

## Detailed Income &amp; Expenditure by Budget Heading 31/08/2018

Month No: 5

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Administration</u>							
Bank Interest Received	6,041	3,610	4,000	390			90.2%
Community Infrastructure Levy	26,897	1,552	0	(1,552)			0.0%
Miscellaneous Income	10,796	0	0	0			0.0%
Precept	549,742	280,484	560,967	280,484			50.0%
Administration :- Income	<b>593,476</b>	<b>285,646</b>	<b>564,967</b>	<b>279,321</b>			<b>50.6%</b>
Employee Salaries	160,474	67,167	165,558	98,391		98,391	40.6%
Employer National Insurance	15,340	6,475	16,087	9,612		9,612	40.2%
Employer Pension Contributions	36,422	15,922	37,591	21,669		21,669	42.4%
Training	4,945	949	7,000	6,051		6,051	13.6%
Travel & Expenses	206	33	1,000	967		967	3.3%
Printer/Photocopier	3,375	1,646	3,570	1,924		1,924	46.1%
Stationery	1,122	222	1,500	1,278		1,278	14.8%
Postage	1,885	764	1,800	1,036		1,036	42.5%
Telephone & Internet	6,274	2,480	6,900	4,420		4,420	35.9%
Mobile Phones	84	32	130	98		98	24.8%
Subscriptions	3,046	3,108	3,215	107		107	96.7%
External Audit	1,300	0	1,365	1,365		1,365	0.0%
Internal Audit	288	150	315	165		165	47.6%
Insurance	8,593	8,965	9,450	485		485	94.9%
Miscellaneous	131	240	250	10		10	96.0%
Publications	8	0	50	50		50	0.0%
Advertising & Promotion	474	0	2,000	2,000		2,000	0.0%
IT Maintenance & Software	4,949	3,549	4,000	451		451	88.7%
Professional Fees	2,699	698	2,000	1,302		1,302	34.9%
Bank Charges	1,174	418	1,300	882		882	32.2%
Administration :- Indirect Expenditure	<b>252,788</b>	<b>112,819</b>	<b>265,081</b>	<b>152,262</b>	<b>0</b>	<b>152,262</b>	<b>42.6%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>340,688</b>	<b>172,827</b>					
<u>Town Hall</u>							
Hirings	2,973	993	2,200	1,207			45.1%
Weddings	11,833	8,368	10,000	1,632			83.7%
Leases, Rents & Licences	7,821	6,942	7,767	825			89.4%
Town Hall :- Income	<b>22,628</b>	<b>16,303</b>	<b>19,967</b>	<b>3,664</b>			<b>81.7%</b>
Employee Salaries	22,749	10,854	24,024	13,170		13,170	45.2%
Employer National Insurance	1,279	699	1,456	757		757	48.0%
Employer Pension Contributions	785	342	843	501		501	40.6%
Training	375	0	1,000	1,000		1,000	0.0%
Rates	6,757	3,480	7,465	3,985		3,985	46.6%

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Water and Sewerage	356	97	400	303		303	24.3%
Gas	2,047	962	2,000	1,038		1,038	48.1%
Electricity	2,227	1,249	2,260	1,011		1,011	55.2%
Cleaning Materials	426	51	800	749		749	6.4%
Repairs and Maintenance	7,499	3,861	5,000	1,139		1,139	77.2%
Licences	600	600	600	0		0	100.0%
Equipment Purchases	2,184	121	550	429		429	22.1%
Catering Sundries	427	155	500	345		345	30.9%
Loan Repayments	34,732	0	34,732	34,732		34,732	0.0%
Town Hall :- Indirect Expenditure	<b>82,443</b>	<b>22,471</b>	<b>81,630</b>	<b>59,159</b>	<b>0</b>	<b>59,159</b>	<b>27.5%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(59,816)</b>	<b>(6,168)</b>					
<u>Walton</u>							
Hirings	8,890	2,626	7,500	4,874			35.0%
Walton :- Income	<b>8,890</b>	<b>2,626</b>	<b>7,500</b>	<b>4,874</b>			<b>35.0%</b>
Employee Salaries	2,665	1,141	2,811	1,670		1,670	40.6%
Employer National Insurance	215	94	241	147		147	39.1%
Employer Pension Contributions	157	69	169	101		101	40.5%
Rates	985	546	1,085	539		539	50.3%
Water and Sewerage	298	94	370	276		276	25.4%
Electricity	1,304	0	1,940	1,940		1,940	0.0%
Repairs and Maintenance	1,027	129	2,000	1,871		1,871	6.4%
Equipment Purchases	482	0	100	100		100	0.0%
Walton :- Indirect Expenditure	<b>7,133</b>	<b>2,073</b>	<b>8,716</b>	<b>6,643</b>	<b>0</b>	<b>6,643</b>	<b>23.8%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>1,758</b>	<b>553</b>					
<u>Broadway House</u>							
Leases, Rents & Licences	2,000	2,067	2,040	(27)			101.3%
Broadway House :- Income	<b>2,000</b>	<b>2,067</b>	<b>2,040</b>	<b>(27)</b>			<b>101.3%</b>
Employee Salaries	4,383	1,932	4,757	2,825		2,825	40.6%
Employer National Insurance	364	160	409	249		249	39.2%
Employer Pension Contributions	266	116	285	169		169	40.7%
Repairs and Maintenance	1,350	240	1,000	760		760	24.0%
Broadway House :- Indirect Expenditure	<b>6,363</b>	<b>2,448</b>	<b>6,451</b>	<b>4,003</b>	<b>0</b>	<b>4,003</b>	<b>37.9%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,363)</b>	<b>(381)</b>					

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Cemetery</u>							
Mobile Phone Mast	5,315	5,315	5,315	0			100.0%
Interment Fees	57,260	12,937	40,000	27,064			32.3%
Purchase of Graves	19,049	13,300	10,000	(3,300)			133.0%
Memorials	19,359	3,804	12,000	8,196			31.7%
Upkeep of Grave Spaces	621	615	800	185			76.9%
Admin Fees	937	406	700	294			58.0%
Cemetery :- Income	<b>102,540</b>	<b>36,377</b>	<b>68,815</b>	<b>32,438</b>			<b>52.9%</b>
Employee Salaries	84,525	37,425	90,954	53,529	53,529		41.1%
Employer National Insurance	7,836	3,518	8,721	5,203	5,203		40.3%
Employer Pension Contributions	13,916	6,138	14,830	8,692	8,692		41.4%
Training	44	0	2,000	2,000	2,000		0.0%
Rates	2,747	1,417	3,020	1,603	1,603		46.9%
Water and Sewerage	162	15	347	332	332		4.3%
Electricity	855	135	1,215	1,080	1,080		11.1%
Repairs and Maintenance	4,036	1,218	4,000	2,782	2,782		30.4%
Equipment Purchases	2,943	0	3,000	3,000	3,000		0.0%
Vehicle Running Costs	1,899	870	2,230	1,360	1,360		39.0%
Vehicles/Tool Hire	5,580	2,307	5,600	3,293	3,293		41.2%
Fuel	2,148	917	2,300	1,384	1,384		39.8%
Mobile Phones	375	130	595	465	465		21.8%
Catering Sundries	39	10	50	40	40		19.5%
Cemetery :- Indirect Expenditure	<b>127,105</b>	<b>54,099</b>	<b>138,862</b>	<b>84,763</b>	<b>0</b>	<b>84,763</b>	<b>39.0%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(24,565)</b>	<b>(17,723)</b>					
<u>Allotments</u>							
Allotment Rents	14,728	434	14,900	14,466			2.9%
Allotments :- Income	<b>14,728</b>	<b>434</b>	<b>14,900</b>	<b>14,466</b>			<b>2.9%</b>
Employee Salaries	14,916	6,604	16,051	9,447	9,447		41.1%
Employer National Insurance	1,383	621	1,539	918	918		40.3%
Employer Pension Contributions	2,456	1,083	2,617	1,534	1,534		41.4%
Water and Sewerage	1,429	264	2,200	1,936	1,936		12.0%
Repairs and Maintenance	1,635	50	3,000	2,950	2,950		1.7%
Vehicles/Tool Hire	1,977	270	2,000	1,730	1,730		13.5%
Allotments :- Indirect Expenditure	<b>23,796</b>	<b>8,892</b>	<b>27,407</b>	<b>18,515</b>	<b>0</b>	<b>18,515</b>	<b>32.4%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(9,067)</b>	<b>(8,458)</b>					

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<u>Civic &amp; Community</u>							
Agency Income	3,992	3,992	3,992	0			100.0%
Donations & Sponsorship	3,570	0	4,000	4,000			0.0%
Civic & Community :- Income	<b>7,562</b>	<b>3,992</b>	<b>7,992</b>	<b>4,000</b>			<b>49.9%</b>
Mayoral Allowance	6,000	6,000	6,000	0		0	100.0%
Town Twinning	2,410	1,312	2,500	1,188		1,188	52.5%
Engraving/Sign Writing	85	85	200	115		115	42.5%
Civic Awards	271	368	1,200	832		832	30.7%
Civic Events	1,384	845	1,700	855		855	49.7%
CCTV	9,980	9,980	9,980	0		0	100.0%
Street Furniture	1,600	0	1,600	1,600		1,600	0.0%
Christmas Lights	6,750	6,750	6,750	0		0	100.0%
Seasonal Events	6,050	1,513	6,000	4,488		4,488	25.2%
Youth Forum	869	0	2,000	2,000		2,000	0.0%
Civic & Community :- Indirect Expenditure	<b>35,399</b>	<b>26,852</b>	<b>37,930</b>	<b>11,078</b>	<b>0</b>	<b>11,078</b>	<b>70.8%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(27,837)</b>	<b>(22,860)</b>					
<u>Section 137 Expenditure</u>							
Remembrance	291	50	500	450		450	10.0%
Annual Grants	5,850	7,350	7,350	0		0	100.0%
Occasional Grants	24,263	4,550	25,000	20,450		20,450	18.2%
Section 137 Expenditure :- Indirect Expenditure	<b>30,403</b>	<b>11,950</b>	<b>32,850</b>	<b>20,900</b>	<b>0</b>	<b>20,900</b>	<b>36.4%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(30,403)</b>	<b>(11,950)</b>					
<u>Felixstowe in Flower</u>							
Donations & Sponsorship	6,246	4,800	6,250	1,450			76.8%
Felixstowe in Flower :- Income	<b>6,246</b>	<b>4,800</b>	<b>6,250</b>	<b>1,450</b>			<b>76.8%</b>
Flowers & Containers	7,611	3,687	6,000	2,313		2,313	61.4%
Engraving/Sign Writing	296	0	500	500		500	0.0%
Felixstowe in Flower Events	1,243	395	1,350	955		955	29.2%
Felixstowe in Flower :- Indirect Expenditure	<b>9,150</b>	<b>4,082</b>	<b>7,850</b>	<b>3,768</b>	<b>0</b>	<b>3,768</b>	<b>52.0%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,904)</b>	<b>719</b>					
<u>Communication</u>							
Newsletter Print	2,460	760	2,615	1,855		1,855	29.1%
Newsletter Distribution	2,373	680	2,492	1,812		1,812	27.3%
Website	1,138	28	1,420	1,393		1,393	1.9%
Communication :- Indirect Expenditure	<b>5,971</b>	<b>1,468</b>	<b>6,527</b>	<b>5,060</b>	<b>0</b>	<b>5,060</b>	<b>22.5%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(5,970)</b>	<b>(1,468)</b>					

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<u>Community Projects &amp; Prtnrshps</u>							
Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%
Level 2	10,000	10,000	10,000	0		0	100.0%
Floral Bedding	10,779	4,491	11,801	7,310		7,310	38.1%
Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%
Landguard Partnership	0	1,000	1,000	0		0	100.0%
Community Projects & Prtnrshps :- Indirect Expenditure	<u>41,779</u>	<u>36,491</u>	<u>43,801</u>	<u>7,310</u>	<u>0</u>	<u>7,310</u>	<u>83.3%</u>
<b>Movement to/(from) Gen Reserve</b>	<u>(41,779)</u>	<u>(36,491)</u>					
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Grand Totals:- Income	<b>758,070</b>	<b>352,244</b>	<b>692,431</b>	<b>340,187</b>			<b>50.9%</b>
Expenditure	<b>622,329</b>	<b>283,644</b>	<b>657,105</b>	<b>373,461</b>	<b>0</b>	<b>373,461</b>	<b>43.2%</b>
<b>Net Income over Expenditure</b>	<u><b>135,741</b></u>	<u><b>68,601</b></u>	<u><b>35,326</b></u>	<u><b>(33,275)</b></u>			
<b>Movement to/(from) Gen Reserve</b>	<u><b>135,741</b></u>	<u><b>68,601</b></u>					