



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 11 September 2019** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 28 August 2019 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/19/3295/FUL** | Side & front extensions, new cladding, new facade, new canopies, relocation of doors and screens
Felixstowe Snooker Club 21 Sea Road
Applicant: Family Amusements Ltd [Link to Documents](#)
- b) **DC/19/3159/LBC** | Listed Building Consent - We plan to host weddings/civil ceremonies and also the wedding breakfast/after parties. This will be using three communal/shared rooms within Harvest House. No changes will be made to extend or alter the building in anyway.
Harvest House 1 Cobbold Road
Applicant: Mrs S Sweet [Link to Documents](#)
- c) **DC/19/3366/FUL** | To remove roof to two storey side extension and replace with pitched roof.
22 Lansdowne Road
Applicant: Mr Paul Cotterell [Link to Documents](#)

6. Planning Decisions

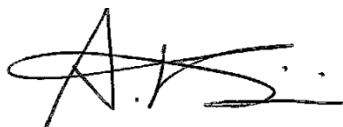
To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 25 September 2019 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
4 September 2019

For information (via email): All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 28 August 2019** at **9.15am**.

PRESENT: Cllr S Bird (Vice-Chairman *in the chair*) Cllr M Morris
 Cllr S Bennett Cllr D Savage
 Cllr S Gallant Cllr S Wiles
 Cllr M Jepson

OFFICERS: Mrs D Frost (Deputy Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr M Deacon
 Cllr G Newman

In the absence of **Cllr A Smith** (Chairman), Vice-Chairman **Cllr S Bird** was in the Chair.

168. PUBLIC QUESTIONS

There were none.

169. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr A Smith** (Chairman), and **Cllr K Williams**.

Cllr S Bennett gave apologies in advance of needing to leave the meeting at 10.00 to attend to other business.

170. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson Cllr S Wiles	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

171. CONFIRMATION OF MINUTES

It was RESOLVED that the **Minutes of the Planning & Environment Committee Meeting held on 28 August 2019** be signed by the Chairman as a true record.

172. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

a	DC/19/2948/FUL Proposed refurbishment, extension and part-conversion of existing retail premises to provide a refurbished retail unit at ground floor front and 16 new flats, with associated landscaping and cycle parking. Demolition of ground floor service accommodation fronting Highfield Road, rear walls and roof to existing 2nd floor, and internal alterations. 55-57 Hamilton Road
Committee recommended APPROVAL but were disappointed that the scheme does not provide for any affordable housing as per DM 2. Committee strongly request that the windows on the Hamilton Road elevation are either retained or replaced in a sympathetic style mirroring the existing attractive windows in the Conservation Area.	

At this point in proceedings, 10.06am, Cllr S Bennett left the meeting.

b	DC/19/3100/FUL Proposed alterations and rear extension. 51 Langley Avenue
Committee recommended APPROVAL	

c	DC/19/3145/TPO G1 4no. Holm Oak - Fell nos. 1 and 3, decay and large split in stems, heavy overhang of road and public footpath. Large limb failure in recent storm. Pollard nos. 2 and 4 to 6m. and balance crowns. G2 2no. Robinia - Fell both trees, one tree has deep stem fracture, both heavy overhang of road and at risk of further storm damage failure. Convent Of Jesus And Mary 63 Orwell Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

d	DC/19/3288/TCA Lime - reduce by 3/3.5 metres all round. The tree is growing towards the flats and residence would like the tree reduced in size. Land Between 67 And 69 Tower Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

173. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

174. EDF ENERGY SIZEWELL C STAGE 4 CONSULTATION

Cllr G Newman was invited to address the Committee following his attendance at the Joint Local Authorities Group briefing on the Sizewell C Stage 4 Consultation. It was noted that a number of issues raised by the Town Council in its consultation response to Stage 3 remained. It was agreed that the Town Clerk should base the Town Council's response on the basis of the previous submission.

RESOLVED that the Town Clerk, in conjunction with the Chairman of the Planning & Environment Committee and Cllr G Newman, be delegated the authority to respond to the Sizewell C Stage 4 Consultation on behalf of the Town Council.

175. CORRESPONDENCE

Committee noted the following correspondence received:

- i. Public Footpath Diversion (Footpath 34 (part))
Committee NOTED that the above order had been confirmed by Suffolk County Council on 12 August 2019.

176. CLOSURE

The meeting was closed at 10.30am. The date of the next meeting was noted as being Wednesday 11 September 2019, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/19/2763/FUL | Single storey front extension
22 Links Avenue

DC/19/2990/FUL | Erection of infill side extension.
4 Windermere Road

DC/19/2829/COU | Change of use from a B1 business use to a Residential Flat
49 Wadgate Road

DC/19/2691/FUL | Conversion of offices to residential
104 Hamilton Road

DC/19/2718/TPO | T1 Sweet Chestnut (behind flats) - reduce by 3m. and prune in sides by 2.5m. to remove risk of contact with building, and allow more light to shading.
21 Tower Road

DC/19/2882/TCA | Rear Garden T1 Silver Birch - crown reduce by 30% T2 Lime - Fell Front Garden T3 - 2no. Leylandii to be felled.
3 The Courts

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

DC/19/1863/FUL | Construction of single storey side and rear extensions.
1 Church Road

DC/19/2584/FUL | Conversion of pitched lean-to roof to flat roof terrace over entrance porch/lobby. Access from main bedroom and first floor landing.
Ridley House Maybush Lane

Refused (and recommended for Approval by this Committee):

None