

## Detailed Income &amp; Expenditure by Budget Heading 29/06/2018

Month No: 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Finance &amp; General Purposes</u></b>								
<b><u>101 Administration</u></b>								
1805 Bank Interest Received	6,041	3,432	4,000	568			85.8%	
1830 Community Infrastructure Levy	26,897	1,552	0	(1,552)			0.0%	
1850 Miscellaneous Income	10,796	0	0	0			0.0%	
1900 Precept	549,742	280,484	560,967	280,484			50.0%	
Administration :- Income	<b>593,476</b>	<b>285,468</b>	<b>564,967</b>	<b>279,499</b>			<b>50.5%</b>	<b>0</b>
4000 Employee Salaries	160,474	39,588	165,558	125,970	125,970		23.9%	
4001 Employer National Insurance	15,340	3,836	16,087	12,251	12,251		23.8%	
4002 Employer Pension Contributions	36,422	9,464	37,591	28,127	28,127		25.2%	
4030 Training	4,945	250	7,000	6,750	6,750		3.6%	
4040 Travel & Expenses	206	20	1,000	980	980		2.0%	
4270 Printer/Photocopier	3,375	825	3,570	2,745	2,745		23.1%	
4400 Stationery	1,122	130	1,500	1,370	1,370		8.7%	
4425 Postage	1,885	277	1,800	1,523	1,523		15.4%	
4441 Telephone & Internet	6,274	1,391	6,900	5,509	5,509		20.2%	
4446 Mobile Phones	84	16	130	114	114		12.4%	
4460 Subscriptions	3,046	3,108	3,215	107	107		96.7%	
4461 External Audit	1,300	0	1,365	1,365	1,365		0.0%	
4462 Internal Audit	288	150	315	165	165		47.6%	
4464 Insurance	8,593	8,965	9,450	485	485		94.9%	
4468 Miscellaneous	131	60	250	190	190		24.0%	
4470 Publications	8	0	50	50	50		0.0%	
4471 Advertising & Promotion	474	0	2,000	2,000	2,000		0.0%	
4481 IT Maintenance & Software	4,949	3,188	4,000	812	812		79.7%	
4490 Professional Fees	2,699	730	2,000	1,270	1,270		36.5%	
4550 Bank Charges	1,174	278	1,300	1,022	1,022		21.4%	
Administration :- Indirect Expenditure	<b>252,788</b>	<b>72,277</b>	<b>265,081</b>	<b>192,804</b>	<b>0</b>	<b>192,804</b>	<b>27.3%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>340,688</b>	<b>213,191</b>						
Finance & General Purposes :- Income	<b>593,476</b>	<b>285,468</b>	<b>564,967</b>	<b>279,499</b>			<b>50.5%</b>	
Expenditure	<b>252,788</b>	<b>72,277</b>	<b>265,081</b>	<b>192,804</b>	<b>0</b>	<b>192,804</b>	<b>27.3%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>340,688</b>	<b>213,191</b>						
<b><u>Assets &amp; Services</u></b>								
<b><u>201 Town Hall</u></b>								
1000 Hirings	2,973	204	2,200	1,996			9.3%	
1001 Weddings	11,833	6,856	10,000	3,144			68.6%	

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1030 Leases, Rents & Licences	7,821	6,421	7,767	1,346			82.7%	
Town Hall :- Income	<b>22,628</b>	<b>13,481</b>	<b>19,967</b>	<b>6,486</b>			<b>67.5%</b>	<b>0</b>
4000 Employee Salaries	22,749	6,006	24,024	18,018		18,018	25.0%	
4001 Employer National Insurance	1,279	349	1,456	1,107		1,107	24.0%	
4002 Employer Pension Contributions	785	205	843	638		638	24.4%	
4030 Training	375	0	1,000	1,000		1,000	0.0%	
4110 Rates	6,757	2,088	7,465	5,377		5,377	28.0%	
4115 Water and Sewerage	356	0	400	400		400	0.0%	
4120 Gas	2,047	823	2,000	1,177		1,177	41.2%	
4122 Electricity	2,227	0	2,260	2,260		2,260	0.0%	
4155 Cleaning Materials	426	21	800	779		779	2.6%	
4170 Repairs and Maintenance	7,499	1,339	5,000	3,661		3,661	26.8%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	2,184	116	550	434		434	21.1%	
4466 Catering Sundries	427	61	500	439		439	12.1%	
4553 Loan Repayments	34,732	0	34,732	34,732		34,732	0.0%	
Town Hall :- Indirect Expenditure	<b>82,443</b>	<b>11,608</b>	<b>81,630</b>	<b>70,022</b>	<b>0</b>	<b>70,022</b>	<b>14.2%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(59,816)</b>	<b>1,873</b>						
<u>202 Walton</u>								
1000 Hirings	8,890	1,449	7,500	6,051			19.3%	
Walton :- Income	<b>8,890</b>	<b>1,449</b>	<b>7,500</b>	<b>6,051</b>			<b>19.3%</b>	<b>0</b>
4000 Employee Salaries	2,665	685	2,811	2,126		2,126	24.4%	
4001 Employer National Insurance	215	56	241	185		185	23.4%	
4002 Employer Pension Contributions	157	41	169	128		128	24.3%	
4110 Rates	985	328	1,085	757		757	30.2%	
4115 Water and Sewerage	298	66	370	304		304	17.9%	
4122 Electricity	1,304	0	1,940	1,940		1,940	0.0%	
4170 Repairs and Maintenance	1,027	52	2,000	1,948		1,948	2.6%	
4260 Equipment Purchases	482	0	100	100		100	0.0%	
Walton :- Indirect Expenditure	<b>7,133</b>	<b>1,228</b>	<b>8,716</b>	<b>7,488</b>	<b>0</b>	<b>7,488</b>	<b>14.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>1,758</b>	<b>221</b>						
<u>203 Broadway House</u>								
1030 Leases, Rents & Licences	2,000	0	2,040	2,040			0.0%	
Broadway House :- Income	<b>2,000</b>	<b>0</b>	<b>2,040</b>	<b>2,040</b>			<b>0.0%</b>	<b>0</b>
4000 Employee Salaries	4,383	1,159	4,757	3,598		3,598	24.4%	
4001 Employer National Insurance	364	96	409	313		313	23.5%	

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4002 Employer Pension Contributions	266	70	285	215		215	24.4%	
4170 Repairs and Maintenance	1,350	88	1,000	913		913	8.8%	
Broadway House :- Indirect Expenditure	<b>6,363</b>	<b>1,412</b>	<b>6,451</b>	<b>5,039</b>	<b>0</b>	<b>5,039</b>	<b>21.9%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,363)</b>	<b>(1,412)</b>						
<b>204 Cemetery</b>								
1032 Mobile Phone Mast	5,315	0	5,315	5,315			0.0%	
1100 Interment Fees	57,260	6,491	40,000	33,510			16.2%	
1120 Purchase of Graves	19,049	10,868	10,000	(868)			108.7%	
1130 Memorials	19,359	2,654	12,000	9,347			22.1%	
1140 Upkeep of Grave Spaces	621	0	800	800			0.0%	
1160 Admin Fees	937	328	700	372			46.9%	
Cemetery :- Income	<b>102,540</b>	<b>20,340</b>	<b>68,815</b>	<b>48,475</b>			<b>29.6%</b>	<b>0</b>
4000 Employee Salaries	84,525	22,336	90,954	68,618		68,618	24.6%	
4001 Employer National Insurance	7,836	2,094	8,721	6,627		6,627	24.0%	
4002 Employer Pension Contributions	13,916	3,660	14,830	11,170		11,170	24.7%	
4030 Training	44	0	2,000	2,000		2,000	0.0%	
4110 Rates	2,747	851	3,020	2,169		2,169	28.2%	
4115 Water and Sewerage	162	15	347	332		332	4.3%	
4122 Electricity	855	0	1,215	1,215		1,215	0.0%	
4170 Repairs and Maintenance	4,036	961	4,000	3,039		3,039	24.0%	
4260 Equipment Purchases	2,943	0	3,000	3,000		3,000	0.0%	
4300 Vehicle Running Costs	1,899	470	2,230	1,760		1,760	21.1%	
4320 Vehicles/Tool Hire	5,580	1,044	5,600	4,556		4,556	18.6%	
4330 Fuel	2,148	400	2,300	1,900		1,900	17.4%	
4446 Mobile Phones	375	65	595	530		530	10.9%	
4466 Catering Sundries	39	10	50	40		40	19.5%	
Cemetery :- Indirect Expenditure	<b>127,105</b>	<b>31,906</b>	<b>138,862</b>	<b>106,956</b>	<b>0</b>	<b>106,956</b>	<b>23.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(24,565)</b>	<b>(11,566)</b>						
<b>205 Allotments</b>								
1080 Allotment Rents	14,728	268	14,900	14,632			1.8%	
Allotments :- Income	<b>14,728</b>	<b>268</b>	<b>14,900</b>	<b>14,632</b>			<b>1.8%</b>	<b>0</b>
4000 Employee Salaries	14,916	3,942	16,051	12,109		12,109	24.6%	
4001 Employer National Insurance	1,383	370	1,539	1,169		1,169	24.0%	
4002 Employer Pension Contributions	2,456	646	2,617	1,971		1,971	24.7%	
4115 Water and Sewerage	1,429	146	2,200	2,054		2,054	6.6%	
4170 Repairs and Maintenance	1,635	26	3,000	2,974		2,974	0.9%	

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4320 Vehicles/Tool Hire	1,977	270	2,000	1,730		1,730	13.5%	
Allotments :- Indirect Expenditure	<b>23,796</b>	<b>5,399</b>	<b>27,407</b>	<b>22,008</b>	<b>0</b>	<b>22,008</b>	<b>19.7%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(9,067)</b>	<b>(5,131)</b>						
Assets & Services :- Income	<b>150,786</b>	<b>35,539</b>	<b>113,222</b>	<b>77,683</b>			<b>31.4%</b>	
Expenditure	<b>246,839</b>	<b>51,554</b>	<b>263,066</b>	<b>211,512</b>	<b>0</b>	<b>211,512</b>	<b>19.6%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(96,053)</b>	<b>(16,015)</b>						
<b>Civic &amp; Community</b>								
<u>301 Civic &amp; Community</u>								
1800 Agency Income	3,992	0	3,992	3,992			0.0%	
1810 Donations & Sponsorship	3,570	0	4,000	4,000			0.0%	
Civic & Community :- Income	<b>7,562</b>	<b>0</b>	<b>7,992</b>	<b>7,992</b>			<b>0.0%</b>	<b>0</b>
4505 Mayoral Allowance	6,000	6,000	6,000	0		0	100.0%	
4511 Town Twinning	2,410	1,353	2,500	1,147		1,147	54.1%	
4512 Engraving/Sign Writing	85	85	200	115		115	42.5%	
4513 Civic Awards	271	368	1,200	832		832	30.7%	
4530 Civic Events	1,384	42	1,700	1,658		1,658	2.5%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	1,600	0	1,600	1,600		1,600	0.0%	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,050	1,513	6,000	4,488		4,488	25.2%	
4675 Youth Forum	869	0	2,000	2,000		2,000	0.0%	
Civic & Community :- Indirect Expenditure	<b>35,399</b>	<b>26,091</b>	<b>37,930</b>	<b>11,839</b>	<b>0</b>	<b>11,839</b>	<b>68.8%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(27,837)</b>	<b>(26,091)</b>						
<u>302 Section 137 Expenditure</u>								
4531 Remembrance	291	0	500	500		500	0.0%	
4620 Annual Grants	5,850	5,650	7,350	1,700		1,700	76.9%	
4655 Occasional Grants	24,263	2,750	25,000	22,250		22,250	11.0%	
Section 137 Expenditure :- Indirect Expenditure	<b>30,403</b>	<b>8,400</b>	<b>32,850</b>	<b>24,450</b>	<b>0</b>	<b>24,450</b>	<b>25.6%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(30,403)</b>	<b>(8,400)</b>						
<u>303 Felixstowe in Flower</u>								
1810 Donations & Sponsorship	6,246	4,559	6,250	1,691			72.9%	
Felixstowe in Flower :- Income	<b>6,246</b>	<b>4,559</b>	<b>6,250</b>	<b>1,691</b>			<b>72.9%</b>	<b>0</b>
4290 Flowers & Containers	7,611	234	6,000	5,766		5,766	3.9%	

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4512 Engraving/Sign Writing	296	0	500	500		500	0.0%	
4532 Felixstowe in Flower Events	1,243	168	1,350	1,182		1,182	12.5%	
Felixstowe in Flower :- Indirect Expenditure	<b>9,150</b>	<b>403</b>	<b>7,850</b>	<b>7,447</b>	<b>0</b>	<b>7,447</b>	<b>5.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,904)</b>	<b>4,156</b>						
<b>304 Communication</b>								
4420 Newsletter Print	2,460	380	2,615	2,235		2,235	14.5%	
4421 Newsletter Distribution	2,373	340	2,492	2,152		2,152	13.6%	
4483 Website	1,138	28	1,420	1,393		1,393	1.9%	
Communication :- Indirect Expenditure	<b>5,971</b>	<b>748</b>	<b>6,527</b>	<b>5,780</b>	<b>0</b>	<b>5,780</b>	<b>11.5%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(5,970)</b>	<b>(748)</b>						
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	2,695	11,801	9,106		9,106	22.8%	
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%	
4685 Landguard Partnership	0	1,000	1,000	0		0	100.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>41,779</b>	<b>34,695</b>	<b>43,801</b>	<b>9,106</b>	<b>0</b>	<b>9,106</b>	<b>79.2%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(41,779)</b>	<b>(34,695)</b>						
Civic & Community :- Income	<b>13,808</b>	<b>4,559</b>	<b>14,242</b>	<b>9,683</b>			<b>32.0%</b>	
Expenditure	<b>122,702</b>	<b>70,336</b>	<b>128,958</b>	<b>58,622</b>	<b>0</b>	<b>58,622</b>	<b>54.5%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(108,894)</b>	<b>(65,777)</b>						
Grand Totals:- Income	<b>758,070</b>	<b>325,565</b>	<b>692,431</b>	<b>366,866</b>			<b>47.0%</b>	
Expenditure	<b>622,329</b>	<b>194,166</b>	<b>657,105</b>	<b>462,939</b>	<b>0</b>	<b>462,939</b>	<b>29.5%</b>	
<b>Net Income over Expenditure</b>	<b>135,741</b>	<b>131,399</b>	<b>35,326</b>	<b>(96,072)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>135,741</b>	<b>131,398</b>						