

Felixstowe Town Council / East Suffolk Council
 Joint Liaison Group Notes

	<ul style="list-style-type: none"> • CPE and Parking Charges for Felixstowe 	<p>are in the diary for all businesses in the proposed BID area.</p> <p>There is a legal timeframe to the development of a BID. A formal letter has now gone to Stephen Baker.</p> <p>SG asked that other processes or decisions are needed to be gone through in terms of Democratic Decisions. HG noted that Anglia Revenues Partnership and Democratic Services are aware of the timescales. As ESC has 13 assets in the town, ESC will receive 13 postal ballots.</p> <p>SG highlighted that the process from the Council's side should be completely transparent and that the baseline agreement was key to any future BID the best opportunity. HG will be attending CMT meeting tomorrow which will cover the roles and responsibilities of the Council in a BID.</p> <p>LB gave a report prior to the meeting in that he is getting lots of correspondence with the same themes of enquiry on CPE, so will produce some content for the website. Anyone and everyone interested will then have a single source of information to go to and this will be updated as appropriate.</p> <p>Strategically ESC will have responsibility from the 6th April and we're finalising preparations for patrolling all parking management regulations from then.</p> <p>SG noted that a paper was going to Cabinet this evening (public). In terms of Felixstowe, there is a recruitment of enforcement officers and managers. There is no set patrol pattern for them as it should be reactive. Data will be collated and hot spots identified using online software.</p> <p>There is a likelihood that there may be a delay to the software operating immediately post 6 April, so will allow a soft start.</p> <p>SG highlighted that Councillors should not be answering queries on tickets and people should be directed to contact the details on the back SG noted that complaints will</p>	<p>HG</p>
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		<p>potentially come from areas that enforcement is not seen.</p> <p>Parking charges – up to 2 hours will be £1.50, 4 hours £3.00 and over 4 hours, £4 (with some exceptions). Season ticket is £65 a month.</p> <p>The public can use Ringo to purchase a ticket and will be able to access a ½ hour free parking via this system in some car parks. ESC will pick up the additional charges from Ringo.</p> <p>Some car parks will have parking charges where there hasn't previously been – such as Garrison Lane and Manor Terrace.</p> <p>SG noted this was a more sensible and pragmatic way forward to rationalise 54 different carparking tariffs.</p> <p>NB asked whether there was any other way that people can access ½ hour free parking other than Ringo. Noted that there wasn't and there will not be any free parking in town centre car parks either.</p> <p>AT asked what the communication strategy was from ESC? AT noted that an article can put in the Town Council magazine.</p> <p>It was noted that there is no service for the public to report a parking issue. ESC will also not be issuing tickets from photos that members of the public have sent in. Officers won't deal with police matters such as blocked driveways etc, only civil enforcement.</p> <p>Funding came across from County for four towns for signs and lines from its off-street parking account. This was a time-constraint imposed and the four areas were chosen who were having conversations on parking at the time – such as Southwold.</p> <p>The town council were concerned as to whether issues highlighted and complaints made, that are not based on civil</p>	
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	<ul style="list-style-type: none"> • Deben school site • Beach Huts/Chalets 	<p>The gate opening outwards towards the car park is being addressed over the next 2/3 weeks. The options have been discussed with our H&S team and the pragmatic and affordable solution is to add a fence between the car park and play area exit. The fence would not be along the whole car park, just enough, 2 panels, to ensure children cannot run straight through the gate onto the car park.</p> <p>Langley Avenue AT noted that this was under long-lease to the Academy and has had meetings with Unity and SCC on this. TC interested in acquiring the land as its adjacent to the cemetery. It is subject to Section 77, and could be transferred at less than best value as it can be retained as a playing field. ESC is supportive of this being freed up for wider community use.</p> <p>Langer Park Recent site visit to Langer Park to look at the wider vision for that area. AJ mused that if the toilet block can be demolished and the slab left, a community building could be built, with a kiosk, internal toilets and community space. The play equipment would be moved and then tree planting for the Queens Platinum Jubilee.</p> <p>ESC seeking to purchase from SCC. With the main priority for delivering the sports hub and indoor bowls solution. The remainder of the site would be housing.</p> <p>New trial for creating sand platforms behind concrete blocks was set out. This will be subject to planning and huts will stay on the Prom for another season until this is completed. Hut owners have been written to and the Association are informed.</p> <p>NC highlighted gaps in the Dip and the new sites at Manor End. SG noted that ESC would be reluctant to sell the new sites at Manor End until the trial was completed.</p>	
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5.	<p>Other Projects / Services</p> <ul style="list-style-type: none"> • Development Officer role and projects 	<p>JE has joined NC's team. She has now been in post for 6 weeks, predominantly for the south seafront project. Working on Martello Tower P and seeking a use for this. Now updating the Felixstowe Accessibility Guide and will be launched in April. Working on the launch of the Women's Tour and VE Day as volunteer co-ordinator.</p> <p>Discussion centred on the Martello Tower and how to make the most of unique opportunity to provide an interesting destination.</p>	
6.	<p>Update on work of Town Council</p>	<p>Hamilton Road Alleyway Noted that planning permission had been refused for changing the M&S site. The nearby alleyway is currently unadopted and not maintained. TC want to explore improving this setting as part of a joint project with ESC and SCC and waiting on a date for a meeting with SCC officers and Cabinet Member – would be useful if someone from ESC Econ Dev can join this meeting – estimated cost c. £150K to bring up to adoptable standard. It was felt that County should adopt it as it's a footpath and they have the relevant expertise and infrastructure. Alley has clear economic role as a route to access the high street.</p> <p>Water Fountains £2K available from a fund to restore or put in a water fountain to promote plastic free. The fund will be looking for match funding. TC looking to put 10 in – they are £1K each to buy plus installation and maintenance. Will need licences / support with connecting. TC would be the asset owner and maintain.</p> <p>Blue Flag and Seaside Award. Noted that an application for a combined award had been put in, funded by FTC with the support of ESC. FTC don't want this to be lost in any wider promotion of the East Suffolk Coast. Felixstowe is currently the only place that can be eligible for a blue flag due to its excellent bathing water quality and would like to jointly promote this.</p>	<p><i>AJ to allocate a resource</i></p> <p><i>LH to highlight with Assets</i></p>

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7	AOB	<p>Lighting – 27 lights out in Spa Gardens - having spoken to Assets and Norse, can't just replace the bulbs and lights. Conventional maintenance on the lights cannot take place. A cherry picker cannot be used. Will probably need to replace the lampposts with dropping posts to allow access.</p> <p>SG asked why a ladder cannot be used. AJ to take this forward.</p> <p>Issue with festoon lighting and the fact that there is an issue with the supply. Commission a survey for finding out what is wrong with the electrics and fix it – put into capital project in terms of solar panel.</p> <p>Issue with the toilets beside the LC being regularly vandalised and closed – have a discussion with Places Leisure to open the LC toilets to the public and we pay them the fee for cleaning these.</p>	<p><i>AJ</i></p> <p><i>LH</i></p> <p><i>TS</i></p>
8	Date of next meeting – 21 April 2020		