIEW**

Committee considered the report on the Ward Boundary Review following the proposed merger of Suffolk Coastal and Waveney District Council.

Committee discussed how the boundary review may affect the number of wards in Felixstowe and how this could in turn affect the number of Town Councillors, with a possible reduction.

**It was RESOLVED that:**

- i. the Merger of Suffolk Coastal and Waveney District Councils : Ward Boundary review report be noted;**
- ii. this item to become a standing item to be discussed at the next Finance & General Purposes Meeting;**
- iii. the Town Clerk to circulate some guidance to help members to respond to the review.**

**463. GENERAL DATA PROTECTION REGULATIONS (GDPR)**

Committee considered the General Data Protection Regulations report, and the Town Clerk gave an update on options being investigated with regards to appointing a Data Protection Officer (DPO).

**It was RESOLVED that the GDPR Report be noted and the Town Clerk to give further updates once received to ensure compliance and the necessary arrangements are in place before the deadline of 25 May.**

**464. SPEED INDICATOR DEVICE (SID) FOR FELIXSTOWE**

Committee considered the report on the Speed Indicator Device for Felixstowe. It was noted that the SID can only go in sites that have been authorised by the Police. Also, that the SID can come in different formats with either a 'smiley face' and also a new SID which has number plate recognition which will read and flash up the number plate of speeding vehicles.

Members considered the purchase of a SID but felt that the money could be spent more wisely on other projects. It was noted that the Community Speed Watch also go to these authorised sites.

**It was RESOLVED that:**

- i. the Speed Indicator Device for Felixstowe Report be noted;**
- ii. The Town Clerk writes to the Police to ask if the Community Speed Watch team can be present in roads of concern;**
- iii. Cllr S Gallant to also take the item to the Safer Neighbourhood Team ASB meeting.**

**465. CLOSURE**

The meeting was closed at 8.31pm. The next meeting was noted as being scheduled for 22 March 2018 at 7.30pm.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_