



TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr Jan Garfield
Cllr S Bird (Vice Chairman)	Cllr Jon Garfield
Cllr N Barber	Cllr G Newman
Cllr S Gallant	Cllr D Savage
Cllr M Jepson	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 10 October 2018** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 26 September 2018 as a true record. **(Pages 3-5)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

a) **DC/18/3937/FUL** | Erection of conservatory to the side of the dwelling of a detached cartlodge to the front/side of the property

2 Links Avenue

Applicant: Mr P Callan

[Link to Documents](#)

b) **DC/18/3735/FUL** | Two storey rear extension and associated internal alterations

70 Valley Walk

Applicant: Ms Taryn Hope

[Link to Documents](#)

c) **DC/18/3870/FUL** | Single Storey Rear Extension

53 Ranelagh Road

Applicant: Mrs Cremer

[Link to Documents](#)

d) **DC/18/3909/VLA** | Variation of Legal Agreement to request a deed of variation relating to Section 106 Agreement dated 02 April 2015.

Walton Green South High Street Walton Application address

Applicant: Flagship Group

[Link to Documents](#)

7. Road Naming

To approve two new road names at Treetops, Candlet Road. – Ash Tree Close (6 houses) and Maple Close (3 bungalows)

8. Planning Decisions

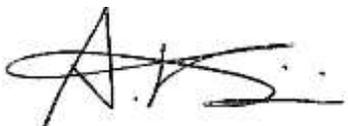
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Pages 6-7)**

9. Correspondence

To note any items of correspondence.

10. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 24 October 2018 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
3 October 2018

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 26 September 2018** at **9.15am**.

PRESENT: Cllr S Bird (Vice-Chairman *in the chair*) Cllr Jan Garfield
Cllr S Gallant Cllr Jon Garfield
Cllr M Jepson Cllr D Savage

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr M Deacon and three members of the public.

248. PUBLIC QUESTION TIME

The Chairman advised that he would invite members of the public to make their representations immediately prior to the application being considered.

249. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr G Newman, Cllr A Smith, and Cllr K Williams.**

250. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird	All	Local Non-Pecuniary (as Members of Suffolk County Council)

251. REQUEST FOR DISPENSATION

There were no requests for dispensation.

252. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 12 September 2018** be signed by the Chairman as a true record.

253. PLANNING APPLICATIONS

At the direction of the Chairman, Committee heard from members of the public attending in relation to application (a).

In respect of item (a) below, Committee noted public concerns about parking issues, increase in noise, and scale of the proposals for increasing the number of bedrooms in the two dwellings at this location. Committee noted the public's concerns about the need for more 2 bedroom properties as opposed to 3 bedroom, and that the proposed plans were not in keeping with the surrounding properties, a member of the public referred to DM7(c).

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/18/3546/VOC Proposed two dwellings on land to the rear of 1 & 3 Margaret Street, fronting James Boden Close 1 & 3 Margaret Street
Committee recommend REFUSAL, objecting to the increase in bedrooms from 2 to 3. Concerns were raised regarding the obscured glass proposed for bedroom 3, DM23 (a, b & c). Although obscured glass is being used, if the window is open it will overlook the other property. Committee feel the addition of the dormer window at the rear makes the design unacceptable.	
b	DC/18/3717/FUL Provision of 17 New Beach huts on boat park area and the construction of a water sports parking area through the creation of a hardstanding (as local authority permitted development works) The Dip Cliff Road
Committee strongly welcome the application to see adequate provision for the windsurfing fraternity and additional beach huts. Committee recommended APPROVAL.	
c	DC/18/3565/FUL Conversion to 6 self contained apartments South Beach Mansion Bent Hill
Committee recommended APPROVAL subject to Highways being satisfied as to the safety of the entrance and egress.	
d	DC/18/3702/FUL Proposed single storey rear extension with a linked garage side extension 51 Rosemary Avenue
Committee recommended APPROVAL.	
e	DC/18/3186/FUL Proposed Side & Rear Single Storey Extension with proposed Porch 11 Norman Close

Committee recommended APPROVAL.	
f	DC/18/3705/FUL Alterations to form new kitchen with detached garage 10 Brook Lane
Committee recommended REFUSAL. The garage will have an adverse effect on the street scene and contrary to DM21 (a) scale and character of its surrounding and DM23 (e).	
g	DC/18/1834/OUT Hybrid application seeking full change of use to convert existing Police buildings into 18 dwellings with access, and outline for two new dwellings and demolition of existing garage block Police Station 32 High Road West
Committee recommended APPROVAL	
h	DC/18/3715/VOC Variation of Condition No. 2 of DC/17/3211/FUL - Proposed development of the land between Treetops and Candlet Road Variation to Drawings - The double garage between Plot 2 and Plot 3 has been changed as two separate single garages to a turning area for Fire Appliances as required by NHBC. Therefore the drawings 3502_PL03 and 3502_PL09 have been revised to reflect these changes. The drawings 3502_PL03 to be changed as 3502_PL03A 3502_PL09 to be changed as 3502_PL09A. Land Between Treetops And Candlet Road
Committee recommended APPROVAL	

254. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted

255. CORRESPONDENCE

It was noted that the applications for DC/18/3059/FUL & DC/18/3060/LBC, Rear Porch at 3 Cranmer House, Maybush Lane, Felixstowe had been subject to a referral trigger but not referred by the Council.

256. CLOSURE

The meeting was closed at 11. 20am. The date of the next meeting was noted as being Wednesday 10 October 2018, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 8: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/18/3173/FUL | To create a new beach cafe along with a meeting events space with associated landscaping, including stopping up of existing vehicular entrance and construction of new vehicular access off Orford Road.
Proposed Cafe/Restaurant Coastguard Walk

DC/18/2887/FUL | Retrospective Application - Sub division of single dwelling into two dwellings
The Annexe 52 Maybush Lane

DC/18/2501/DRC | Details as required by condition 4 on application
DC/15/0151/FUL.
North Sea Hotel Sea Road

DC/18/2248/FUL | Change of use of Ground Floor to A3
104 Hamilton Road

DC/18/3232/FUL | Proposed two storey side extension and alterations
139 Colneis Road

DC/18/3055/FUL | Erection of single storey rear/ side extension (following demolition of rear conservatory)
2 Hill House Cottages Gulpher Road

DC/18/2928/FUL | Proposed replacement of existing timber casement windows to UPVC casement windows. Proposed window sections will be visually similar to the existing windows. Proposed colour of the windows to be white to match existing
235 - 241 & 243 - 249 Grange Road

DC/18/2799/FUL | Supply and installation of double glazed window and doors to rear elevation in white UPVC - design as existing. Supply and installation of composite type door to front elevation, black finish outside design to match existing
6 Red Hall Court

DC/18/2874/FUL | Erection of new office building (154m²) and workshop (201m²)
Road Transport Depot Fagbury Road

DC/18/2677/FUL | Internal alterations and extensions
44 Graham Road

DC/18/3516/TCA | Sweet Chestnut in rear garden - thin crown by 15% and lift lower limbs by reducing length by 2.5m. to admit more light.
71 Tower Road

DC/18/3464/TCA | Laburnum in front garden, on boundary between 23 Constable Road and my own house, 25 Constable Road, midway between the pavement and the houses. Tree to be felled because of risk of failure in high winds, and danger from poisonous elements of the tree. | **25 Constable Road**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

DC/18/3073/FUL | Proposed new boundary fence
28 Upperfield Drive