

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 19 December 2018 at 7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr Mark Jepson
Cllr S Wiles (Vice-Chairman) Cllr T Green
Cllr P Coleman Cllr K Williams (*from item 396*)
Cllr Jon Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs D Frost (Deputy Town Clerk)

389. PUBLIC QUESTIONS

There were none.

390. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Bloomfield** and **Cllr S Gallant**.

Apologies for later attendance were received from **Cllr K Williams**.

391. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr P Coleman Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Wiles	All	Local Non-Pecuniary (as Member of Suffolk County Council)
Cllr M Jepson	396	Local Non-Pecuniary (as close family is a member of Majestic Voices)
Cllr D Savage	396	Local Non-Pecuniary (as Trustee to Citizens' Advice and a Member of The Felixstowe-Wesel Association)

392. REQUESTS FOR DISPENSATION

There were none.

393. CONFIRMATION OF MINUTES

RESOLVED that the **Minutes of the Civic & Community Committee** meeting held on **17 October 2018** be signed as a true record.

394. LEVEL TWO YOUTH PROJECT UPDATE

Committee were pleased to receive detailed information on the detached and outreach work carried out by the Level Two Youth Project. Members were keen to learn more about Level Two's provision of a general social space for young people, aside from the intervention work. It was noted that a representative from Level Two would be able to attend Committee during the 2019/20 municipal year in advance of the next budget setting process.

RESOLVED that Level Two Youth Project update report be noted.

395. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 12 December 2018.

RESOLVED that the Budget Report to 12 December 2018 be received and noted as presented with no other action required at this time.

At this point, 7.43pm, Cllr K Williams joined the meeting.

396. OCCASIONAL GRANTS: ROUND 2 – 2018/19

Committee considered completed applications for funding received prior to the 30 November 2018 deadline, for the second round of Occasional Grants. The total of grant funding requested in this second round being £46,633.

The Town Clerk advised that there was £16,884 available in the funding pot for this second round of grant applications.

Following consideration of all the eligible applications which had been received, Committee proposed that grants be awarded on the following basis:

Citizens Advice Bureau

£2,000.00 towards Advice Outreach Services.

Felixstowe & Corinthians Cricket Club

£1,000.00 towards an Electronic Scoreboard.

Felixstowe Area Community Transport Ltd (FACTS)

£2,000.00 towards replacing a 14 seat Wheelchair-accessible MPV.

Felixstowe Men's Shed

£832.00 towards safety equipment and power tools.

Felixstowe Opportunity Group

£600.00 towards first aid, food hygiene, safeguarding, autism awareness training.

Felixstowe Sea Angling Society

£1,500.00 towards the replacement of windows in the clubhouse.

Home-Start

£1,000.00 towards preparation course costs for safeguard volunteers in Felixstowe.

Majestic Voices

£300.00 towards marketing material to promote the choir.

Revitalise Respite Holidays

£764.00 towards 2 respite breaks for carers from Felixstowe.

The Basic Life Charity

£450.00 towards provisions for a community allotment.

Felixstowe Wesel Association

Members discussed the details of the grant application towards a Dinner Dance function to celebrate the 45th Anniversary of Felixstowe's twinning with Wesel. Members agreed to ring-fence an award of £500 for the Association subject to a more inclusive community event being held for the Anniversary.

Pier Projects

£1,000.00 ring-fenced towards 6-8 creative sessions, one to one / group mentoring, and a public exhibition, dependant on total funding received for the project.

TS Landguard Sea Cadets

Members requested that further information be obtained regarding quotes and breakdown of requirements for the inflatable boat and outboard motor. Details are to be requested to be brought to the next meeting for consideration.

It was RESOLVED that for the second round of Occasional Grants for 2018/19 a total of £11,946.00 be awarded and approved for payment on the basis of the schedule above.

397. FELIXSTOWE PLAY AREA REVIEW

Members considered the report on the play areas and trim trails in Felixstowe. The Town Clerk provided details of the scheme proposals being explored for the Cavendish Park, Allenby Park and Gosford Way/Ferry Road sites and possible funding streams identified for the Town Council to consider, subject to the District Council's support for the project.

Members thanked the Clerk for the detailed report and fully supported the proposals.

RESOLVED that the Felixstowe Play area review report be noted and endorsed by the Committee.

398. ARMED FORCES WEEKEND LEGACY GRANT UPDATE

Members considered the report on the Armed Forces Weekend legacy grant, noting the applications received and awarded to date and expenses for the Felixstowe Remembers, the Battles Over, Beacon Lighting event.

Members discussed the grant application from VoiceCloud for a 'Songs of Remembrance' event. It was understood that the event had not gone ahead and therefore the £470 awarded would be withheld in the funding pot which currently stood at £4,116 from an initial fund of 10,796.

RESOLVED that the decisions of the awarding panel be noted and approved.

399. REMEMBRANCE 2018

Committee received the report on the Centenary of Remembrance 2018 and it was agreed that the events had been very well organised. Members were pleased to note that £441.61 had been raised for the Poppy Appeal by the Town Hall collection boxes. The final total for Felixstowe was yet to be confirmed but would be brought to Council in due course.

As requested by the Felixstowe Branch of the Royal British Legion, Committee discussed the long-term location of the 'There but not there' Tommy silhouette which stood in the Town Hall Gardens. Members agreed that a fitting location would be beside the War Graves at Walton Churchyard. It was suggested that the other Tommy which was located at Felixstowe Cemetery could be brought out for Remembrance events in future years as a poignant reminder.

It was RESOLVED that:

- i. the Centenary Remembrance 2018 update report be noted; and,**
- ii. the Felixstowe Branch of the Royal British Legion be recommended to install the 'There but not there' Tommy silhouette beside the War Graves in Walton Churchyard.**

400. CHRISTMAS EVENTS – ICE RINK

Committee considered the report on the Ice Rink and the opportunity for Fresh Gold Radio to attend and broadcast from the site during the event. Members approved expenditure of £400 from the Civic Events budget for the cost of this.

It was RESOLVED that:

- i. the Christmas Events – Ice Rink update report be noted; and,**
- ii. the cost of £400 for Fresh Gold Radio to attend the four days of the ice rink event be approved via the Civic Events budget.**

401. FELIXSTOWE-HARWICH-SHOTLEY FOOT FERRY

Committee received a detailed report on the Harwich Harbour Foot Ferry service.

It was RESOLVED that :

- i. the Felixstowe-Harwich-Shotley Foot Ferry report be noted; and,**
- ii. it be confirmed that the Town Council's contribution to the Partnership remain at £1,000 for the year 2019/20.**

402. CLOSURE

The meeting was closed at 9.33pm. The next meeting was noted as being scheduled for Wednesday 20 February 2019 at 7.30pm.

Date: _____

Chairman: _____