

MINUTES of the **HIGHWAYS ADVISORY COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 6 March 2019 at 10am**

PRESENT: Suffolk County Council: Cllr G Newman (Chairman)
Cllr S Wiles

Felixstowe Town Council: Cllr S Gallant
Cllr Jon Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk, Felixstowe Town Council)
Mrs D Frost (Deputy Town Clerk, Felixstowe Town Council)
Mr P Gant, Community Engineer, Suffolk County Council.

507. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Bird** and **Cllr A Smith**

508. DECLARATIONS OF COUNCILLORS' INTERESTS

Member(s)	Minute No.	Nature of Interest
Cllr S Gallant	All	Local Non-Pecuniary (as Member of Suffolk Coastal District Council)
Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)

509. REQUESTS FOR DISPENSATIONS

There were none.

510. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Highways Advisory Committee Meeting held on 18 September 2018 be signed by the Chairman as a true record.

511. HIGHWAYS REPORT

Committee reviewed the Highways Report detailing the matters for consideration.

It was **RESOLVED** that:

- i. **agreed actions for the following matters be detailed and updated on the Highways Report, noting further actions:**

TRO's

Reference	Location
080316/12	Penfold Road – Waiting restrictions
080316/13	St George's Rd and Academy entrance Junction Protection
200916/10	New car park on Orford Road
190917/17	Maybush Lane

Surface Dressing

080915/21	Surface Dressing - general
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Carriageway Resurfacing

080915/22	Carriageway resurfacing - general
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Pavements – Footway resurfacing

080915/23	York Road & Fairfield School footway
080316/07	Taunton Road footpath
180918/05	Grange Road (o between 115-129)

Cycle Paths

120911/01	Footpath 34 Cycle Track
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Hamilton Road/Shared Space Scheme

030907/03	'A' Boards in Hamilton Road
190917/11	Re-painting of bollards on Hamilton Road
200916/06	Hamilton Road Slabs

Bus Stops

200916/09	Bus Stop clearway on Leopold Road
190917/02	Bus Stops – Grange Road and Mill Lane (Wadgate Rd stop)
190917/05	Route of 77 bus- Convalescent Hill bus stop

Misc

180918/04	Garrison Lane (Langer Rd to High Rd West)
180918/06	Hamilton Rd reinstatement of tree (knocked down by bus)

- ii. **the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:**

Reference	Location
200916/14	HGV Movements on Langer Road
060318/09	Severe puddling on Walton Avenue
080915/23	Colneis Road & the Promenade
200916/11	Goyfield Avenue

160914/10	Blofield Track
190917/18	Traffic signals at Hamilton Rd/Cobbold Rd
190917/11	Two benches outside the old Post Office
190917/03	Leisure Centre bus stop
190917/06	Footpath 8 (Elmcroft Land to Westmorland Rd) and Footpath 32 (Rendlesham Rd)
190917/14	Weeds on Roads, kerbsides and pavements
030907/05	20mph Wadgate Road area
190917/09	Pier – Deliveries on the Prom
190917/13	Lighting on Footpath Walton High Street and St Mary's Crescent
190917/08	Bent Hill
060318/02	Re-routed lorries due to A14 works
060318/03	Traffic Lights at Garrison Lane
060318/07	Streetlights in Hamilton Road
180918/01	Parking on Bridge Road
180918/02	Access to the Prom between Cobbold's Point and Bath Hill
180918/03	Poor surface from 49-97 Colneis Road eastbound (opp school)

512. **NEW HIGHWAYS MATTERS**

It was **RESOLVED** that:

- i. **the following new matters be detailed and appended to the Highways Report, noting further actions:**

Reference	Location
050319/02	Zebra crossing markings outside Bent Hill Post Office

- ii. **the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:**

Reference	Location
050319/01	Entrance signs to the Town

513. **TOWN COUNCIL CONSIDERATION OF HIGHWAYS MATTERS FROM MAY 2019**

Members considered the type of matters that have historically come under the jurisdiction of the Highways Advisory Committee (HAC). It was noted that most routine matters should be directed and logged on to the highways reporting tool. Once an issue had been reported, local County Councillors could monitor and track progress, escalating issue directly with Suffolk County Council if deemed necessary.

Members agreed that, as it met fortnightly, Council's Planning and Environment Committee would be better placed to address more timely and strategic highways matters relevant to the Town Council, such as consultations.

Members unanimously agreed that the Highways Advisory Committee should be dissolved with all matters to be dealt with the manner describe above. It was agreed that a recommendation to Council be made to this effect.

Members also agreed to write a letter to Suffolk County Council thanking them for the support given via the Highways Advisory Committee over the years and advising that the Town Council was be open to further collaboration in the future, should circumstances create the opportunity to do so.

RESOLVED that:

- i. it be recommended to Council that the Highways Advisory Committee be dissolved and that relevant highways matters be brought to Council’s Planning and Environment Committee from 2019/20; and,**
- ii. a letter be written to Suffolk County Council thanking them for the support given via the Highways Advisory Committee.**

514. “THE BIG YELLOW FISH” PROJECT

Committee considered its support for the installation of yellow spray painted fish on a number of Felixstowe roads for the Environment Agency “Big Yellow Fish Project.” The Deputy Town Clerk reported that a Council Member had suggested that Hamilton Road also be included in the roads which would promote the project to more people. It was noted that the shared space area did not have the same type of drains as other roads. The Deputy Town Clerk and Mr Paul Gant would report Committee’s feedback and note of support to Groundwork Suffolk and Norfolk who would be delivering this project.

It was RESOLVED that Committee endorse the “The Big Yellow Fish” project.

515. CLOSURE

The meeting was closed at 11.13am.

Date: _____

Chairman: _____