

## Detailed Income &amp; Expenditure by Budget Heading 09/07/2019

Month No: 4

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1805 Bank Interest Received	5,085	540	7,350	6,810			7.4%	
1830 Community Infrastructure Levy	4,057	23,376	0	(23,376)			0.0%	
1900 Precept	560,967	289,057	578,113	289,057			50.0%	
Administration :- Income	<b>570,109</b>	<b>312,973</b>	<b>585,463</b>	<b>272,490</b>			<b>53.5%</b>	<b>0</b>
4000 Employee Salaries	164,075	43,375	172,414	129,039	129,039		25.2%	
4001 Employer National Insurance	15,720	4,172	17,033	12,861	12,861		24.5%	
4002 Employer Pension Contributions	38,528	10,019	40,059	30,040	30,040		25.0%	
4030 Training	6,309	(387)	3,000	3,387	3,387		(12.9%)	
4040 Travel & Expenses	96	44	1,500	1,456	1,456		2.9%	
4270 Printer/Photocopier	2,415	261	1,200	939	939		21.7%	
4400 Stationery	951	254	1,200	946	946		21.1%	
4425 Postage	1,759	263	1,700	1,437	1,437		15.5%	
4441 Telephone & Internet	7,050	1,388	6,900	5,512	5,512		20.1%	
4446 Mobile Phones	87	16	130	114	114		12.6%	
4460 Subscriptions	3,143	3,192	3,300	108	108		96.7%	
4461 External Audit	1,600	0	1,600	1,600	1,600		0.0%	
4462 Internal Audit	300	178	356	178	178		49.9%	
4464 Insurance	8,740	5,575	9,450	3,875	3,875		59.0%	
4466 Catering Sundries	8	0	0	0	0		0.0%	
4468 Miscellaneous	240	0	250	250	250		0.0%	
4470 Publications	56	9	50	41	41		18.0%	
4471 Advertising & Promotion	179	0	0	0	0		0.0%	
4481 IT Maintenance & Software	3,851	2,939	6,000	3,061	3,061		49.0%	
4490 Professional Fees	518	273	1,500	1,227	1,227		18.2%	
4500 Election Expenses	0	0	15,000	15,000	15,000		0.0%	
4550 Banking Fees	1,050	280	1,300	1,020	1,020		21.5%	
Administration :- Indirect Expenditure	<b>256,676</b>	<b>71,851</b>	<b>283,942</b>	<b>212,091</b>	<b>0</b>	<b>212,091</b>	<b>25.3%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>313,433</b>	<b>241,122</b>						
<u>201 Town Hall</u>								
1000 Hirings	2,558	220	1,680	1,460			13.1%	
1001 Weddings	9,996	10,003	10,000	(3)			100.0%	
1030 Leases, Rents & Licences	7,984	6,421	8,050	1,629			79.8%	
Town Hall :- Income	<b>20,538</b>	<b>16,644</b>	<b>19,730</b>	<b>3,086</b>			<b>84.4%</b>	<b>0</b>
4000 Employee Salaries	25,340	6,163	25,678	19,515	19,515		24.0%	
4001 Employer National Insurance	1,579	359	1,685	1,326	1,326		21.3%	
4002 Employer Pension Contributions	822	219	899	680	680		24.4%	
4030 Training	0	0	500	500	500		0.0%	

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4110 Rates	6,960	2,848	7,200	4,353		4,353	39.5%	
4115 Water and Sewerage	321	14	420	406		406	3.4%	
4120 Gas	2,576	434	2,200	1,766		1,766	19.7%	
4122 Electricity	2,576	239	2,550	2,311		2,311	9.4%	
4155 Cleaning Materials	250	28	500	472		472	5.7%	
4170 Repairs and Maintenance	5,999	1,099	5,500	4,401		4,401	20.0%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	550	0	550	550		550	0.0%	
4466 Catering Sundries	296	39	500	461		461	7.9%	
4553 Loan Repayments	34,732	0	34,732	34,732		34,732	0.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>82,600</b>	<b>12,043</b>	<b>83,514</b>	<b>71,471</b>	<b>0</b>	<b>71,471</b>	<b>14.4%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(62,063)</b>	<b>4,601</b>						
<b>202 Walton</b>								
1000 Hirings	8,738	2,723	7,000	4,278			38.9%	
<b>Walton :- Income</b>	<b>8,738</b>	<b>2,723</b>	<b>7,000</b>	<b>4,278</b>			<b>38.9%</b>	<b>0</b>
4000 Employee Salaries	2,740	730	2,996	2,266		2,266	24.4%	
4001 Employer National Insurance	227	62	267	205		205	23.2%	
4002 Employer Pension Contributions	164	44	180	136		136	24.3%	
4110 Rates	1,091	489	1,130	641		641	43.3%	
4115 Water and Sewerage	217	67	350	283		283	19.2%	
4122 Electricity	2,147	475	2,400	1,925		1,925	19.8%	
4170 Repairs and Maintenance	875	65	1,000	935		935	6.5%	
4260 Equipment Purchases	46	0	100	100		100	0.0%	
<b>Walton :- Indirect Expenditure</b>	<b>7,505</b>	<b>1,932</b>	<b>8,423</b>	<b>6,491</b>	<b>0</b>	<b>6,491</b>	<b>22.9%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>1,233</b>	<b>790</b>						
<b>203 Broadway House</b>								
1030 Leases, Rents & Licences	2,067	0	2,130	2,130			0.0%	
<b>Broadway House :- Income</b>	<b>2,067</b>	<b>0</b>	<b>2,130</b>	<b>2,130</b>			<b>0.0%</b>	<b>0</b>
4000 Employee Salaries	4,636	1,235	5,070	3,835		3,835	24.4%	
4001 Employer National Insurance	384	105	452	347		347	23.2%	
4002 Employer Pension Contributions	278	74	304	230		230	24.4%	
4170 Repairs and Maintenance	981	88	1,000	913		913	8.8%	
<b>Broadway House :- Indirect Expenditure</b>	<b>6,279</b>	<b>1,502</b>	<b>6,826</b>	<b>5,324</b>	<b>0</b>	<b>5,324</b>	<b>22.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,212)</b>	<b>(1,502)</b>						

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<u>204 Cemetery</u>								
1032 Mobile Phone Mast	5,315	0	5,315	5,315			0.0%	
1100 Interment Fees	47,897	2,771	40,000	37,229			6.9%	
1120 Purchase of Graves	22,152	5,155	15,000	9,845			34.4%	
1130 Memorials	11,701	3,545	12,000	8,455			29.5%	
1140 Upkeep of Grave Spaces	615	0	760	760			0.0%	
1160 Admin Fees	896	324	700	376			46.3%	
<b>Cemetery :- Income</b>	<b>88,575</b>	<b>11,795</b>	<b>73,775</b>	<b>61,980</b>			<b>16.0%</b>	<b>0</b>
4000 Employee Salaries	89,139	23,595	95,302	71,707	71,707		24.8%	
4001 Employer National Insurance	8,344	2,242	9,321	7,079	7,079		24.1%	
4002 Employer Pension Contributions	14,527	3,873	15,549	11,676	11,676		24.9%	
4030 Training	141	0	2,000	2,000	2,000		0.0%	
4110 Rates	2,832	1,157	2,930	1,773	1,773		39.5%	
4115 Water and Sewerage	209	42	350	308	308		12.1%	
4122 Electricity	400	27	1,275	1,248	1,248		2.1%	
4170 Repairs and Maintenance	4,797	402	4,000	3,598	3,598		10.0%	
4260 Equipment Purchases	796	218	3,000	2,782	2,782		7.3%	
4300 Vehicle Running Costs	2,118	376	2,000	1,624	1,624		18.8%	
4320 Vehicles/Tool Hire	5,574	993	5,600	4,607	4,607		17.7%	
4330 Fuel	2,291	492	2,400	1,908	1,908		20.5%	
4446 Mobile Phones	359	53	520	467	467		10.2%	
4466 Catering Sundries	47	0	50	50	50		0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>131,574</b>	<b>33,470</b>	<b>144,297</b>	<b>110,827</b>	<b>0</b>	<b>110,827</b>	<b>23.2%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(42,999)</b>	<b>(21,676)</b>						
<u>205 Allotments</u>								
1080 Allotment Rents	14,593	512	15,200	14,688			3.4%	
<b>Allotments :- Income</b>	<b>14,593</b>	<b>512</b>	<b>15,200</b>	<b>14,688</b>			<b>3.4%</b>	<b>0</b>
4000 Employee Salaries	15,730	4,164	16,818	12,654	12,654		24.8%	
4001 Employer National Insurance	1,472	396	1,645	1,249	1,249		24.1%	
4002 Employer Pension Contributions	2,564	678	2,744	2,066	2,066		24.7%	
4115 Water and Sewerage	3,477	435	2,500	2,065	2,065		17.4%	
4170 Repairs and Maintenance	3,736	498	2,000	1,502	1,502		24.9%	
4320 Vehicles/Tool Hire	685	0	2,000	2,000	2,000		0.0%	
<b>Allotments :- Indirect Expenditure</b>	<b>27,664</b>	<b>6,171</b>	<b>27,707</b>	<b>21,536</b>	<b>0</b>	<b>21,536</b>	<b>22.3%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(13,071)</b>	<b>(5,658)</b>						

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<b>301 Civic &amp; Community</b>								
1800 Agency Income	3,992	0	3,992	3,992			0.0%	
1810 Donations & Sponsorship	3,450	1,333	3,400	2,067			39.2%	
<b>Civic &amp; Community :- Income</b>	<b>7,442</b>	<b>1,333</b>	<b>7,392</b>	<b>6,059</b>			<b>18.0%</b>	<b>0</b>
4505 Mayoral Allowance	6,000	750	3,000	2,250		2,250	25.0%	
4511 Town Twinning	1,895	494	2,500	2,006		2,006	19.7%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	837	31	1,000	969		969	3.1%	
4530 Civic Events	1,656	494	3,500	3,007		3,007	14.1%	
4531 Remembrance	0	0	300	300		300	0.0%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	93	(16)	1,600	1,616		1,616	(1.0%)	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,050	1,513	6,350	4,838		4,838	23.8%	
4675 Youth Forum	2,000	0	1,000	1,000		1,000	0.0%	
<b>Civic &amp; Community :- Indirect Expenditure</b>	<b>35,346</b>	<b>20,080</b>	<b>36,080</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>55.7%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(27,904)</b>	<b>(18,746)</b>						
<b>302 Grants</b>								
4531 Remembrance	496	0	0	0		0	0.0%	
4620 Annual Grants	7,350	11,000	11,600	600		600	94.8%	
4655 Occasional Grants	25,000	5,900	25,000	19,100		19,100	23.6%	
<b>Grants :- Indirect Expenditure</b>	<b>32,846</b>	<b>16,900</b>	<b>36,600</b>	<b>19,700</b>	<b>0</b>	<b>19,700</b>	<b>46.2%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(32,846)</b>	<b>(16,900)</b>						
<b>303 Felixstowe in Flower</b>								
1810 Donations & Sponsorship	7,600	5,817	7,300	1,483			79.7%	
<b>Felixstowe in Flower :- Income</b>	<b>7,600</b>	<b>5,817</b>	<b>7,300</b>	<b>1,483</b>			<b>79.7%</b>	<b>0</b>
4290 Flowers & Containers	5,998	197	5,000	4,803		4,803	3.9%	
4512 Engraving/Sign Writing	340	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,326	0	1,350	1,350		1,350	0.0%	
<b>Felixstowe in Flower :- Indirect Expenditure</b>	<b>7,664</b>	<b>197</b>	<b>6,750</b>	<b>6,553</b>	<b>0</b>	<b>6,553</b>	<b>2.9%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(64)</b>	<b>5,620</b>						
<b>304 Communication</b>								
4420 Newsletter Print	2,280	2,817	11,016	8,199		8,199	25.6%	
4421 Newsletter Distribution	2,040	0	2,112	2,112		2,112	0.0%	

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4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	<b>4,708</b>	<b>2,845</b>	<b>13,628</b>	<b>10,784</b>	<b>0</b>	<b>10,784</b>	<b>20.9%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,708)</b>	<b>(2,844)</b>						
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	2,695	10,779	8,084		8,084	25.0%	
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0%	
4680 New Community Projects	0	17,000	34,000	17,000		17,000	50.0%	
4685 Landguard Partnership	1,000	0	1,000	1,000		1,000	0.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>42,779</b>	<b>30,695</b>	<b>76,779</b>	<b>46,084</b>	<b>0</b>	<b>46,084</b>	<b>40.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(42,779)</b>	<b>(30,695)</b>						
Grand Totals:- Income	<b>719,661</b>	<b>351,797</b>	<b>717,990</b>	<b>366,193</b>			<b>49.0%</b>	
Expenditure	<b>635,642</b>	<b>197,686</b>	<b>724,546</b>	<b>526,860</b>	<b>0</b>	<b>526,860</b>	<b>27.3%</b>	
<b>Net Income over Expenditure</b>	<b>84,019</b>	<b>154,111</b>	<b>(6,556)</b>	<b>(160,667)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>84,019</b>	<b>154,111</b>						