



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 14 August 2019** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 31 July 2019 as a true record. **(Pages 4-6)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) DC/19/2864/FUL | Retrospective Application - Extension to flats previously approved under C01/1507. Works on the approved conversion commenced in part in 2002 and the remainder in 2010. Works have been checked through building control. Works have not commenced on these new proposals.**

117 High Road West

Applicant: Jon Radcliffe Partnership

[Link to Documents](#)

- b) **DC/19/2743/FUL** | The Felixstowe Dock and Railway Company is a Port Authority and the proposal will take place on Operational Land within its Limits of Jurisdiction. The proposal will comprise the removal of part of the existing pavement and the construction of a new building that will accommodate office space, employee welfare facilities and the Port of Felixstowe operations centre. This new facility will replace various buildings within the port estate some of which are beyond their design life. The proposal also incorporates new access arrangements, parking for cars, cycles and motorbikes, electric vehicle charging points, turning space, site landscaping, site drainage, sub-station and the installation of an energy centre.

Land North Of Dyke Road

Applicant: Ms J Stanbridge

[Link to Documents](#)

- c) **DC/19/2993/FUL** | Formation of flat roof dormer to facilitate room in the roof conversion together with associated elevation alterations

47 Ranelagh Road

Applicant: Mr B Mann

[Link to Documents](#)

- d) **DC/19/2783/FUL** | Construction of a single storey dwelling

40 King Street

Applicant: Mr J Bobbin

[Link to Documents](#)

- e) **DC/19/2990/FUL** | Erection of infill side extension.

4 Windermere Road

Applicant: Miss G Foster

[Link to Documents](#)

- f) **DC/19/3025/FUL** | **Single storey side** & rear extension

37 Stour Avenue

Applicant: Mrs T Storrie

[Link to Documents](#)

- g) **DC/19/3037/FUL** | Proposed Single Storey Side Extension

1A Maybush Lane

Applicant: Mr & Mrs T Bishop

[Link to Document](#)

- h) **DC/19/1863/FUL** | Construction of single storey side and rear extensions.

1 Church Road

Applicant: Mr & Mrs White

[Link to Document](#)

- i) **DC/19/2752/PN3** | Prior Notification Application - Change of use to a tea shop.

81 High Road

Applicant: Mrs S Fitch

[Link to Documents](#)

- j) **DC/19/2698/ADN** | 1x Non illuminated fascia. 1x Non illuminated wall mounted totem. 1x Non illuminated mounted reception sign.
K W Autos Undercliff Road West
Applicant: K W Autos [Link to Documents](#)
- k) **DC/19/2522/FUL** | Vehicular hardstanding and dropped kerb access **76 Coronation Drive**
Applicant: Mr Linsdell [Link to Documents](#)
- l) **DC/19/2882/TCA** | Rear Garden T1 Silver Birch - crown reduce by 30% T2 Lime - Fell Front Garden T3 - 2no. Leylandii to be felled.
3 The Courts
Applicant: Mr M Long [Link to Documents](#)
- m) **DC/19/2827/TCA** | 1 No. Bullace Tree situated at the bottom of the rear garden to be crown reduced by 30%-40%. The tree is currently leaning on the roof of the garden shed and outbuilding. By reducing the crown I am hoping the tree will start to raise off the buildings.
Kinabalu 98 Ranelagh Road
Applicant: Mr S Markham [Link to Documents](#)

6. Planning Decisions

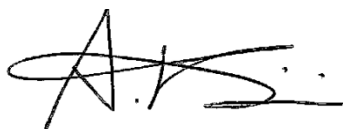
To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Pages 7-8)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 28 August 2019 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
7 August 2019

For information (via email): All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 31 July 2019** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr M Morris
 Cllr S Bird (Vice Chairman) Cllr D Savage
 Cllr S Bennett Cllr S Wiles

OFFICERS: Mrs D Frost (Deputy Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr Mike Deacon
 One Member of the public

150. PUBLIC QUESTION

There were none.

151. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant**, **Cllr M Jepson** and **Cllr K Williams**.

152. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

153. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 31 July 2019** be signed by the Chairman as a true record.

154. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

a	DC/19/2787/FUL Renewal of planning permission for development of outdoor/indoor rifle ranges with associated infrastructure. Part Land North Of Railway Line Nicholas Road Trimley St Mary
Committee WELCOMED this application.	
b	DC/19/2763/FUL Single storey front extension 22 Links Avenue
Committee recommended APPROVAL	
c	DC/19/2691/FUL Conversion of offices to residential 104 Hamilton Road
Committee recommended APPROVAL.	
d	DC/19/2829/COU Change of use from a B1 business use to a Residential Flat 49 Wadgate Road
Committee recommended APPROVAL.	
e	DC/19/2762/FUL Proposed detached double garage to rear of property. 83 Seaton Road
Committee recommended APPROVAL.	
f	DC/19/2828/TCA 1 No. Small Holm Oak tree in the rear garden to be crown reduced by 30% and shaped. 1 No. Honey Locust Tree in the rear garden to be crown reduced by 30% and shaped. 30 Maybush Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

155. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

156. EDF ENERGY SIZEWELL C STAGE 4 CONSULTATION

Committee agreed this item should be deferred to the Planning & Environment Committee on 11 September to discuss the item further. It was agreed that Cllr G Newman be invited to the meeting on 11th September to report on the briefing at the Sizewell C Stage 4 on Friday 26 July 2019 as the Town Council's representative.

RESOLVED that any representations from the Town Council should be finalised at this meeting before the deadline of 27th September 2019.

157. SUFFOLK COASTAL LOCAL PLAN EXAMINATION

Committee finalised its response to the Felixstowe-related queries put to East Suffolk Council by the Planning Inspector in advance of the deadline of 4th August.

RESOLVED that the finalised response to the Suffolk Coastal Local Plan Examination be sent to be received by the deadline and Cllr Smith or Cllr Bird attend the public hearings on topics relating to the Committee's response on its behalf.

158. CORRESPONDENCE

DC/19/1863/FUL – Construction of single storey side and rear extension – 1 Church Street.

The Deputy Town Clerk advised that this application, which had been recommended for refusal by the Committee, had been referred to East Suffolk Council's Planning Committee for appeal and would keep Members updated.

159. CLOSURE

The meeting was closed at 11.45 am. The date of the next meeting was noted as being Wednesday 14 August 2019, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/17/3750/FUL | Construction of a temporary haul road and associated compound to facilitate the delivery of materials in association with the development approved by permissions DC/13/3821/OUT and DC/16/5443/ARM at Land South of High Street, Walton (South)

Land South Of High Street Walton

DC/19/2332/LBC | The installation of a circular glazed lift. Involving the removal of approximately 1m diameter hole in the lounge floor to Unit 10.

Plots B10 & B19 The Bartlet Undercliff Road East

DC/19/2588/ADI | Illuminated Advertisement Consent - Installation of exterior halo lit signage.

Units 2 To 16 Darrell Road

DC/19/1989/FUL | New dwelling with parking and amenity space, rear garden of 48 Princes Road. New parking arrangement for dwelling.

48 Princes Road

DC/19/2609/FUL | Two storey side extension including internal and external alterations plus new garage to replace existing

46 Glemsford Close

DC/19/2126/FUL | Replacement of 6 sash windows and 2 doors in UPVC styles match existing

Apartment 9 Martello Place Golf Road

DC/19/2261/FUL | Retrospective Application - Conversion of our detached garage to a habitable space for the sole use of our family

26 Keswick Close

DC/19/2469/TCA | 1 No. Ash tree to be felled and removed. The tree is showing signs of die back and has a large quantity of dead wood in the crown. The tree is located to the left hand side of the building with the sea behind you. It is adjacent to the driveway and pedestrian access.

Hamilton Court 6 Hamilton Gardens

DC/19/2356/TPO | Holm Oak in rear garden by summerhouse- Shorten laterals by 20-30%, reshape crown and balance to reduce shading of garden and summerhouse.

19 Foxgrove Lane

DC/19/2443/FUL | Front porch

30 St Georges Road

DC/19/2457/TCA | 1 No. Ash Tree in the rear garden of the property. I propose to crown reduce this tree by 30% to contain the tree in the space it was planted & allow more light in to neighbouring gardens. This is the only tree in the garden.
22 Barton Road

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

DC/19/1540/COU | Change of use. Ground floor shop to be converted to a flat, mirroring the first floor flat already existing.
297 High Street Walton

Withdrawn

DC/19/1762/FUL | Proposed development of infill site consisting of 4No. one bedroom flats and 3 two bedroom flats (7No. flats in total) over four floors, inclusive of rooms in the roof. Conversion of launderette to extend existing house of multiple occupation to create three additional en suite bedrooms on the ground floor and relocate the kitchen to the basement with new boiler room created.
6, 8 And 10 Manning Road

DC/19/2268/FUL | Construction of a new two storey dwelling
19 Margaret Street