

at 14:50

Annual Budget - By Centre

Note: Final Draft Full Budget 2019-20 Appendix D

		<u>Last Year 2017-18</u>		<u>Current Year 2018-19</u>				<u>Next Year 2019-20</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Administration</u>									
1805	Bank Interest Received	5,600	6,041	4,000	4,525	4,750	0	7,350	0	0
1830	Community Infrastructure Levy	0	26,897	0	4,057	5,285	0	0	0	0
1850	Miscellaneous Income	0	10,796	0	0	0	0	0	0	0
1900	Precept	549,742	549,742	560,967	560,967	560,967	0	578,113	0	0
	Total Income	555,342	593,476	564,967	569,549	571,002	0	585,463	0	0
4000	Employee Salaries	160,404	160,474	165,558	122,636	165,558	0	172,414	0	0
4001	Employer National Insurance	15,418	15,340	16,087	11,761	16,087	0	17,033	0	0
4002	Employer Pension Contributions	36,496	36,422	37,591	28,841	37,591	0	40,059	0	0
4030	Training	5,000	4,945	7,000	5,990	7,000	0	3,000	0	0
4040	Travel & Expenses	1,600	206	1,000	76	500	0	500	0	0
4270	Printer/Photocopier	3,400	3,375	3,570	2,195	2,800	0	1,200	0	0
4400	Stationery	1,500	1,122	1,500	452	1,200	0	1,200	0	0
4425	Postage	2,000	1,885	1,800	1,300	1,800	0	1,700	0	0
4441	Telephone & Internet	6,600	6,274	6,900	5,541	6,900	0	6,900	0	0
4446	Mobile Phones	300	84	130	64	97	0	130	0	0
4460	Subscriptions	3,135	3,046	3,215	3,143	3,143	0	3,300	0	0
4461	External Audit	1,300	1,300	1,365	1,600	1,600	0	1,600	0	0
4462	Internal Audit	300	288	315	150	300	0	356	0	0
4464	Insurance	9,000	8,593	9,450	8,740	8,965	0	9,450	0	0
4468	Miscellaneous	250	131	250	240	240	0	250	0	0
4470	Publications	50	8	50	0	50	0	50	0	0
4471	Advertising & Promotion	2,000	474	2,000	0	0	0	0	0	0

Continued on next page

at 14:50

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4481	IT Maintenance & Software	5,000	4,949	4,000	3,549	4,000	0	6,000	0	0
4490	Professional Fees	2,000	2,699	2,000	698	2,000	0	1,500	0	0
4500	Election Expenses	0	0	0	0	0	0	0	15,000	0
4550	Banking Fees	1,300	1,174	1,300	890	1,100	0	1,300	0	0
Overhead Expenditure		257,053	252,788	265,081	197,868	260,931	0	267,942	15,000	0
Movement to/(from) Gen Reserve		298,289	340,688	299,886	371,681	310,071		317,521		
201	<u>Town Hall</u>									
1000	Hirings	2,000	2,973	2,200	1,570	1,680	0	1,680	0	0
1001	Weddings	7,500	11,833	10,000	9,867	9,867	0	10,000	0	0
1030	Leases, Rents & Licences	7,767	7,821	7,767	7,463	7,984	0	8,050	0	0
Total Income		17,267	22,628	19,967	18,899	19,531	0	19,730	0	0
4000	Employee Salaries	22,904	22,749	24,024	19,264	24,024	0	25,678	0	0
4001	Employer National Insurance	1,314	1,279	1,456	1,220	1,456	0	1,685	0	0
4002	Employer Pension Contributions	806	785	843	616	843	0	899	0	0
4030	Training	2,000	375	1,000	0	500	0	500	0	0
4110	Rates	7,110	6,757	7,465	6,264	6,960	0	7,200	0	0
4115	Water and Sewerage	380	356	400	162	400	0	420	0	0
4120	Gas	2,500	2,047	2,000	1,539	2,200	0	2,200	0	0
4122	Electricity	2,150	2,227	2,260	1,315	2,400	0	2,550	0	0
4155	Cleaning Materials	1,000	426	800	131	500	0	500	0	0
4170	Repairs and Maintenance	7,500	7,499	5,000	5,680	6,334	0	5,500	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

Continued on next page

at 14:50

Annual Budget - By Centre

Note: Final Draft Full Budget 2019-20 Appendix D

		<u>Last Year 2017-18</u>		<u>Current Year 2018-19</u>				<u>Next Year 2019-20</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	2,184	550	491	550	0	550	0	0
4466	Catering Sundries	500	427	500	216	500	0	500	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
Overhead Expenditure		84,046	82,443	81,630	54,864	81,999	0	83,514	0	0
Movement to/(from) Gen Reserve		(66,779)	(59,816)	(61,663)	(35,965)	(62,468)		(63,784)		
202	<u>Walton</u>									
1000	Hirings	7,500	8,890	7,500	6,012	7,000	0	7,000	0	0
Total Income		7,500	8,890	7,500	6,012	7,000	0	7,000	0	0
4000	Employee Salaries	2,686	2,665	2,811	2,055	2,811	0	2,996	0	0
4001	Employer National Insurance	225	215	241	170	241	0	267	0	0
4002	Employer Pension Contributions	161	157	169	123	169	0	180	0	0
4110	Rates	1,035	985	1,085	982	1,090	0	1,130	0	0
4115	Water and Sewerage	350	298	370	157	300	0	350	0	0
4122	Electricity	1,850	1,304	1,940	718	2,300	0	2,400	0	0
4170	Repairs and Maintenance	3,563	1,027	2,000	430	1,000	0	1,000	0	0
4260	Equipment Purchases	537	482	100	0	100	0	100	0	0
Overhead Expenditure		10,407	7,133	8,716	4,634	8,011	0	8,423	0	0
Movement to/(from) Gen Reserve		(2,907)	1,758	(1,216)	1,378	(1,011)		(1,423)		
203	<u>Broadway House</u>									
1030	Leases, Rents & Licences	2,000	2,000	2,040	2,067	2,067	0	2,130	0	0
Total Income		2,000	2,000	2,040	2,067	2,067	0	2,130	0	0

Continued on next page

at 14:50

Annual Budget - By Centre

Note: Final Draft Full Budget 2019-20 Appendix D

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Employee Salaries	4,545	4,383	4,757	3,477	4,757	0	5,070	0	0
4001	Employer National Insurance	381	364	409	288	409	0	452	0	0
4002	Employer Pension Contributions	273	266	285	209	285	0	304	0	0
4170	Repairs and Maintenance	1,000	1,350	1,000	874	1,000	0	1,000	0	0
Overhead Expenditure		6,199	6,363	6,451	4,848	6,451	0	6,826	0	0
Movement to/(from) Gen Reserve		(4,199)	(4,363)	(4,411)	(2,780)	(4,384)		(4,696)		
204	Cemetery									
1032	Mobile Phone Mast	5,315	5,315	5,315	5,315	5,315	0	5,315	0	0
1100	Interment Fees	40,000	57,260	40,000	19,324	37,500	0	40,000	0	0
1120	Purchase of Graves	8,000	19,049	10,000	20,956	25,000	0	15,000	0	0
1130	Memorials	10,000	19,359	12,000	6,050	12,000	0	12,000	0	0
1140	Upkeep of Grave Spaces	800	621	800	615	760	0	760	0	0
1160	Admin Fees	700	937	700	690	700	0	700	0	0
Total Income		64,815	102,540	68,815	52,949	81,275	0	73,775	0	0
4000	Employee Salaries	85,648	84,525	90,954	67,076	90,954	0	95,302	0	0
4001	Employer National Insurance	8,013	7,836	8,721	6,292	8,721	0	9,321	0	0
4002	Employer Pension Contributions	13,981	13,916	14,830	10,955	14,830	0	15,549	0	0
4030	Training	3,000	44	2,000	0	1,000	0	2,000	0	0
4110	Rates	2,878	2,747	3,020	2,549	2,832	0	2,930	0	0
4115	Water and Sewerage	330	162	347	180	330	0	350	0	0
4122	Electricity	1,155	855	1,215	217	1,215	0	1,275	0	0
4170	Repairs and Maintenance	4,000	4,036	4,000	2,732	4,000	0	4,000	0	0

Continued on next page

at 14:50

Annual Budget - By Centre

Note: Final Draft Full Budget 2019-20 Appendix D

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	4,600	2,943	3,000	123	3,000	0	3,000	0	0
4300	Vehicle Running Costs	2,125	1,899	2,230	873	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	5,600	5,580	5,600	3,409	5,600	0	5,600	0	0
4330	Fuel	2,200	2,148	2,300	1,727	2,300	0	2,400	0	0
4446	Mobile Phones	595	375	595	261	400	0	520	0	0
4466	Catering Sundries	50	39	50	10	50	0	50	0	0
	Overhead Expenditure	134,175	127,105	138,862	96,402	137,232	0	144,297	0	0
	Movement to/(from) Gen Reserve	(69,360)	(24,565)	(70,047)	(43,453)	(55,957)		(70,522)		
205	Allotments									
1080	Allotment Rents	14,400	14,728	14,900	13,857	14,900	0	15,200	0	0
	Total Income	14,400	14,728	14,900	13,857	14,900	0	15,200	0	0
4000	Employee Salaries	15,114	14,916	16,051	11,837	16,051	0	16,818	0	0
4001	Employer National Insurance	1,414	1,383	1,539	1,110	1,539	0	1,645	0	0
4002	Employer Pension Contributions	2,467	2,456	2,617	1,933	2,617	0	2,744	0	0
4115	Water and Sewerage	2,100	1,429	2,200	3,235	3,600	0	2,500	0	0
4170	Repairs and Maintenance	5,000	1,635	3,000	1,047	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	1,977	2,000	270	1,500	0	2,000	0	0
	Overhead Expenditure	28,095	23,796	27,407	19,432	27,307	0	27,707	0	0
	Movement to/(from) Gen Reserve	(13,695)	(9,067)	(12,507)	(5,575)	(12,407)		(12,507)		
301	Civic & Community									
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0

Continued on next page

at 14:50

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1810	Donations & Sponsorship	4,000	3,570	4,000	3,450	3,450	0	3,400	0	0
Total Income		7,992	7,562	7,992	7,442	7,442	0	7,392	0	0
4505	Mayoral Allowance	6,000	6,000	6,000	6,000	6,000	0	6,000	0	0
4511	Town Twinning	2,500	2,410	2,500	1,362	2,500	0	2,500	0	0
4512	Engraving/Sign Writing	200	85	200	85	85	0	100	0	0
4513	Civic Awards	600	271	1,200	368	600	0	1,000	0	0
4530	Civic Events	1,700	1,384	1,700	905	1,400	0	1,500	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	1,600	1,600	0	1,600	0	1,600	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,000	6,050	6,000	6,050	6,050	0	6,350	0	0
4675	Youth Forum	2,000	869	2,000	0	1,000	0	1,000	0	0
Overhead Expenditure		37,330	35,399	37,930	31,500	35,965	0	36,780	0	0
Movement to/(from) Gen Reserve		(29,338)	(27,837)	(29,938)	(24,058)	(28,523)		(29,388)		
302	<u>Section 137 Expenditure</u>									
4531	Remembrance	300	291	500	476	500	0	300	0	0
4620	Annual Grants	5,850	5,850	7,350	7,350	7,350	0	11,600	0	0
4655	Occasional Grants	25,000	24,263	25,000	11,665	25,000	0	25,000	0	0
Overhead Expenditure		31,150	30,403	32,850	19,491	32,850	0	36,900	0	0
Movement to/(from) Gen Reserve		(31,150)	(30,403)	(32,850)	(19,491)	(32,850)		(36,900)		
303	<u>Felixstowe in Flower</u>									

Continued on next page

at 14:50

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1810	Donations & Sponsorship	4,000	6,246	6,250	7,563	7,563	0	7,300	0	0
	Total Income	4,000	6,246	6,250	7,563	7,563	0	7,300	0	0
4290	Flowers & Containers	7,590	7,611	6,000	3,798	5,750	0	5,000	0	0
4512	Engraving/Sign Writing	500	296	500	340	340	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,243	1,350	1,320	1,350	0	1,350	0	0
	Overhead Expenditure	9,440	9,150	7,850	5,458	7,440	0	6,750	0	0
	Movement to/(from) Gen Reserve	(5,440)	(2,904)	(1,600)	2,105	123		550		
304	<u>Communication</u>									
4420	Newsletter Print	2,490	2,460	2,615	1,520	2,280	0	11,016	0	0
4421	Newsletter Distribution	1,958	2,373	2,492	1,360	2,040	0	2,112	0	0
4483	Website	1,350	1,138	1,420	388	500	0	500	0	0
	Overhead Expenditure	5,798	5,971	6,527	3,268	4,820	0	13,628	0	0
	Movement to/(from) Gen Reserve	(5,798)	(5,970)	(6,527)	(3,268)	(4,820)		(13,628)		
305	<u>Community Projects & Prtnrshps</u>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	10,866	10,779	11,801	8,084	10,779	0	10,779	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0
4680	New Community Projects	0	0	0	0	0	0	0	34,000	0
4685	Landguard Partnership	0	0	1,000	1,000	1,000	0	1,000	0	0
	Overhead Expenditure	41,866	41,779	43,801	40,084	42,779	0	42,779	34,000	0

Continued on next page

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(41,866)</u>	<u>(41,779)</u>	<u>(43,801)</u>	<u>(40,084)</u>	<u>(42,779)</u>		<u>(42,779)</u>		
Total Budget Income	673,316	758,070	692,431	678,338	710,780	0	717,990	0	0
Expenditure	645,559	622,329	657,105	477,848	645,785	0	675,546	49,000	0
Movement to/(from) Gen Reserve	<u>27,757</u>	<u>135,741</u>	<u>35,326</u>	<u>200,490</u>	<u>64,995</u>		<u>42,444</u>		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1805	Bank Interest Received	101	Administration	1.2% on £500,000 investment plus interest on Savings Account
1830	Community Infrastructure Levy	101	Administration	CIL received in-year will be transferred in the CIL Earmarked Reserve at year end.
1900	Precept	101	Administration	Based on £69.45 per Band D equivalent (+2% on 2018/19) on taxbase of 8,324.16
1901	Transition Grant	101	Administration	No longer applied from 2017/18
4000	Employee Salaries	101	Administration	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	101	Administration	As recommended by Personnel Committe 24 Oct 2018
4002	Employer Pension Contributions	101	Administration	As recommended by Personnel Committe 24 Oct 2018
4030	Training	101	Administration	As recommended by Personnel Committe 24 Oct 2018
4040	Travel & Expenses	101	Administration	For reimbursement of Member expenses
4270	Printer/Photocopier	101	Administration	Decrease due to new 3 year contract on Printer/Copier
4400	Stationery	101	Administration	Based on estimated stationery requirements previous and 2019/20
4425	Postage	101	Administration	Aiming to reduce overall postage cost in favour of email
4441	Telephone & Internet	101	Administration	Costs for provision of telephone system and broadband internet lines.
4446	Mobile Phones	101	Administration	Contract expires 24 February 2019. Similar sim only 1 year contract
4460	Subscriptions	101	Administration	Cost of subscriptions for Council and staff in 2019/20
4461	External Audit	101	Administration	Fixed cost of external audit based on projected annual turnover
4462	Internal Audit	101	Administration	Actual cost of 2 internal audits inc mileage for Internal Auditor 2019/20
4464	Insurance	101	Administration	2018/19 estimate based on current year cost
4468	Miscellaneous	101	Administration	Small provision for any miscellaneous expenditure not otherwise covered.
4470	Publications	101	Administration	Retain same figure from 2018/19
4471	Advertising & Promotion	101	Administration	Promotional activity in future years to be costed to the relevant cost centre
4481	IT Maintenance & Software	101	Administration	Cost of software licences & IT + new for 2019/20 .gov email £758.40 + Clearskies £850
4490	Professional Fees	101	Administration	Provision for professional or legal advice as may be required.
4550	Banking Fees	101	Administration	Estimated cost of banking charges for 2019/20
1000	Hirings	201	Town Hall	Decreased in line with trend/projected outturn for current year re losing a commercial hirer
1001	Weddings	201	Town Hall	Estimate based on previous years and wedding deposits already taken for year 2019/20
1030	Leases, Rents & Licences	201	Town Hall	Figure based on existing agreements continuing +RPI for registrars lease
4000	Employee Salaries	201	Town Hall	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	201	Town Hall	As recommended by Personnel Committe 24 Oct 2018

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4002	Employer Pension Contributions	201	Town Hall	As recommended by Personnel Committe 24 Oct 2018
4030	Training	201	Town Hall	As recommended by Personnel Committe 24 Oct 2018
4110	Rates	201	Town Hall	Rates +3.5% (Est. only until confirmation in March 2019)
4115	Water and Sewerage	201	Town Hall	Based on average annual usage +5%
4120	Gas	201	Town Hall	Based on this years usage but now more economical boilers
4122	Electricity	201	Town Hall	Projected current usage plus 5% increase on charges
4150	Cleaning	201	Town Hall	No longer required
4155	Cleaning Materials	201	Town Hall	Reduced provision based on expected outturn in current year
4170	Repairs and Maintenance	201	Town Hall	Based on running costs 2018/19
4180	Licences	201	Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201	Town Hall	Retain same figure for 2019/20
4466	Catering Sundries	201	Town Hall	Retain same figure for 2019/20 to cover cost of catering supplies for hired and other meetings.
4553	Loan Repayments	201	Town Hall	Set repayment figure to PWLB
1000	Hirings	202	Walton	Income projected to reduce for 2018/19, 2019/20 adjusted accordingly.
4000	Employee Salaries	202	Walton	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	202	Walton	As recommended by Personnel Committe 24 Oct 2018
4002	Employer Pension Contributions	202	Walton	As recommended by Personnel Committe 24 Oct 2018
4110	Rates	202	Walton	Rates +3.5% (Est. only until confirmation in March 2019)
4115	Water and Sewerage	202	Walton	Projected current usage plus 5% increase on charges
4122	Electricity	202	Walton	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	202	Walton	Reduced based on previous use figures
4260	Equipment Purchases	202	Walton	Retain same figure for 2019/209 for replacement of stock items
1030	Leases, Rents & Licences	203	Broadway House	Current year projected plus RPI increase
4000	Employee Salaries	203	Broadway House	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	203	Broadway House	As recommended by Personnel Committe 24 Oct 2018
4002	Employer Pension Contributions	203	Broadway House	As recommended by Personnel Committe 24 Oct 2018
4170	Repairs and Maintenance	203	Broadway House	Retain provision for ongoing maintenance and in year repairs

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1032	Mobile Phone Mast	204	Cemetery	O2 Mast retain same figure for 2019/20
1100	Interment Fees	204	Cemetery	2019/20 budget based on current year projection
1120	Purchase of Graves	204	Cemetery	Increase based on trend
1130	Memorials	204	Cemetery	2019/20 budget based on current year projection
1140	Upkeep of Grave Spaces	204	Cemetery	2019/20 budget based on current year projection
1160	Admin Fees	204	Cemetery	2019/20 budget based on current year projection
4000	Employee Salaries	204	Cemetery	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	204	Cemetery	As recommended by Personnel Committe 24 Oct 2018
4002	Employer Pension Contributions	204	Cemetery	As recommended by Personnel Committe 24 Oct 2018
4030	Training	204	Cemetery	As recommended by Personnel Committe 24 Oct 2018
4110	Rates	204	Cemetery	Rates +3.5% (Est. only until confirmation in March 2019)
4115	Water and Sewerage	204	Cemetery	Projected current usage plus 5% increase on charges
4122	Electricity	204	Cemetery	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	204	Cemetery	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	204	Cemetery	Provision for purchase of tools, PPE and other equipment based on previous outturns
4300	Vehicle Running Costs	204	Cemetery	To cover tax, MOT, service and running repairs to truck and tractor Reduced due to new tractor
4320	Vehicles/Tool Hire	204	Cemetery	Retain same figure for digger/skip hire 2019/20
4330	Fuel	204	Cemetery	Retain provision for fuel with small increase 5%
4446	Mobile Phones	204	Cemetery	Contract expires 23 March 2019. Similar sim only 1 year contract
4466	Catering Sundries	204	Cemetery	Retain small provision for catering supplies
1080	Allotment Rents	205	Allotments	To reflect increase on rental fee.
4000	Employee Salaries	205	Allotments	As recommended by Personnel Committe 24 Oct 2018
4001	Employer National Insurance	205	Allotments	As recommended by Personnel Committe 24 Oct 2018
4002	Employer Pension Contributions	205	Allotments	As recommended by Personnel Committe 24 Oct 2018
4115	Water and Sewerage	205	Allotments	Increased -Prev year low due to estimated bills, high projected 2018/19 due to this & hot weather.
4170	Repairs and Maintenance	205	Allotments	Figure for 2019/20 based on current & projected figures
4320	Vehicles/Tool Hire	205	Allotments	Retain same figure for 2019/20

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1800	Agency Income	301	Civic & Community	2019/20 as per 2018/19: charged to SCDC for portion of CCTV maintenance agreement
1810	Donations & Sponsorship	301	Civic & Community	Sponsorship towards seasonal events
4505	Mayoral Allowance	301	Civic & Community	No change proposed for 2019/20
4511	Town Twinning	301	Civic & Community	No change proposed for 2019/20
4512	Engraving/Sign Writing	301	Civic & Community	Decreased for 2019/20 as only used for Mayoral Board.
4513	Civic Awards	301	Civic & Community	Cost of Civic Awards at Annual Town Meeting
4530	Civic Events	301	Civic & Community	Provision for Civic Events reduced based on previous spending.
4600	CCTV	301	Civic & Community	Full contract cost shown. Costs offset by income from SCDC portion shown at 1800/301
4615	Street Furniture	301	Civic & Community	Retain provision for street furniture maintenance including CPADs
4645	Christmas Lights	301	Civic & Community	Annual contribution towards provision of Christmas Lights
4650	Seasonal Events	301	Civic & Community	Provision for events such as Christmas Ice Rink
4675	Youth Forum	301	Civic & Community	Allowance for Youth Forum activities - decreased from previous year.
4531	Remembrance	302	Section 137 Expenditure	Small increase last year re Centenary WW1 events, budget back to £300
4620	Annual Grants	302	Section 137 Expenditure	As per Civic & Community Cttee 19 September 2018
4655	Occasional Grants	302	Section 137 Expenditure	Retain provision for Occasional Grants
1810	Donations & Sponsorship	303	Felixstowe in Flower	Increase budget target for sponsorship in 2019/20
4290	Flowers & Containers	303	Felixstowe in Flower	Projected cost of baskets and plant displays for FiF 2019
4512	Engraving/Sign Writing	303	Felixstowe in Flower	Reduced budget for 2018/19 based on previous spending.
4532	Felixstowe in Flower Events	303	Felixstowe in Flower	Allowance towards provision of awards event.
4420	Newsletter Print	304	Communication	Est. cost of 4x11,000 32 page magazines
4421	Newsletter Distribution	304	Communication	Projected cost of delivering 4x11,000 magazine @£48 per thousand
4483	Website	304	Communication	Hosting cost plus a small sum retained for in-year development.
4625	Harwich Harbour Ferry Services	305	Community Projects & Prtnrshps	FTC contribution towards the foot ferry partnership.
4630	Level 2	305	Community Projects & Prtnrshps	Contribution to be retained for 2019/20 as per Civic & Community Cttee.
4640	Floral Bedding	305	Community Projects & Prtnrshps	Norse confirmed holding cost for 2019/20
4670	Felixstowe Forward	305	Community Projects & Prtnrshps	Contribution for year 2 of 3-year partnership agreement
4680	New Community Projects	305	Community Projects & Prtnrshps	Cost of first year of 2yr PCSO (TBC)

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4685	Landguard Partnership	305	Community Projects & Prtnrshps	Partnership fee for 2019/20

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Annual Budget - By Centre

Note: Earmarked Reserves 2019-20 Appendix F

	<u>Last Year 2017-18</u>		<u>Current Year 2018-19</u>				<u>Next Year 2019-20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
900 Earmarked Reserves									
9010 Election Expenses	8,862	0	14,862	0	0	0	6,000	-15,000	14,862
9015 Enhancement & Promotional	2,721	780	1,941	0	0	0	0	0	1,941
9025 Asset Repairs & Replacement	19,532	0	22,532	7,500	0	0	3,000	0	17,052
9030 IT Replacement Fund	3,117	0	3,117	0	0	0	0	0	3,117
9040 Cemetery Projects	149,922	0	169,922	5,486	0	0	20,000	0	169,922
9050 Broadway House	61,020	0	63,520	4,414	0	0	2,500	0	59,106
9055 Walton Community Hall	62,500	0	65,000	0	0	0	2,500	0	65,000
9065 Town Hall	105,732	1,490	104,242	25,286	0	0	5,000	0	78,600
9070 Play Equipment	27,000	0	27,000	0	0	0	0	0	27,000
9075 Community Fund	159,645	2,824	164,005	11,333	0	0	2,027	-34,000	166,550
9085 CCTV	42,000	0	42,000	0	0	0	0	0	42,000
9090 Staffing Reserve	10,375	0	20,375	0	0	0	10,000	0	20,375
9095 Armed Forces Weekend Legacy	0	0	10,796	5,616	0	0	0	0	6,136
9100 Community Infrastructure Levy	911	0	27,808	0	0	0	0	0	27,808
Overhead Expenditure	653,337	5,094	737,120	59,635	0	0	51,027	-49,000	699,469
6000 plus Transfer from EMR	0	0	0	48,102	0	0	0	0	0
6001 less Transfer to EMR	0	0	0	356	0	0	0	0	0
Movement to/(from) Gen Reserve	(653,337)	(5,094)	(737,120)	(11,889)	0		(51,027)		
Total Budget Income	0	0	0	0	0	0	0	0	0
Expenditure	653,337	5,094	737,120	59,635	0	0	51,027	-49,000	699,469
Net Income over Expenditure	-653,337	-5,094	-737,120	-59,635	0	0	-51,027	49,000	-699,469

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Annual Budget - By Centre

Note: Earmarked Reserves 2019-20 Appendix F

	<u>Last Year 2017-18</u>		<u>Current Year 2018-19</u>				<u>Next Year 2019-20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	0	0	48,102	0	0	0	0	0
less Transfer to EMR	0	0	0	356	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(653,337)</u>	<u>(5,094)</u>	<u>(737,120)</u>	<u>(11,889)</u>	<u>0</u>		<u>(51,027)</u>		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
9010	Election Expenses	900	Earmarked Reserves	£6,000 per annum uplift to cover cost of election and possible by-election (min. one every 4 years).
9015	Enhancement & Promotional	900	Earmarked Reserves	Legacy fund - used as required but no annual uplift expected.
9025	Asset Repairs & Replacement	900	Earmarked Reserves	£3k annual uplift towards replacement of assets (e.g truck).
9030	IT Replacement Fund	900	Earmarked Reserves	Contingency fund for server/major IT equipment. No increase required.
9040	Cemetery Projects	900	Earmarked Reserves	Uplift provision towards Cemetery extension project.
9050	Broadway House	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9055	Walton Community Hall	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9065	Town Hall	900	Earmarked Reserves	£5k uplift for maintenance and repairs fund (cap at £150k?)
9070	Play Equipment	900	Earmarked Reserves	Reserve balance for Play Equipment repair/purchase/replacement. No increase proposed.
9075	Community Fund	900	Earmarked Reserves	Reserve fund for strategic community projects
9085	CCTV	900	Earmarked Reserves	Reserve balance for hardware replacement. No increase proposed
9090	Staffing Reserve	900	Earmarked Reserves	Reserve held for staffing contingencies
9100	Community Infrastructure Levy	900	Earmarked Reserves	Holding Fund for CIL Receipts