

Detailed Income & Expenditure by Budget Heading 31/05/2019

Month No: 2

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1805 Bank Interest Received	5,085	273	7,350	7,077			3.7%	
1830 Community Infrastructure Levy	4,057	23,376	0	(23,376)			0.0%	
1900 Precept	560,967	289,057	578,113	289,057			50.0%	
Administration :- Income	570,109	312,706	585,463	272,757			53.4%	0
4000 Employee Salaries	164,075	28,820	172,414	143,594	143,594		16.7%	
4001 Employer National Insurance	15,720	2,770	17,033	14,263	14,263		16.3%	
4002 Employer Pension Contributions	38,528	6,674	40,059	33,385	33,385		16.7%	
4030 Training	6,309	(433)	3,000	3,433	3,433		(14.4%)	
4040 Travel & Expenses	96	0	1,500	1,500	1,500		0.0%	
4270 Printer/Photocopier	2,415	261	1,200	939	939		21.7%	
4400 Stationery	951	69	1,200	1,131	1,131		5.7%	
4425 Postage	1,759	0	1,700	1,700	1,700		0.0%	
4441 Telephone & Internet	7,050	933	6,900	5,967	5,967		13.5%	
4446 Mobile Phones	87	8	130	122	122		6.3%	
4460 Subscriptions	3,143	3,192	3,300	108	108		96.7%	
4461 External Audit	1,600	0	1,600	1,600	1,600		0.0%	
4462 Internal Audit	300	178	356	178	178		49.9%	
4464 Insurance	8,740	5,575	9,450	3,875	3,875		59.0%	
4466 Catering Sundries	8	0	0	0	0		0.0%	
4468 Miscellaneous	240	0	250	250	250		0.0%	
4470 Publications	56	9	50	41	41		18.0%	
4471 Advertising & Promotion	179	0	0	0	0		0.0%	
4481 IT Maintenance & Software	3,851	1,020	6,000	4,981	4,981		17.0%	
4490 Professional Fees	518	3	1,500	1,497	1,497		0.2%	
4500 Election Expenses	0	0	15,000	15,000	15,000		0.0%	
4550 Banking Fees	1,050	203	1,300	1,097	1,097		15.6%	
Administration :- Indirect Expenditure	256,676	49,281	283,942	234,661	0	234,661	17.4%	0
Movement to/(from) Gen Reserve	313,433	263,425						
<u>201 Town Hall</u>								
1000 Hirings	2,558	108	1,680	1,573			6.4%	
1001 Weddings	9,996	8,986	10,000	1,014			89.9%	
1030 Leases, Rents & Licences	7,984	3,192	8,050	4,858			39.7%	
Town Hall :- Income	20,538	12,286	19,730	7,444			62.3%	0
4000 Employee Salaries	25,340	4,109	25,678	21,569	21,569		16.0%	
4001 Employer National Insurance	1,579	240	1,685	1,445	1,445		14.2%	
4002 Employer Pension Contributions	822	146	899	753	753		16.2%	
4030 Training	0	0	500	500	500		0.0%	

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4110 Rates	6,960	1,424	7,200	5,777		5,777	19.8%	
4115 Water and Sewerage	321	14	420	406		406	3.4%	
4120 Gas	2,576	391	2,200	1,809		1,809	17.8%	
4122 Electricity	2,576	(101)	2,550	2,651		2,651	(4.0%)	
4155 Cleaning Materials	250	0	500	500		500	0.0%	
4170 Repairs and Maintenance	5,999	1,029	5,500	4,471		4,471	18.7%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	550	0	550	550		550	0.0%	
4466 Catering Sundries	296	0	500	500		500	0.0%	
4553 Loan Repayments	34,732	0	34,732	34,732		34,732	0.0%	
Town Hall :- Indirect Expenditure	82,600	7,851	83,514	75,663	0	75,663	9.4%	0
Movement to/(from) Gen Reserve	(62,063)	4,435						
202 Walton								
1000 Hirings	8,738	1,702	7,000	5,298			24.3%	
Walton :- Income	8,738	1,702	7,000	5,298			24.3%	0
4000 Employee Salaries	2,740	487	2,996	2,509		2,509	16.2%	
4001 Employer National Insurance	227	41	267	226		226	15.5%	
4002 Employer Pension Contributions	164	29	180	151		151	16.2%	
4110 Rates	1,091	243	1,130	887		887	21.5%	
4115 Water and Sewerage	217	67	350	283		283	19.2%	
4122 Electricity	2,147	448	2,400	1,952		1,952	18.7%	
4170 Repairs and Maintenance	875	40	1,000	960		960	4.0%	
4260 Equipment Purchases	46	0	100	100		100	0.0%	
Walton :- Indirect Expenditure	7,505	1,356	8,423	7,067	0	7,067	16.1%	0
Movement to/(from) Gen Reserve	1,233	346						
203 Broadway House								
1030 Leases, Rents & Licences	2,067	0	2,130	2,130			0.0%	
Broadway House :- Income	2,067	0	2,130	2,130			0.0%	0
4000 Employee Salaries	4,636	824	5,070	4,246		4,246	16.2%	
4001 Employer National Insurance	384	70	452	382		382	15.5%	
4002 Employer Pension Contributions	278	49	304	255		255	16.3%	
4170 Repairs and Maintenance	981	88	1,000	913		913	8.8%	
Broadway House :- Indirect Expenditure	6,279	1,031	6,826	5,795	0	5,795	15.1%	0
Movement to/(from) Gen Reserve	(4,212)	(1,031)						

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204 Cemetery								
1032 Mobile Phone Mast	5,315	0	5,315	5,315			0.0%	
1100 Interment Fees	47,897	1,856	40,000	38,144			4.6%	
1120 Purchase of Graves	22,152	5,155	15,000	9,845			34.4%	
1130 Memorials	11,701	1,452	12,000	10,548			12.1%	
1140 Upkeep of Grave Spaces	615	0	760	760			0.0%	
1160 Admin Fees	896	283	700	417			40.4%	
Cemetery :- Income	88,575	8,746	73,775	65,029			11.9%	0
4000 Employee Salaries	89,139	15,710	95,302	79,592	79,592		16.5%	
4001 Employer National Insurance	8,344	1,491	9,321	7,830	7,830		16.0%	
4002 Employer Pension Contributions	14,527	2,584	15,549	12,965	12,965		16.6%	
4030 Training	141	0	2,000	2,000	2,000		0.0%	
4110 Rates	2,832	577	2,930	2,353	2,353		19.7%	
4115 Water and Sewerage	209	0	350	350	350		0.0%	
4122 Electricity	400	0	1,275	1,275	1,275		0.0%	
4170 Repairs and Maintenance	4,797	361	4,000	3,639	3,639		9.0%	
4260 Equipment Purchases	796	218	3,000	2,782	2,782		7.3%	
4300 Vehicle Running Costs	2,118	348	2,000	1,652	1,652		17.4%	
4320 Vehicles/Tool Hire	5,574	304	5,600	5,296	5,296		5.4%	
4330 Fuel	2,291	226	2,400	2,174	2,174		9.4%	
4446 Mobile Phones	359	26	520	494	494		5.0%	
4466 Catering Sundries	47	0	50	50	50		0.0%	
Cemetery :- Indirect Expenditure	131,574	21,845	144,297	122,452	0	122,452	15.1%	0
Movement to/(from) Gen Reserve	(42,999)	(13,099)						
205 Allotments								
1080 Allotment Rents	14,593	512	15,200	14,688			3.4%	
Allotments :- Income	14,593	512	15,200	14,688			3.4%	0
4000 Employee Salaries	15,730	2,772	16,818	14,046	14,046		16.5%	
4001 Employer National Insurance	1,472	263	1,645	1,382	1,382		16.0%	
4002 Employer Pension Contributions	2,564	450	2,744	2,294	2,294		16.4%	
4115 Water and Sewerage	3,477	304	2,500	2,196	2,196		12.2%	
4170 Repairs and Maintenance	3,736	282	2,000	1,718	1,718		14.1%	
4320 Vehicles/Tool Hire	685	0	2,000	2,000	2,000		0.0%	
Allotments :- Indirect Expenditure	27,664	4,072	27,707	23,635	0	23,635	14.7%	0
Movement to/(from) Gen Reserve	(13,071)	(3,559)						

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301 Civic & Community								
1800 Agency Income	3,992	0	3,992	3,992			0.0%	
1810 Donations & Sponsorship	3,450	1,333	3,400	2,067			39.2%	
Civic & Community :- Income	7,442	1,333	7,392	6,059			18.0%	0
4505 Mayoral Allowance	6,000	400	3,000	2,600		2,600	13.3%	
4511 Town Twinning	1,895	210	2,500	2,290		2,290	8.4%	
4512 Engraving/Sign Writing	85	0	100	100		100	0.0%	
4513 Civic Awards	837	13	1,000	988		988	1.3%	
4530 Civic Events	1,656	310	3,500	3,190		3,190	8.9%	
4531 Remembrance	0	0	300	300		300	0.0%	
4600 CCTV	9,980	0	9,980	9,980		9,980	0.0%	
4615 Street Furniture	93	(16)	1,600	1,616		1,616	(1.0%)	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,050	1,513	6,350	4,838		4,838	23.8%	
4675 Youth Forum	2,000	0	1,000	1,000		1,000	0.0%	
Civic & Community :- Indirect Expenditure	35,346	9,180	36,080	26,901	0	26,901	25.4%	0
Movement to/(from) Gen Reserve	(27,904)	(7,846)						
302 Grants								
4531 Remembrance	496	0	0	0		0	0.0%	
4620 Annual Grants	7,350	11,000	11,600	600		600	94.8%	
4655 Occasional Grants	25,000	0	25,000	25,000		25,000	0.0%	
Grants :- Indirect Expenditure	32,846	11,000	36,600	25,600	0	25,600	30.1%	0
Movement to/(from) Gen Reserve	(32,846)	(11,000)						
303 Felixstowe in Flower								
1810 Donations & Sponsorship	7,600	4,750	7,300	2,550			65.1%	
Felixstowe in Flower :- Income	7,600	4,750	7,300	2,550			65.1%	0
4290 Flowers & Containers	5,998	83	5,000	4,917		4,917	1.7%	
4512 Engraving/Sign Writing	340	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,326	0	1,350	1,350		1,350	0.0%	
Felixstowe in Flower :- Indirect Expenditure	7,664	83	6,750	6,667	0	6,667	1.2%	0
Movement to/(from) Gen Reserve	(64)	4,667						
304 Communication								
4420 Newsletter Print	2,280	0	11,016	11,016		11,016	0.0%	
4421 Newsletter Distribution	2,040	0	2,112	2,112		2,112	0.0%	

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4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	4,708	28	13,628	13,601	0	13,601	0.2%	0
Movement to/(from) Gen Reserve	(4,708)	(28)						
305 Community Projects & Prtnrshps								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	898	10,779	9,881		9,881	8.3%	
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0%	
4680 New Community Projects	0	0	34,000	34,000		34,000	0.0%	
4685 Landguard Partnership	1,000	0	1,000	1,000		1,000	0.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	42,779	11,898	76,779	64,881	0	64,881	15.5%	0
Movement to/(from) Gen Reserve	(42,779)	(11,898)						
Grand Totals:- Income	719,661	342,036	717,990	375,954			47.6%	
Expenditure	635,642	117,624	724,546	606,922	0	606,922	16.2%	
Net Income over Expenditure	84,019	224,412	(6,556)	(230,968)				
Movement to/(from) Gen Reserve	84,019	224,412						