

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 9 May 2018** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
Cllr S Bird Cllr D Savage
Cllr S Gallant Cllr S Wiles
Cllr Jan Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administrative Assistant)

IN ATTENDANCE: Mr I Lightfoot, Suffolk Rickshaw Company (*from item 646*)

640. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr G Newman** and **Cllr K Williams**.

641. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr S Gallant	646	Local Non-Pecuniary (as Suffolk Coastal District Council Cabinet Member for Community Health)
Cllr D Savage	646	Local Non-Pecuniary (as Member of Suffolk Coastal District Council Licensing Committee)

642. REQUEST FOR DISPENSATION

There were none.

643. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 25 April 2018** be signed by the Chairman as a true record.

644. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/18/1565/FUL Holiday let Barn Part Rear Garden Of 4 Gulpher Cottages Gulpher Road
Committee recommend APPROVAL.	

b	DC/18/1656/FUL Small extension to the rear of the property - The first floor currently covers about 70% of the house 'footprint'. The proposals extend the first floor to cover the full footprint (similar to area at round floor). This includes a new roof over part of the house. A new roof pitched roof over the garage (currently flat roof with redundant balcony). Alterations to materials, fenestration etc. to all external elevations. Significant internal alterations to layout. 26 Cliff Road
Committee recommended APPROVAL.	

c	DC/18/1669/FUL To extend single storey bungalow on west flank for bedroom & wet room. Clad north & south flanks of existing bungalow with Hardi-Plank. Block existing dining room window & move kitchen window. 65 Roman Way
Committee recommended APPROVAL.	

d	DC/18/1446/FUL 30m2 office extension and conversion of one large flat to two smaller flats 156-158 Hamilton Road
Committee recommended APPROVAL.	

e	DC/18/1617/ADI Illuminated Advertisement Consent - Non Illuminated Logo and Letters, Non Illuminated Aluminium Panels, Non Illuminated Projecting Sign, and Internally Illuminated ATM Surround 72 Hamilton Road
Committee recommended APPROVAL.	

f	DC/18/1731/FUL New Balcony to existing three storey residential detached property. No internal alterations. 69A Cliff Road
Committee noted that the property in question related to number 69 Cliff Road, not 69A and recommended APPROVAL.	

g	DC/18/1578/FUL Replacement of six windows and one door/ screen to ground floor flat 2 Cardinals Court Queens Road
Committee had NO OBJECTIONS to this application.	

645. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

646. RICKSHAW HACKNEY CARRIAGE LICENCE APPLICATION: SUFFOLK RICKSHAW COMPANY

Committee heard from Mr Lightfoot regarding the rickshaw service he wished to introduce to Felixstowe.

RESOLVED that the licensing application should be welcomed and SCDC be asked to consider permitting Mr Lightfoot to operate a rickshaw on any public highway in Felixstowe.

647. CORRESPONDENCE

The Town Clerk advised of the following correspondence:

a) SCC Suffolk Parking Management Strategy consultation

Committee consider the draft SCC Parking Management Strategy and **RESOLVED** to submit the following response:

Felixstowe Town Council understands that this policy is an integral part of moving towards Civil Parking Enforcement. However, where the policy in the preamble refers to ‘health and vitality’ of town centres, it does not mention the need to support tourism.

The reference to a hierarchy for further on-street parking should take in to account the demands on local areas to provide off-street and long-term parking for both tourism and town centres.

648. CLOSURE

The meeting was closed at 10.50am. The date of the next meeting was noted as being Wednesday 23 May 2018, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____