

Annual Budget - By Centre

Note: Draft Full Budget 2020-21

	<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Administration									
1805 Bank Interest Received	4,000	5,085	7,350	7,693	8,000	0	8,000	0	0
1830 Community Infrastructure Levy	0	4,057	0	30,245	0	0	0	0	0
1900 Precept	560,967	560,967	578,113	578,113	578,113	0	600,570	0	0
Total Income	564,967	570,109	585,463	616,051	586,113	0	608,570	0	0
4000 Employee Salaries	165,558	164,075	172,414	130,571	172,414	0	185,077	0	0
4001 Employer National Insurance	16,087	15,720	17,033	12,617	0	0	18,393	0	0
4002 Employer Pension Contributions	37,591	38,528	40,059	30,136	40,059	0	41,850	0	0
4030 Training	7,000	6,309	3,000	582	3,000	0	3,000	0	0
4040 Travel & Expenses	1,000	96	1,500	116	800	0	800	0	0
4270 Printer/Photocopier	3,570	2,415	1,200	763	1,200	0	1,200	0	0
4400 Stationery	1,500	951	1,200	481	1,000	0	850	0	0
4425 Postage	1,800	1,759	1,700	645	1,500	0	1,200	0	0
4441 Telephone & Internet	6,900	7,050	6,900	5,089	6,900	0	6,900	0	0
4446 Mobile Phones	130	87	130	66	100	0	130	0	0
4460 Subscriptions	3,215	3,143	3,300	3,227	0	0	3,300	0	0
4461 External Audit	1,365	1,600	1,600	1,600	1,600	0	1,600	0	0
4462 Internal Audit	315	300	356	355	356	0	655	0	0
4464 Insurance	9,450	8,740	9,450	5,575	5,575	0	5,745	0	0
4466 Catering Sundries	0	8	0	0	0	0	0	0	0
4468 Miscellaneous	250	240	250	81	250	0	160	0	0
4470 Publications	50	56	50	9	50	0	50	0	0
4471 Advertising & Promotion	2,000	179	0	0	0	0	0	0	0

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Note: Draft Full Budget 2020-21

		<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4481	IT Maintenance & Software	4,000	3,851	6,000	5,911	6,000	0	6,000	0	0
4490	Professional Fees	2,000	518	1,500	773	1,500	0	1,500	0	0
4500	Election Expenses	0	0	15,000	15,002	0	0	0	0	0
4550	Banking Fees	1,300	1,050	1,300	941	1,300	0	1,200	0	0
Overhead Expenditure		265,081	256,676	283,942	214,539	243,604	0	279,610	0	0
Movement to/(from) Gen Reserve		299,886	313,433	301,521	401,512	342,509		328,960		
201	<u>Town Hall</u>									
1000	Hirings	2,200	2,558	1,680	3,236	3,500	0	2,500	0	0
1001	Weddings	10,000	9,996	10,000	11,604	11,817	0	12,000	0	0
1030	Leases, Rents & Licences	7,767	7,984	8,050	7,463	7,983	0	8,210	0	0
Total Income		19,967	20,538	19,730	22,303	23,300	0	22,710	0	0
4000	Employee Salaries	24,024	25,340	25,678	18,983	25,678	0	26,694	0	0
4001	Employer National Insurance	1,456	1,579	1,685	1,146	1,685	0	1,718	0	0
4002	Employer Pension Contributions	843	822	899	657	899	0	935	0	0
4030	Training	1,000	0	500	39	500	0	500	0	0
4110	Rates	7,465	6,960	7,200	6,408	7,120	0	7,452	0	0
4115	Water and Sewerage	400	321	420	183	400	0	400	0	0
4120	Gas	2,000	2,576	2,200	902	2,200	0	2,310	0	0
4122	Electricity	2,260	2,576	2,550	2,204	2,550	0	2,678	0	0
4155	Cleaning Materials	800	250	500	218	400	0	375	0	0
4170	Repairs and Maintenance	5,000	5,999	5,500	4,474	5,500	0	5,610	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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Note: Draft Full Budget 2020-21

		<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	550	550	68	550	0	550	0	0
4466	Catering Sundries	500	296	500	143	500	0	500	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
Overhead Expenditure		81,630	82,600	83,514	53,391	83,314	0	85,054	0	0
Movement to/(from) Gen Reserve		(61,663)	(62,063)	(63,784)	(31,088)	(60,014)		(62,344)		
202	Walton									
1000	Hirings	7,500	8,738	7,000	9,020	10,000	0	7,500	0	0
Total Income		7,500	8,738	7,000	9,020	10,000	0	7,500	0	0
4000	Employee Salaries	2,811	2,740	2,996	2,190	2,996	0	3,115	0	0
4001	Employer National Insurance	241	227	267	186	267	0	275	0	0
4002	Employer Pension Contributions	169	164	180	131	180	0	187	0	0
4110	Rates	1,085	1,091	1,130	1,104	1,227	0	1,270	0	0
4115	Water and Sewerage	370	217	350	192	350	0	364	0	0
4122	Electricity	1,940	2,147	2,400	1,993	2,400	0	2,520	0	0
4155	Cleaning Materials	0	0	0	24	0	0	0	0	0
4170	Repairs and Maintenance	2,000	875	1,000	478	1,000	0	1,000	0	0
4260	Equipment Purchases	100	46	100	0	100	0	100	0	0
Overhead Expenditure		8,716	7,505	8,423	6,299	8,520	0	8,831	0	0
Movement to/(from) Gen Reserve		(1,216)	1,233	(1,423)	2,721	1,480		(1,331)		
203	Broadway House									
1030	Leases, Rents & Licences	2,040	2,067	2,130	2,130	2,130	0	2,173	0	0

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	<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	2,040	2,067	2,130	2,130	2,130	0	2,173	0	0
4000 Employee Salaries	4,757	4,636	5,070	3,706	5,070	0	5,272	0	0
4001 Employer National Insurance	409	384	452	315	452	0	465	0	0
4002 Employer Pension Contributions	285	278	304	222	304	0	316	0	0
4170 Repairs and Maintenance	1,000	981	1,000	404	1,000	0	1,000	0	0
Overhead Expenditure	6,451	6,279	6,826	4,647	6,826	0	7,053	0	0
Movement to/(from) Gen Reserve	(4,411)	(4,212)	(4,696)	(2,517)	(4,696)		(4,880)		
<u>204 Cemetery</u>									
1032 Mobile Phone Mast	5,315	5,315	5,315	8,290	8,290	0	5,315	0	0
1100 Interment Fees	40,000	47,897	40,000	18,512	40,000	0	40,000	0	0
1120 Purchase of Graves	10,000	22,152	15,000	18,408	17,000	0	17,500	0	0
1130 Memorials	12,000	11,701	12,000	13,851	13,000	0	13,000	0	0
1140 Upkeep of Grave Spaces	800	615	760	520	780	0	780	0	0
1160 Admin Fees	700	896	700	912	900	0	1,000	0	0
Total Income	68,815	88,575	73,775	60,493	79,970	0	77,595	0	0
4000 Employee Salaries	90,954	89,139	95,302	70,468	95,302	0	99,154	0	0
4001 Employer National Insurance	8,721	8,344	9,321	6,682	9,321	0	9,633	0	0
4002 Employer Pension Contributions	14,830	14,527	15,549	11,390	15,549	0	15,439	0	0
4030 Training	2,000	141	2,000	881	1,000	0	1,000	0	0
4110 Rates	3,020	2,832	2,930	2,607	2,897	0	2,998	0	0
4115 Water and Sewerage	347	209	350	167	350	0	370	0	0
4122 Electricity	1,215	400	1,275	174	475	0	500	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4155	Cleaning Materials	0	0	0	16	0	0	0	0	0
4170	Repairs and Maintenance	4,000	4,797	4,000	2,749	4,000	0	4,000	0	0
4260	Equipment Purchases	3,000	796	3,000	752	1,500	0	1,500	0	0
4300	Vehicle Running Costs	2,230	2,118	2,000	538	1,500	0	1,500	0	0
4320	Vehicles/Tool Hire	5,600	5,574	5,600	4,748	5,600	0	5,600	0	0
4330	Fuel	2,300	2,291	2,400	1,862	2,400	0	2,520	0	0
4446	Mobile Phones	595	359	520	202	330	0	520	0	0
4466	Catering Sundries	50	47	50	0	50	0	50	0	0
Overhead Expenditure		138,862	131,574	144,297	103,236	140,274	0	144,784	0	0
Movement to/(from) Gen Reserve		(70,047)	(42,999)	(70,522)	(42,743)	(60,304)		(67,189)		
205	Allotments									
1080	Allotment Rents	14,900	14,593	15,200	14,775	15,200	0	15,500	0	0
Total Income		14,900	14,593	15,200	14,775	15,200	0	15,500	0	0
4000	Employee Salaries	16,051	15,730	16,818	12,436	16,818	0	17,498	0	0
4001	Employer National Insurance	1,539	1,472	1,645	1,179	1,645	0	1,700	0	0
4002	Employer Pension Contributions	2,617	2,564	2,744	2,004	2,744	0	2,724	0	0
4115	Water and Sewerage	2,200	3,477	2,500	2,594	3,500	0	3,500	0	0
4170	Repairs and Maintenance	3,000	3,736	2,000	618	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	685	2,000	430	1,000	0	1,000	0	0
Overhead Expenditure		27,407	27,664	27,707	19,261	27,707	0	28,422	0	0
Movement to/(from) Gen Reserve		(12,507)	(13,071)	(12,507)	(4,486)	(12,507)		(12,922)		
301	Civic & Community									

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0
1810	Donations & Sponsorship	4,000	3,450	3,400	5,300	4,950	0	3,700	0	0
Total Income		7,992	7,442	7,392	9,292	8,942	0	7,692	0	0
4505	Mayoral Allowance	6,000	6,000	3,000	2,250	3,000	0	3,000	0	0
4511	Town Twinning	2,500	1,895	2,500	1,154	2,500	0	2,500	0	0
4512	Engraving/Sign Writing	200	85	100	85	85	0	100	0	0
4513	Civic Awards	1,200	837	1,000	556	1,000	0	1,000	0	0
4530	Civic Events	1,700	1,656	3,500	2,454	3,500	0	3,500	0	0
4531	Remembrance	0	0	300	2,038	1,000	0	1,000	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	93	1,600	554	1,600	0	1,600	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,000	6,050	6,350	6,050	6,350	0	6,500	0	0
4675	Youth Forum	2,000	2,000	1,000	0	1,000	0	1,000	0	0
Overhead Expenditure		37,930	35,346	36,080	31,871	36,765	0	36,930	0	0
Movement to/(from) Gen Reserve		(29,938)	(27,904)	(28,688)	(22,579)	(27,823)		(29,238)		
302	Grants									
4531	Remembrance	500	496	0	0	0	0	0	0	0
4620	Annual Grants	7,350	7,350	11,600	11,600	11,600	0	11,600	0	0
4655	Occasional Grants	25,000	25,000	25,000	16,900	25,000	0	25,000	0	0
Overhead Expenditure		32,850	32,846	36,600	28,500	36,600	0	36,600	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(32,850)</u>	<u>(32,846)</u>	<u>(36,600)</u>	<u>(28,500)</u>	<u>(36,600)</u>		<u>(36,600)</u>		
303	<u>Felixstowe in Flower</u>									
1810	Donations & Sponsorship	6,250	7,600	7,300	7,888	8,034	0	8,250	0	0
	Total Income	<u>6,250</u>	<u>7,600</u>	<u>7,300</u>	<u>7,888</u>	<u>8,034</u>	<u>0</u>	<u>8,250</u>	<u>0</u>	<u>0</u>
4290	Flowers & Containers	6,000	5,998	5,000	3,476	5,000	0	5,000	0	0
4512	Engraving/Sign Writing	500	340	400	347	347	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,326	1,350	1,114	1,350	0	1,350	0	0
	Overhead Expenditure	<u>7,850</u>	<u>7,664</u>	<u>6,750</u>	<u>4,937</u>	<u>6,697</u>	<u>0</u>	<u>6,750</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(1,600)</u>	<u>(64)</u>	<u>550</u>	<u>2,951</u>	<u>1,337</u>		<u>1,500</u>		
304	<u>Communication</u>									
1810	Donations & Sponsorship	0	0	0	3,365	6,250	0	13,000	0	0
	Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,365</u>	<u>6,250</u>	<u>0</u>	<u>13,000</u>	<u>0</u>	<u>0</u>
4420	Newsletter Print	2,615	2,280	11,016	5,114	11,016	0	11,016	0	0
4421	Newsletter Distribution	2,492	2,040	2,112	1,056	2,112	0	2,112	0	0
4483	Website	1,420	388	500	388	500	0	500	0	0
	Overhead Expenditure	<u>6,527</u>	<u>4,708</u>	<u>13,628</u>	<u>6,558</u>	<u>13,628</u>	<u>0</u>	<u>13,628</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(6,527)</u>	<u>(4,708)</u>	<u>(13,628)</u>	<u>(3,193)</u>	<u>(7,378)</u>		<u>(628)</u>		
305	<u>Community Projects & Prtnrshps</u>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0

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4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	11,801	10,779	10,779	7,186	10,779	0	12,301	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0
4680	New Community Projects	0	0	34,000	34,000	34,000	0	20,000	22,667	0
4685	Landguard Partnership	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
Overhead Expenditure		43,801	42,779	76,779	73,186	76,779	0	64,301	22,667	0
Movement to/(from) Gen Reserve		(43,801)	(42,779)	(76,779)	(73,186)	(76,779)		(64,301)		
Total Budget Income		692,431	719,661	717,990	745,317	739,939	0	762,990	0	0
Expenditure		657,105	635,642	724,546	546,425	680,714	0	711,963	22,667	0
Movement to/(from) Gen Reserve		35,326	84,019	(6,556)	198,892	59,225		51,027		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1805	Bank Interest Received	101	Administration	1.2% on £500,000 investment plus interest on Savings Account
1830	Community Infrastructure Levy	101	Administration	CIL received in-year will be transferred in the CIL Earmarked Reserve at year end.
1900	Precept	101	Administration	Based on £70.87 per Band D equivalent (+2% on 2019/20) on 2019/20 taxbase of 8,474.25
4000	Employee Salaries	101	Administration	As recommended by Personnel Committe 9 Oct 2019
4001	Employer National Insurance	101	Administration	As recommended by Personnel Committe 9 Oct 2019
4002	Employer Pension Contributions	101	Administration	As recommended by Personnel Committe 9 Oct 2019
4030	Training	101	Administration	As recommended by Personnel Committe 9 Oct 2019
4040	Travel & Expenses	101	Administration	For reimbursement of Member and Mayoral expenses
4270	Printer/Photocopier	101	Administration	Year 2 of 3 year contract for Printer/Copier
4400	Stationery	101	Administration	Based on estimated stationery requirements previous and 2019/20
4425	Postage	101	Administration	Aiming to reduce overall postage cost in favour of email
4441	Telephone & Internet	101	Administration	Costs for provision of telephone system & broadband internet lines. Contract due for renewal Feb2021
4446	Mobile Phones	101	Administration	Cost of sim only 1 year contract
4460	Subscriptions	101	Administration	Cost of subscriptions for Council and staff in 2020/21
4461	External Audit	101	Administration	Fixed cost of external audit based on projected annual turnover
4462	Internal Audit	101	Administration	SALC confirmed cost of 2 internal audits inc mileage for Internal Auditor 2020/21
4464	Insurance	101	Administration	Year 2 of 3 year LTA
4468	Miscellaneous	101	Administration	Small provision for any miscellaneous expenditure not otherwise covered.
4470	Publications	101	Administration	Retain same figure from 2019/20
4481	IT Maintenance & Software	101	Administration	Cost of software licences & IT, .gov email £758.40 + Clearskies £850
4490	Professional Fees	101	Administration	Provision for professional or legal advice as may be required.
4550	Banking Fees	101	Administration	Estimated cost of banking charges for 2020/21
1000	Hirings	201	Town Hall	Increased in line with trend/projected outturn for current year
1001	Weddings	201	Town Hall	Estimate based on previous years and wedding deposits already taken for year 2020/21
1030	Leases, Rents & Licences	201	Town Hall	Figure based on existing agreements continuing +RPI for registrars lease
4000	Employee Salaries	201	Town Hall	As recommended by Personnel Committe 9 Oct 2019
4001	Employer National Insurance	201	Town Hall	As recommended by Personnel Committe 9 Oct 2019
4002	Employer Pension Contributions	201	Town Hall	As recommended by Personnel Committe 9 Oct 2019

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4030	Training	201	Town Hall	As recommended by Personnel Committee 9 Oct 2019
4110	Rates	201	Town Hall	Rates +3.5% (Est. only until confirmation in March 2020)
4115	Water and Sewerage	201	Town Hall	Based on average annual usage +5%
4120	Gas	201	Town Hall	Based on current usage
4122	Electricity	201	Town Hall	Projected current usage plus 5% increase on charges
4155	Cleaning Materials	201	Town Hall	Reduced provision based on expected outturn in current year
4170	Repairs and Maintenance	201	Town Hall	Based on running costs 2019/20 +2%
4180	Licences	201	Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201	Town Hall	Retain same figure for 2020/21
4466	Catering Sundries	201	Town Hall	Retain same figure for 2019/20 to cover cost of catering supplies for hired and other meetings.
4553	Loan Repayments	201	Town Hall	Set repayment figure to PWLB
1000	Hirings	202	Walton	Income based on current projections for 2019/20
4000	Employee Salaries	202	Walton	As recommended by Personnel Committee 9 Oct 2019
4001	Employer National Insurance	202	Walton	As recommended by Personnel Committee 9 Oct 2019
4002	Employer Pension Contributions	202	Walton	As recommended by Personnel Committee 9 Oct 2019
4110	Rates	202	Walton	Rates +3.5% (Est. only until confirmation in March 2020)
4115	Water and Sewerage	202	Walton	Projected current usage plus 5% increase on charges
4122	Electricity	202	Walton	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	202	Walton	Retain same figure for 2020/2021
4260	Equipment Purchases	202	Walton	Retain same figure for 2020/2021 for replacement of stock items
1030	Leases, Rents & Licences	203	Broadway House	Current year projected plus RPI increase
4000	Employee Salaries	203	Broadway House	As recommended by Personnel Committee 9 Oct 2019
4001	Employer National Insurance	203	Broadway House	As recommended by Personnel Committee 9 Oct 2019
4002	Employer Pension Contributions	203	Broadway House	As recommended by Personnel Committee 9 Oct 2019
4170	Repairs and Maintenance	203	Broadway House	Retain provision for ongoing maintenance and in year repairs
1032	Mobile Phone Mast	204	Cemetery	O2 Mast retain same figure for 2020/21
1100	Interment Fees	204	Cemetery	2019/20 budget based on current year projection

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1120	Purchase of Graves	204	Cemetery	Increase based on trend
1130	Memorials	204	Cemetery	2020/21 budget based on current year projection
1140	Upkeep of Grave Spaces	204	Cemetery	2020/21 budget based on current year projection
1160	Admin Fees	204	Cemetery	2020/21 budget based on current year projection
4000	Employee Salaries	204	Cemetery	As recommended by Personnel Committee 9 Oct 2019
4001	Employer National Insurance	204	Cemetery	As recommended by Personnel Committee 9 Oct 2019
4002	Employer Pension Contributions	204	Cemetery	As recommended by Personnel Committee 9 Oct 2019
4030	Training	204	Cemetery	As recommended by Personnel Committee 9 Oct 2019
4110	Rates	204	Cemetery	Rates +3.5% (Est. only until confirmation in March 2020)
4115	Water and Sewerage	204	Cemetery	Projected current usage plus 5% increase on charges
4122	Electricity	204	Cemetery	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	204	Cemetery	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	204	Cemetery	Provision for purchase of tools, PPE and other equipment based on previous outturns
4300	Vehicle Running Costs	204	Cemetery	To cover tax, MOT, service and running repairs to truck and tractor Reduced due to new tractor
4320	Vehicles/Tool Hire	204	Cemetery	Retain same figure for digger/skip hire 2020/21
4330	Fuel	204	Cemetery	Retain provision for fuel with small increase 5%
4446	Mobile Phones	204	Cemetery	Sim only 1 year contract
4466	Catering Sundries	204	Cemetery	Retain small provision for catering supplies
1080	Allotment Rents	205	Allotments	To reflect increase on rental fee.
4000	Employee Salaries	205	Allotments	As recommended by Personnel Committee 9 Oct 2019
4001	Employer National Insurance	205	Allotments	As recommended by Personnel Committee 9 Oct 2019
4002	Employer Pension Contributions	205	Allotments	As recommended by Personnel Committee 9 Oct 2019
4115	Water and Sewerage	205	Allotments	Increased provision based on previous year outturn and current year projection
4170	Repairs and Maintenance	205	Allotments	Figure for 2020/21 based on current & projected figures
4320	Vehicles/Tool Hire	205	Allotments	Reduced for 2020/21 based on previous year outturn and current projection
1800	Agency Income	301	Civic & Community	No change for 2020/21: charged to ESC for portion of CCTV maintenance agreement
1810	Donations & Sponsorship	301	Civic & Community	Sponsorship towards seasonal events
4505	Mayoral Allowance	301	Civic & Community	No change proposed for 2020/21

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4511	Town Twinning	301	Civic & Community	No change proposed for 2020/21
4512	Engraving/Sign Writing	301	Civic & Community	No change proposed for 2020/21 only used for Mayoral Board.
4513	Civic Awards	301	Civic & Community	Cost of Civic Awards at Annual Town Meeting
4530	Civic Events	301	Civic & Community	No change proposed for 2020/21
4531	Remembrance	301	Civic & Community	Event costs inc. barrier hire for 2020/21
4600	CCTV	301	Civic & Community	Full contract cost shown. Costs offset by income from SCDC portion shown at 1800/301
4615	Street Furniture	301	Civic & Community	Provision for street furniture maintenance including CPADs (move to A&S?)
4645	Christmas Lights	301	Civic & Community	Annual contribution towards provision of Christmas Lights
4650	Seasonal Events	301	Civic & Community	Provision for events such as Christmas Ice Rink
4675	Youth Forum	301	Civic & Community	Allowance for Youth Forum activities - No change proposed for 2020/21
4620	Annual Grants	302	Grants	As per Civic & Community Cttee 18 September 2019
4655	Occasional Grants	302	Grants	Retain provision for Occasional Grants (move portion for Environmental projects to P&E?)
1810	Donations & Sponsorship	303	Felixstowe in Flower	Increase budget for sponsorship in 2020/21
4290	Flowers & Containers	303	Felixstowe in Flower	Projected cost of baskets and plant displays for FiF 2020
4512	Engraving/Sign Writing	303	Felixstowe in Flower	No change proposed for 2020/21
4532	Felixstowe in Flower Events	303	Felixstowe in Flower	Allowance towards provision of awards event.
1810	Donations & Sponsorship	304	Communication	Magazine advertisements
4420	Newsletter Print	304	Communication	Est. cost of 4x11,000 magazines
4421	Newsletter Distribution	304	Communication	Projected cost of delivering 4x11,000 magazine @£48 per thousand
4483	Website	304	Communication	Hosting cost plus a small sum retained for in-year development.
4625	Harwich Harbour Ferry Services	305	Community Projects & Prtnrshps	FTC contribution towards the foot ferry partnership.
4630	Level 2	305	Community Projects & Prtnrshps	Contribution to be retained for 2020/21 as per Civic & Community Cttee.
4640	Floral Bedding	305	Community Projects & Prtnrshps	As per Norse quote for 2020/21
4670	Felixstowe Forward	305	Community Projects & Prtnrshps	Contribution for year 3 of 3-year partnership agreement
4680	New Community Projects	305	Community Projects & Prtnrshps	Community Partnerships + Pro-rata cost of second year of 2 year agreement PCSO (8months @ £34k p.a.)

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4685	Landguard Partnership	305	Community Projects & Prtnrshps	Partnership fee for 2020/21

Annual Budget - By Centre

Note: Draft Full Budget 2020-21

		<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
900	<u>Earmarked Reserves</u>									
9010	Election Expenses	14,862	0	5,862	0	0	0	6,000	0	5,862
9015	Enhancement & Promotional	1,941	0	1,941	0	0	0	0	0	1,941
9025	Asset Repairs & Replacement	22,532	7,500	18,032	0	0	0	3,000	0	18,032
9030	IT Replacement Fund	3,117	0	3,117	0	0	0	0	0	3,117
9040	Cemetery Projects	169,922	5,486	184,436	15,376	0	0	20,000	0	169,060
9050	Broadway House	63,520	4,414	61,606	1,500	0	0	2,500	0	58,607
9055	Walton Community Hall	65,000	0	67,500	0	0	0	2,500	0	67,500
9065	Town Hall	104,242	27,055	82,187	2,549	0	0	5,000	0	81,379
9070	Play Equipment	27,000	27,000	0	0	0	0	0	0	0
9075	Community Fund	164,005	11,333	120,699	0	0	0	2,027	-22,667	120,699
9085	CCTV	42,000	0	42,000	0	0	0	0	0	42,000
9090	Staffing Reserve	20,375	0	30,375	3,501	0	0	10,000	0	30,375
9095	Armed Forces Weekend Legacy	10,796	7,116	3,680	1,167	0	0	0	0	0
9100	Community Infrastructure Levy	27,808	27,808	4,057	0	0	0	0	0	4,057
	Overhead Expenditure	737,120	117,711	625,492	24,092	0	0	51,027	-22,667	602,629
6000	plus Transfer from EMR	0	114,361	0	25,599	0	0	0	0	0
6001	less Transfer to EMR	0	8,538	0	1,506	0	0	0	0	0
	Movement to/(from) Gen Reserve	(737,120)	(11,889)	(625,492)	0	0		(51,027)		
	Total Budget Income	0	0	0	0	0	0	0	0	0
	Expenditure	737,120	117,711	625,492	24,092	0	0	51,027	-22,667	602,629
	Net Income over Expenditure	-737,120	-117,711	-625,492	-24,092	0	0	-51,027	22,667	-602,629

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Annual Budget - By Centre

Note: Draft Full Budget 2020-21

	<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	114,361	0	25,599	0	0	0	0	0
less Transfer to EMR	0	8,538	0	1,506	0	0	0	0	0
Movement to/(from) Gen Reserve	(737,120)	(11,889)	(625,492)	0	0		(51,027)		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
9010	Election Expenses	900	Earmarked Reserves	£6,000 per annum uplift to cover cost of election and possible by-election (min. one every 4 years).
9015	Enhancement & Promotional	900	Earmarked Reserves	Legacy fund - used as required but no annual uplift expected.
9025	Asset Repairs & Replacement	900	Earmarked Reserves	£3k annual uplift towards replacement of assets (e.g truck).
9030	IT Replacement Fund	900	Earmarked Reserves	Contingency fund for server/major IT equipment. No increase required.
9040	Cemetery Projects	900	Earmarked Reserves	Uplift provision towards Cemetery extension project.
9050	Broadway House	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9055	Walton Community Hall	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9065	Town Hall	900	Earmarked Reserves	£5k uplift for maintenance and repairs fund (cap at £150k?)
9075	Community Fund	900	Earmarked Reserves	Reserve fund for strategic community projects
9085	CCTV	900	Earmarked Reserves	Reserve balance for hardware replacement. No increase proposed
9090	Staffing Reserve	900	Earmarked Reserves	Reserve held for staffing contingencies
9100	Community Infrastructure Levy	900	Earmarked Reserves	Holding Fund for CIL Receipts