

## Detailed Income &amp; Expenditure by Budget Heading 05/03/2020

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Finance &amp; Governance</b>								
<b>101 Administration</b>								
1805 Bank Interest Received	5,085	7,967	7,350	(617)			108.4%	
1830 Community Infrastructure Levy	4,057	30,245	0	(30,245)			0.0%	
1900 Precept	560,967	578,113	578,113	0			100.0%	
Administration :- Income	<b>570,109</b>	<b>616,325</b>	<b>585,463</b>	<b>(30,862)</b>			<b>105.3%</b>	<b>0</b>
4000 Employee Salaries	164,075	159,457	172,414	12,957	12,957	12,957	92.5%	
4001 Employer National Insurance	15,720	15,410	17,033	1,623	1,623	1,623	90.5%	
4002 Employer Pension Contributions	38,528	36,856	40,059	3,203	3,203	3,203	92.0%	
4030 Training	6,309	991	3,000	2,009	2,009	2,009	33.0%	
4040 Travel & Expenses	96	441	1,500	1,059	1,059	1,059	29.4%	
4270 Printer/Photocopier	2,415	979	1,200	221	221	221	81.6%	
4400 Stationery	951	528	1,200	672	672	672	44.0%	
4425 Postage	1,759	897	1,700	803	803	803	52.8%	
4441 Telephone & Internet	7,050	5,972	6,900	928	928	928	86.5%	
4446 Mobile Phones	87	125	130	5	5	5	96.5%	
4460 Subscriptions	3,143	3,227	3,300	73	73	73	97.8%	
4461 External Audit	1,600	1,600	1,600	0	0	0	100.0%	
4462 Internal Audit	300	355	356	1	1	1	99.7%	
4464 Insurance	8,740	5,575	5,950	375	375	375	93.7%	
4466 Catering Sundries	8	0	0	0	0	0	0.0%	
4468 Miscellaneous	240	81	250	169	169	169	32.4%	
4470 Publications	56	9	50	41	41	41	18.0%	
4471 Advertising & Promotion	179	0	0	0	0	0	0.0%	
4481 IT Maintenance & Software	3,851	5,911	6,000	89	89	89	98.5%	
4490 Professional Fees	518	773	1,500	727	727	727	51.5%	
4500 Election Expenses	0	15,002	15,000	(2)	(2)	(2)	100.0%	
4550 Banking Fees	1,050	1,096	1,300	204	204	204	84.3%	
Administration :- Indirect Expenditure	<b>256,676</b>	<b>255,287</b>	<b>280,442</b>	<b>25,155</b>	<b>0</b>	<b>25,155</b>	<b>91.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>313,433</b>	<b>361,038</b>	<b>305,021</b>	<b>(56,017)</b>				
Finance & Governance :- Income	<b>570,109</b>	<b>616,325</b>	<b>585,463</b>	<b>(30,862)</b>			<b>105.3%</b>	
Expenditure	<b>256,676</b>	<b>255,287</b>	<b>280,442</b>	<b>25,155</b>	<b>0</b>	<b>25,155</b>	<b>91.0%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>313,433</b>	<b>361,038</b>						

**Assets & Services**

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201</u> <u>Town Hall</u>								
1000 Hirings	2,558	3,555	1,680	(1,875)			211.6%	
1001 Weddings	9,996	12,297	10,000	(2,297)			123.0%	
1030 Leases, Rents & Licences	7,984	7,984	8,050	66			99.2%	
<b>Town Hall :- Income</b>	<b>20,538</b>	<b>23,836</b>	<b>19,730</b>	<b>(4,106)</b>			<b>120.8%</b>	<b>0</b>
4000 Employee Salaries	25,340	23,092	25,678	2,586		2,586	89.9%	
4001 Employer National Insurance	1,579	1,386	1,685	299		299	82.2%	
4002 Employer Pension Contributions	822	803	899	96		96	89.3%	
4030 Training	0	39	500	461		461	7.8%	
4110 Rates	6,960	7,120	7,200	81		81	98.9%	
4115 Water and Sewerage	321	273	420	147		147	64.9%	
4120 Gas	2,576	1,511	2,200	689		689	68.7%	
4122 Electricity	2,576	2,564	2,550	(14)		(14)	100.6%	
4155 Cleaning Materials	250	347	500	153		153	69.5%	
4170 Repairs and Maintenance	5,999	4,878	5,500	622		622	88.7%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	550	138	550	412		412	25.2%	
4466 Catering Sundries	296	195	500	305		305	39.0%	
4553 Loan Repayments	34,732	17,366	34,732	17,366		17,366	50.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>82,600</b>	<b>60,312</b>	<b>83,514</b>	<b>23,202</b>	<b>0</b>	<b>23,202</b>	<b>72.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(62,063)</b>	<b>(36,476)</b>	<b>(63,784)</b>	<b>(27,308)</b>				
<u>202</u> <u>Walton</u>								
1000 Hirings	8,738	10,996	7,000	(3,996)			157.1%	
<b>Walton :- Income</b>	<b>8,738</b>	<b>10,996</b>	<b>7,000</b>	<b>(3,996)</b>			<b>157.1%</b>	<b>0</b>
4000 Employee Salaries	2,740	2,677	2,996	319		319	89.3%	
4001 Employer National Insurance	227	227	267	40		40	85.2%	
4002 Employer Pension Contributions	164	161	180	19		19	89.2%	
4110 Rates	1,091	1,227	1,130	(97)		(97)	108.6%	
4115 Water and Sewerage	217	258	350	92		92	73.8%	
4122 Electricity	2,147	2,652	2,400	(252)		(252)	110.5%	
4170 Repairs and Maintenance	875	603	1,000	397		397	60.3%	
4260 Equipment Purchases	46	0	100	100		100	0.0%	
<b>Walton :- Indirect Expenditure</b>	<b>7,505</b>	<b>7,805</b>	<b>8,423</b>	<b>618</b>	<b>0</b>	<b>618</b>	<b>92.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,233</b>	<b>3,191</b>	<b>(1,423)</b>	<b>(4,614)</b>				

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## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>203</b> <u>Broadway House</u>								
1030 Leases, Rents & Licences	2,067	2,130	2,130	(0)			100.0%	
<b>Broadway House :- Income</b>	<b>2,067</b>	<b>2,130</b>	<b>2,130</b>	<b>(0)</b>			<b>100.0%</b>	<b>0</b>
4000 Employee Salaries	4,636	4,530	5,070	540		540	89.3%	
4001 Employer National Insurance	384	385	452	67		67	85.2%	
4002 Employer Pension Contributions	278	272	304	32		32	89.4%	
4170 Repairs and Maintenance	981	683	1,000	317		317	68.3%	
<b>Broadway House :- Indirect Expenditure</b>	<b>6,279</b>	<b>5,870</b>	<b>6,826</b>	<b>956</b>	<b>0</b>	<b>956</b>	<b>86.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,212)</b>	<b>(3,739)</b>	<b>(4,696)</b>	<b>(957)</b>				
<b>204</b> <u>Cemetery</u>								
1032 Mobile Phone Mast	5,315	8,290	5,315	(2,975)			156.0%	
1100 Interment Fees	47,897	23,265	40,000	16,735			58.2%	
1120 Purchase of Graves	22,152	28,331	15,000	(13,331)			188.9%	
1130 Memorials	11,701	18,928	12,000	(6,928)			157.7%	
1140 Upkeep of Grave Spaces	615	520	760	240			68.4%	
1160 Admin Fees	896	1,204	700	(504)			172.0%	
<b>Cemetery :- Income</b>	<b>88,575</b>	<b>80,538</b>	<b>73,775</b>	<b>(6,763)</b>			<b>109.2%</b>	<b>0</b>
4000 Employee Salaries	89,139	85,893	95,302	9,409		9,409	90.1%	
4001 Employer National Insurance	8,344	8,136	9,321	1,185		1,185	87.3%	
4002 Employer Pension Contributions	14,527	13,832	15,549	1,717		1,717	89.0%	
4030 Training	141	881	2,000	1,119		1,119	44.1%	
4110 Rates	2,832	2,897	2,930	33		33	98.9%	
4115 Water and Sewerage	209	167	350	183		183	47.7%	
4122 Electricity	400	159	1,275	1,116		1,116	12.5%	
4170 Repairs and Maintenance	4,797	3,104	4,000	896		896	77.6%	
4260 Equipment Purchases	796	752	3,000	2,248		2,248	25.1%	
4300 Vehicle Running Costs	2,118	538	2,000	1,462		1,462	26.9%	
4320 Vehicles/Tool Hire	5,574	5,225	5,600	375		375	93.3%	
4330 Fuel	2,291	2,103	2,400	297		297	87.6%	
4446 Mobile Phones	359	216	520	304		304	41.6%	
4466 Catering Sundries	47	15	50	35		35	30.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>131,574</b>	<b>123,918</b>	<b>144,297</b>	<b>20,379</b>	<b>0</b>	<b>20,379</b>	<b>85.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(42,999)</b>	<b>(43,381)</b>	<b>(70,522)</b>	<b>(27,141)</b>				
<b>205</b> <u>Allotments</u>								
1080 Allotment Rents	14,593	15,429	15,200	(229)			101.5%	
<b>Allotments :- Income</b>	<b>14,593</b>	<b>15,429</b>	<b>15,200</b>	<b>(229)</b>			<b>101.5%</b>	<b>0</b>

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4000 Employee Salaries	15,730	15,158	16,818	1,660		1,660	90.1%	
4001 Employer National Insurance	1,472	1,436	1,645	209		209	87.3%	
4002 Employer Pension Contributions	2,564	2,435	2,744	309		309	88.7%	
4115 Water and Sewerage	3,477	2,967	2,500	(467)		(467)	118.7%	
4170 Repairs and Maintenance	3,736	1,288	2,000	712		712	64.4%	
4320 Vehicles/Tool Hire	685	1,790	2,000	210		210	89.5%	
<b>Allotments :- Indirect Expenditure</b>	<b>27,664</b>	<b>25,073</b>	<b>27,707</b>	<b>2,634</b>	<b>0</b>	<b>2,634</b>	<b>90.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(13,071)</b>	<b>(9,645)</b>	<b>(12,507)</b>	<b>(2,862)</b>				
<b>Assets &amp; Services :- Income</b>	<b>134,510</b>	<b>132,928</b>	<b>117,835</b>	<b>(15,093)</b>			<b>112.8%</b>	
<b>Expenditure</b>	<b>255,623</b>	<b>222,978</b>	<b>270,767</b>	<b>47,789</b>	<b>0</b>	<b>47,789</b>	<b>82.4%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(121,113)</b>	<b>(90,050)</b>						

Civic & Community

<u>301 Civic &amp; Community</u>								
1800 Agency Income	3,992	3,992	3,992	0			100.0%	
1810 Donations & Sponsorship	3,450	10,300	3,400	(6,900)			302.9%	
<b>Civic &amp; Community :- Income</b>	<b>7,442</b>	<b>14,292</b>	<b>7,392</b>	<b>(6,900)</b>			<b>193.3%</b>	<b>0</b>
4505 Mayoral Allowance	6,000	2,750	3,000	250		250	91.7%	
4511 Town Twinning	1,895	1,340	2,500	1,160		1,160	53.6%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	837	556	1,000	444		444	55.6%	
4530 Civic Events	1,656	2,454	3,500	1,046		1,046	70.1%	
4531 Remembrance	0	2,935	5,313	2,378		2,378	55.2%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	93	573	1,600	1,027		1,027	35.8%	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,050	6,450	6,350	(100)		(100)	101.6%	
4675 Youth Forum	2,000	0	1,000	1,000		1,000	0.0%	
<b>Civic &amp; Community :- Indirect Expenditure</b>	<b>35,346</b>	<b>33,873</b>	<b>41,093</b>	<b>7,220</b>	<b>0</b>	<b>7,220</b>	<b>82.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(27,904)</b>	<b>(19,581)</b>	<b>(33,701)</b>	<b>(14,120)</b>				
<u>302 Grants</u>								
4531 Remembrance	496	0	0	0		0	0.0%	
4620 Annual Grants	7,350	11,600	11,600	0		0	100.0%	
4655 Occasional Grants	25,000	23,999	25,000	1,001		1,001	96.0%	
<b>Grants :- Indirect Expenditure</b>	<b>32,846</b>	<b>35,599</b>	<b>36,600</b>	<b>1,001</b>	<b>0</b>	<b>1,001</b>	<b>97.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(32,846)</b>	<b>(35,599)</b>	<b>(36,600)</b>	<b>(1,001)</b>				

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<b>303 Felixstowe in Flower</b>								
1810 Donations & Sponsorship	7,600	7,888	7,300	(588)			108.1%	
Felixstowe in Flower :- Income	<b>7,600</b>	<b>7,888</b>	<b>7,300</b>	<b>(588)</b>			<b>108.1%</b>	<b>0</b>
4290 Flowers & Containers	5,998	3,476	5,000	1,524		1,524	69.5%	
4512 Engraving/Sign Writing	340	347	400	53		53	86.8%	
4532 Felixstowe in Flower Events	1,326	1,132	1,350	218		218	83.8%	
Felixstowe in Flower :- Indirect Expenditure	<b>7,664</b>	<b>4,955</b>	<b>6,750</b>	<b>1,795</b>	<b>0</b>	<b>1,795</b>	<b>73.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(64)</b>	<b>2,933</b>	<b>550</b>	<b>(2,383)</b>				
<b>304 Communication</b>								
1810 Donations & Sponsorship	0	4,235	0	(4,235)			0.0%	
Communication :- Income	<b>0</b>	<b>4,235</b>	<b>0</b>	<b>(4,235)</b>				<b>0</b>
4420 Newsletter Print	2,280	7,411	11,016	3,605		3,605	67.3%	
4421 Newsletter Distribution	2,040	1,584	2,112	528		528	75.0%	
4483 Website	388	388	500	113		113	77.5%	
Communication :- Indirect Expenditure	<b>4,708</b>	<b>9,383</b>	<b>13,628</b>	<b>4,246</b>	<b>0</b>	<b>4,246</b>	<b>68.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,708)</b>	<b>(5,147)</b>	<b>(13,628)</b>	<b>(8,481)</b>				
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	9,881	10,779	898		898	91.7%	
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%	
4680 New Community Projects	0	34,000	34,000	0		0	100.0%	
4685 Landguard Partnership	1,000	1,000	1,000	0		0	100.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>42,779</b>	<b>75,881</b>	<b>76,779</b>	<b>898</b>	<b>0</b>	<b>898</b>	<b>98.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(42,779)</b>	<b>(75,881)</b>	<b>(76,779)</b>	<b>(898)</b>				
Civic & Community :- Income	<b>15,042</b>	<b>26,415</b>	<b>14,692</b>	<b>(11,723)</b>			<b>179.8%</b>	
Expenditure	<b>123,343</b>	<b>159,690</b>	<b>174,850</b>	<b>15,160</b>	<b>0</b>	<b>15,160</b>	<b>91.3%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(108,301)</b>	<b>(133,274)</b>						
Grand Totals:- Income	<b>719,661</b>	<b>775,669</b>	<b>717,990</b>	<b>(57,679)</b>			<b>108.0%</b>	
Expenditure	<b>635,642</b>	<b>637,955</b>	<b>726,059</b>	<b>88,104</b>	<b>0</b>	<b>88,104</b>	<b>87.9%</b>	
<b>Net Income over Expenditure</b>	<b>84,019</b>	<b>137,714</b>	<b>(8,069)</b>	<b>(145,783)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>84,019</b>	<b>137,714</b>						