

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2020

Month No: 1

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Finance &amp; Governance</b>								
<u>101 Administration</u>								
1805 Bank Interest Received	8,227	101	8,000	7,899			1.3%	
1830 Community Infrastructure Levy	30,245	16,567	0	(16,567)			0.0%	
1900 Precept	578,113	300,285	600,570	300,285			50.0%	
Administration :- Income	<b>616,585</b>	<b>316,953</b>	<b>608,570</b>	<b>291,617</b>			<b>52.1%</b>	<b>0</b>
4000 Employee Salaries	174,005	14,614	185,077	170,463	170,463		7.9%	
4001 Employer National Insurance	16,808	1,411	18,393	16,982	16,982		7.7%	
4002 Employer Pension Contributions	40,216	3,262	41,850	38,588	38,588		7.8%	
4030 Training	2,136	0	3,000	3,000	3,000		0.0%	
4040 Travel & Expenses	441	0	800	800	800		0.0%	
4270 Printer/Photocopier	979	0	1,200	1,200	1,200		0.0%	
4400 Stationery	528	0	850	850	850		0.0%	
4425 Postage	982	0	1,200	1,200	1,200		0.0%	
4441 Telephone & Internet	6,472	464	6,900	6,436	6,436		6.7%	
4446 Mobile Phones	95	0	130	130	130		0.0%	
4460 Subscriptions	3,227	3,054	3,300	246	246		92.5%	
4461 External Audit	1,600	0	1,600	1,600	1,600		0.0%	
4462 Internal Audit	355	0	655	655	655		0.0%	
4464 Insurance	5,575	5,673	5,745	72	72		98.7%	
4468 Miscellaneous	93	(12)	160	172	172		(7.3%)	
4470 Publications	9	0	50	50	50		0.0%	
4481 IT Maintenance & Software	5,911	337	6,000	5,663	5,663		5.6%	
4490 Professional Fees	773	0	1,500	1,500	1,500		0.0%	
4500 Election Expenses	15,002	0	0	0	0		0.0%	
4550 Banking Fees	1,180	77	1,200	1,123	1,123		6.4%	
Administration :- Indirect Expenditure	<b>276,388</b>	<b>28,880</b>	<b>279,610</b>	<b>250,730</b>	<b>0</b>	<b>250,730</b>	<b>10.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>288,073</b>	<b>328,960</b>	<b>40,887</b>				
6001 less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>288,073</b>						
Finance & Governance :- Income	<b>616,585</b>	<b>316,953</b>	<b>608,570</b>	<b>291,617</b>			<b>52.1%</b>	
Expenditure	<b>276,388</b>	<b>28,880</b>	<b>279,610</b>	<b>250,730</b>	<b>0</b>	<b>250,730</b>	<b>10.3%</b>	
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>288,073</b>	<b>328,960</b>	<b>40,887</b>				
less Transfer to EMR	<b>30,245</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>288,073</b>						

Assets & Services

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2020

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<u>201</u> <u>Town Hall</u>								
1000 Hirings	4,425	(104)	2,500	2,604			(4.2%)	
1001 Weddings	11,927	0	12,000	12,000			0.0%	
1030 Leases, Rents & Licences	7,984	3,713	8,210	4,497			45.2%	
<b>Town Hall :- Income</b>	<b>24,336</b>	<b>3,609</b>	<b>22,710</b>	<b>19,101</b>			<b>15.9%</b>	<b>0</b>
4000 Employee Salaries	25,147	2,096	26,694	24,598	24,598		7.9%	
4001 Employer National Insurance	1,506	123	1,718	1,595	1,595		7.1%	
4002 Employer Pension Contributions	876	74	935	861	861		8.0%	
4030 Training	39	0	500	500	500		0.0%	
4110 Rates	7,120	720	7,452	6,733	6,733		9.7%	
4115 Water and Sewerage	358	0	400	400	400		0.0%	
4120 Gas	1,766	186	2,310	2,124	2,124		8.0%	
4122 Electricity	2,781	210	2,678	2,468	2,468		7.8%	
4155 Cleaning Materials	371	(6)	375	381	381		(1.6%)	
4170 Repairs and Maintenance	6,125	444	5,610	5,166	5,166		7.9%	
4180 Licences	600	600	600	0	0		100.0%	
4260 Equipment Purchases	548	0	550	550	550		0.0%	
4466 Catering Sundries	242	(9)	500	509	509		(1.8%)	
4553 Loan Repayments	34,732	0	34,732	34,732	34,732		0.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>82,211</b>	<b>4,437</b>	<b>85,054</b>	<b>80,617</b>	<b>0</b>	<b>80,617</b>	<b>5.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(57,875)</b>	<b>(828)</b>	<b>(62,344)</b>	<b>(61,516)</b>				
<u>202</u> <u>Walton</u>								
1000 Hirings	12,377	(412)	7,500	7,912			(5.5%)	
<b>Walton :- Income</b>	<b>12,377</b>	<b>(412)</b>	<b>7,500</b>	<b>7,912</b>			<b>(5.5%)</b>	<b>0</b>
4000 Employee Salaries	2,920	248	3,115	2,867	2,867		8.0%	
4001 Employer National Insurance	248	21	275	254	254		7.7%	
4002 Employer Pension Contributions	175	15	187	172	172		8.0%	
4110 Rates	1,227	129	1,270	1,141	1,141		10.2%	
4115 Water and Sewerage	258	0	364	364	364		0.0%	
4122 Electricity	3,014	396	2,520	2,124	2,124		15.7%	
4170 Repairs and Maintenance	1,007	40	1,000	960	960		4.0%	
4260 Equipment Purchases	135	0	100	100	100		0.0%	
<b>Walton :- Indirect Expenditure</b>	<b>8,985</b>	<b>849</b>	<b>8,831</b>	<b>7,982</b>	<b>0</b>	<b>7,982</b>	<b>9.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,392</b>	<b>(1,262)</b>	<b>(1,331)</b>	<b>(69)</b>				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>203 Broadway House</b>								
1030 Leases, Rents & Licences	2,130	0	2,173	2,173			0.0%	
<b>Broadway House :- Income</b>	<b>2,130</b>	<b>0</b>	<b>2,173</b>	<b>2,173</b>			<b>0.0%</b>	<b>0</b>
4000 Employee Salaries	4,942	420	5,272	4,852		4,852	8.0%	
4001 Employer National Insurance	420	36	465	429		429	7.7%	
4002 Employer Pension Contributions	297	25	316	291		291	8.0%	
4170 Repairs and Maintenance	995	88	1,000	913		913	8.8%	
<b>Broadway House :- Indirect Expenditure</b>	<b>6,653</b>	<b>568</b>	<b>7,053</b>	<b>6,485</b>	<b>0</b>	<b>6,485</b>	<b>8.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,523)</b>	<b>(568)</b>	<b>(4,880)</b>	<b>(4,312)</b>				
<b>204 Cemetery</b>								
1032 Mobile Phone Mast	8,290	0	5,315	5,315			0.0%	
1100 Interment Fees	29,588	(146)	40,000	40,146			(0.4%)	
1120 Purchase of Graves	35,606	(1,084)	17,500	18,584			(6.2%)	
1130 Memorials	22,678	(2,787)	13,000	15,787			(21.4%)	
1140 Upkeep of Grave Spaces	780	(130)	780	910			(16.7%)	
1160 Admin Fees	1,245	(41)	1,000	1,041			(4.1%)	
<b>Cemetery :- Income</b>	<b>98,186</b>	<b>(4,188)</b>	<b>77,595</b>	<b>81,783</b>			<b>(5.4%)</b>	<b>0</b>
4000 Employee Salaries	94,473	8,032	99,154	91,123		91,123	8.1%	
4001 Employer National Insurance	8,983	765	9,633	8,868		8,868	7.9%	
4002 Employer Pension Contributions	15,100	1,212	15,439	14,227		14,227	7.9%	
4030 Training	881	0	1,000	1,000		1,000	0.0%	
4110 Rates	2,897	298	2,998	2,700		2,700	9.9%	
4115 Water and Sewerage	207	0	370	370		370	0.0%	
4122 Electricity	490	0	500	500		500	0.0%	
4170 Repairs and Maintenance	3,501	(7)	4,000	4,007		4,007	(0.2%)	
4260 Equipment Purchases	1,886	0	1,500	1,500		1,500	0.0%	
4300 Vehicle Running Costs	1,336	298	1,500	1,203		1,203	19.8%	
4320 Vehicles/Tool Hire	5,764	0	5,600	5,600		5,600	0.0%	
4330 Fuel	2,270	0	2,520	2,520		2,520	0.0%	
4446 Mobile Phones	278	0	520	520		520	0.0%	
4466 Catering Sundries	21	(6)	50	56		56	(11.8%)	
<b>Cemetery :- Indirect Expenditure</b>	<b>138,088</b>	<b>10,592</b>	<b>144,784</b>	<b>134,192</b>	<b>0</b>	<b>134,192</b>	<b>7.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(39,901)</b>	<b>(14,780)</b>	<b>(67,189)</b>	<b>(52,409)</b>				
<b>205 Allotments</b>								
1080 Allotment Rents	15,528	(13)	15,500	15,513			(0.1%)	
<b>Allotments :- Income</b>	<b>15,528</b>	<b>(13)</b>	<b>15,500</b>	<b>15,513</b>			<b>(0.1%)</b>	<b>0</b>

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4000 Employee Salaries	16,672	1,417	17,498	16,081		16,081	8.1%	
4001 Employer National Insurance	1,585	135	1,700	1,565		1,565	7.9%	
4002 Employer Pension Contributions	2,659	214	2,724	2,510		2,510	7.9%	
4115 Water and Sewerage	2,636	342	3,500	3,158		3,158	9.8%	
4170 Repairs and Maintenance	1,320	0	2,000	2,000		2,000	0.0%	
4320 Vehicles/Tool Hire	2,012	0	1,000	1,000		1,000	0.0%	
<b>Allotments :- Indirect Expenditure</b>	<b>26,885</b>	<b>2,108</b>	<b>28,422</b>	<b>26,314</b>	<b>0</b>	<b>26,314</b>	<b>7.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,357)</b>	<b>(2,121)</b>	<b>(12,922)</b>	<b>(10,801)</b>				
<b>Assets &amp; Services :- Income</b>	<b>152,557</b>	<b>(1,004)</b>	<b>125,478</b>	<b>126,482</b>			<b>(0.8%)</b>	
<b>Expenditure</b>	<b>262,821</b>	<b>18,554</b>	<b>274,144</b>	<b>255,590</b>	<b>0</b>	<b>255,590</b>	<b>6.8%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(110,264)</b>	<b>(19,559)</b>						
<b><u>Civic &amp; Community</u></b>								
<u>301 Civic &amp; Community</u>								
1800 Agency Income	3,992	0	3,992	3,992			0.0%	
1810 Donations & Sponsorship	10,300	0	3,700	3,700			0.0%	
<b>Civic &amp; Community :- Income</b>	<b>14,292</b>	<b>0</b>	<b>7,692</b>	<b>7,692</b>			<b>0.0%</b>	<b>0</b>
4505 Mayoral Allowance	3,000	0	3,000	3,000		3,000	0.0%	
4511 Town Twinning	1,340	0	2,500	2,500		2,500	0.0%	
4512 Engraving/Sign Writing	85	0	100	100		100	0.0%	
4513 Civic Awards	556	0	1,000	1,000		1,000	0.0%	
4530 Civic Events	2,525	14	3,500	3,486		3,486	0.4%	
4531 Remembrance	2,315	0	1,000	1,000		1,000	0.0%	
4600 CCTV	9,980	0	9,980	9,980		9,980	0.0%	
4615 Street Furniture	573	0	1,600	1,600		1,600	0.0%	
4645 Christmas Lights	6,750	0	6,750	6,750		6,750	0.0%	
4650 Seasonal Events	6,450	0	6,500	6,500		6,500	0.0%	
4675 Youth Forum	463	(463)	1,000	1,463		1,463	(46.3%)	
<b>Civic &amp; Community :- Indirect Expenditure</b>	<b>34,037</b>	<b>(449)</b>	<b>36,930</b>	<b>37,379</b>	<b>0</b>	<b>37,379</b>	<b>(1.2%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(19,745)</b>	<b>449</b>	<b>(29,238)</b>	<b>(29,687)</b>				
6000 plus Transfer from EMR	1,513	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(18,232)</b>	<b>449</b>						
<u>302 Grants</u>								
4620 Annual Grants	11,600	0	11,600	11,600		11,600	0.0%	
4655 Occasional Grants	24,999	8,109	25,000	16,891		16,891	32.4%	
<b>Grants :- Indirect Expenditure</b>	<b>36,599</b>	<b>8,109</b>	<b>36,600</b>	<b>28,491</b>	<b>0</b>	<b>28,491</b>	<b>22.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(36,599)</b>	<b>(8,109)</b>	<b>(36,600)</b>	<b>(28,491)</b>				

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<b>303 Felixstowe in Flower</b>								
1810 Donations & Sponsorship	8,021	0	8,250	8,250			0.0%	
Felixstowe in Flower :- Income	<b>8,021</b>	<b>0</b>	<b>8,250</b>	<b>8,250</b>			<b>0.0%</b>	<b>0</b>
4290 Flowers & Containers	3,476	0	5,000	5,000		5,000	0.0%	
4512 Engraving/Sign Writing	347	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,132	19	1,350	1,331		1,331	1.4%	
Felixstowe in Flower :- Indirect Expenditure	<b>4,955</b>	<b>19</b>	<b>6,750</b>	<b>6,731</b>	<b>0</b>	<b>6,731</b>	<b>0.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,066</b>	<b>(19)</b>	<b>1,500</b>	<b>1,519</b>				
<b>304 Communication</b>								
1810 Donations & Sponsorship	4,805	2,090	13,000	10,910			16.1%	
Communication :- Income	<b>4,805</b>	<b>2,090</b>	<b>13,000</b>	<b>10,910</b>			<b>16.1%</b>	<b>0</b>
4420 Newsletter Print	10,022	0	11,016	11,016		11,016	0.0%	
4421 Newsletter Distribution	2,112	0	2,112	2,112		2,112	0.0%	
4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	<b>12,522</b>	<b>28</b>	<b>13,628</b>	<b>13,601</b>	<b>0</b>	<b>13,601</b>	<b>0.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,716)</b>	<b>2,063</b>	<b>(628)</b>	<b>(2,691)</b>				
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	0	10,000	10,000		10,000	0.0%	
4640 Floral Bedding	10,779	0	12,301	12,301		12,301	0.0%	
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0%	
4680 New Community Projects	34,000	(1,770)	42,667	44,437		44,437	(4.1%)	
4685 Landguard Partnership	1,000	0	1,000	1,000		1,000	0.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>76,779</b>	<b>(770)</b>	<b>86,968</b>	<b>87,738</b>	<b>0</b>	<b>87,738</b>	<b>(0.9%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(76,779)</b>	<b>770</b>	<b>(86,968)</b>	<b>(87,738)</b>				
Civic & Community :- Income	<b>27,119</b>	<b>2,090</b>	<b>28,942</b>	<b>26,852</b>			<b>7.2%</b>	
Expenditure	<b>164,891</b>	<b>6,936</b>	<b>180,876</b>	<b>173,940</b>	<b>0</b>	<b>173,940</b>	<b>3.8%</b>	
<b>Net Income over Expenditure</b>	<b>(137,772)</b>	<b>(4,846)</b>	<b>(151,934)</b>	<b>(147,088)</b>				
plus Transfer from EMR	<b>1,513</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(136,260)</b>	<b>(4,846)</b>						

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Grand Totals:- Income	796,261	318,039	762,990	444,951			41.7%	
Expenditure	704,100	54,371	734,630	680,259	0	680,259	7.4%	
<b>Net Income over Expenditure</b>	<b>92,161</b>	<b>263,669</b>	<b>28,360</b>	<b>(235,309)</b>				
plus Transfer from EMR	1,513	0						
less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<b>63,429</b>	<b>263,669</b>						