

Detailed Income & Expenditure by Budget Heading 31/05/2020

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance								
<u>101 Administration</u>								
1805 Bank Interest Received	8,227	202	8,000	7,798			2.5%	
1830 Community Infrastructure Levy	30,245	16,567	0	(16,567)			0.0%	
1900 Precept	578,113	300,285	600,570	300,285			50.0%	
Administration :- Income	616,585	317,055	608,570	291,515			52.1%	0
4000 Employee Salaries	174,005	29,232	185,077	155,845	155,845		15.8%	
4001 Employer National Insurance	16,808	2,821	18,393	15,572	15,572		15.3%	
4002 Employer Pension Contributions	40,216	6,525	41,850	35,325	35,325		15.6%	
4030 Training	2,136	0	3,000	3,000	3,000		0.0%	
4040 Travel & Expenses	441	0	800	800	800		0.0%	
4270 Printer/Photocopier	979	210	1,200	990	990		17.5%	
4400 Stationery	528	10	850	840	840		1.2%	
4425 Postage	982	0	1,200	1,200	1,200		0.0%	
4441 Telephone & Internet	6,472	933	6,900	5,967	5,967		13.5%	
4446 Mobile Phones	95	8	130	122	122		5.9%	
4460 Subscriptions	3,227	3,308	3,300	(8)	(8)		100.2%	
4461 External Audit	1,600	0	1,600	1,600	1,600		0.0%	
4462 Internal Audit	355	0	655	655	655		0.0%	
4464 Insurance	5,575	5,673	5,745	72	72		98.7%	
4468 Miscellaneous	93	(12)	160	172	172		(7.3%)	
4470 Publications	9	0	50	50	50		0.0%	
4481 IT Maintenance & Software	5,911	867	6,000	5,133	5,133		14.4%	
4490 Professional Fees	773	0	1,500	1,500	1,500		0.0%	
4500 Election Expenses	15,002	0	0	0	0		0.0%	
4550 Banking Fees	1,180	122	1,200	1,078	1,078		10.1%	
Administration :- Indirect Expenditure	276,388	49,696	279,610	229,914	0	229,914	17.8%	0
Net Income over Expenditure	340,198	267,359	328,960	61,601				
6001 less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	309,953	267,359						
Finance & Governance :- Income	616,585	317,055	608,570	291,515			52.1%	
Expenditure	276,388	49,696	279,610	229,914	0	229,914	17.8%	
Net Income over Expenditure	340,198	267,359	328,960	61,601				
less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	309,953	267,359						

Assets & Services

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<u>201</u> <u>Town Hall</u>								
1000 Hirings	4,425	(104)	2,500	2,604			(4.2%)	
1001 Weddings	11,927	0	12,000	12,000			0.0%	
1030 Leases, Rents & Licences	7,984	3,713	8,210	4,497			45.2%	
Town Hall :- Income	24,336	3,609	22,710	19,101			15.9%	0
4000 Employee Salaries	25,147	4,191	26,694	22,503		22,503	15.7%	
4001 Employer National Insurance	1,506	245	1,718	1,473		1,473	14.3%	
4002 Employer Pension Contributions	876	149	935	786		786	15.9%	
4030 Training	39	0	500	500		500	0.0%	
4110 Rates	7,120	1,444	7,452	6,009		6,009	19.4%	
4115 Water and Sewerage	358	0	400	400		400	0.0%	
4120 Gas	1,766	211	2,310	2,099		2,099	9.1%	
4122 Electricity	2,781	290	2,678	2,388		2,388	10.8%	
4155 Cleaning Materials	371	29	375	346		346	7.8%	
4170 Repairs and Maintenance	6,125	504	5,610	5,106		5,106	9.0%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	548	0	550	550		550	0.0%	
4466 Catering Sundries	242	(9)	500	509		509	(1.8%)	
4553 Loan Repayments	34,732	0	34,732	34,732		34,732	0.0%	
Town Hall :- Indirect Expenditure	82,211	7,654	85,054	77,400	0	77,400	9.0%	0
Net Income over Expenditure	(57,875)	(4,045)	(62,344)	(58,299)				
<u>202</u> <u>Walton</u>								
1000 Hirings	12,377	(272)	7,500	7,772			(3.6%)	
Walton :- Income	12,377	(272)	7,500	7,772			(3.6%)	0
4000 Employee Salaries	2,920	496	3,115	2,619		2,619	15.9%	
4001 Employer National Insurance	248	42	275	233		233	15.4%	
4002 Employer Pension Contributions	175	30	187	157		157	15.9%	
4110 Rates	1,227	256	1,270	1,014		1,014	20.2%	
4115 Water and Sewerage	258	33	364	331		331	9.0%	
4122 Electricity	3,014	426	2,520	2,094		2,094	16.9%	
4170 Repairs and Maintenance	1,007	75	1,000	925		925	7.5%	
4260 Equipment Purchases	135	0	100	100		100	0.0%	
Walton :- Indirect Expenditure	8,985	1,358	8,831	7,473	0	7,473	15.4%	0
Net Income over Expenditure	3,392	(1,630)	(1,331)	299				

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203 Broadway House								
1030 Leases, Rents & Licences	2,130	0	2,173	2,173			0.0%	
Broadway House :- Income	2,130	0	2,173	2,173			0.0%	0
4000 Employee Salaries	4,942	841	5,272	4,431		4,431	16.0%	
4001 Employer National Insurance	420	71	465	394		394	15.4%	
4002 Employer Pension Contributions	297	50	316	266		266	16.0%	
4170 Repairs and Maintenance	995	88	1,000	913		913	8.8%	
Broadway House :- Indirect Expenditure	6,653	1,050	7,053	6,003	0	6,003	14.9%	0
Net Income over Expenditure	(4,523)	(1,050)	(4,880)	(3,830)				
204 Cemetery								
1032 Mobile Phone Mast	8,290	0	5,315	5,315			0.0%	
1100 Interment Fees	29,588	1,176	40,000	38,824			2.9%	
1120 Purchase of Graves	35,606	5,490	17,500	12,010			31.4%	
1130 Memorials	22,678	365	13,000	12,635			2.8%	
1140 Upkeep of Grave Spaces	780	(130)	780	910			(16.7%)	
1160 Admin Fees	1,245	0	1,000	1,000			0.0%	
Cemetery :- Income	98,186	6,901	77,595	70,694			8.9%	0
4000 Employee Salaries	94,473	16,159	99,154	82,995		82,995	16.3%	
4001 Employer National Insurance	8,983	1,543	9,633	8,090		8,090	16.0%	
4002 Employer Pension Contributions	15,100	2,430	15,439	13,009		13,009	15.7%	
4030 Training	881	0	1,000	1,000		1,000	0.0%	
4110 Rates	2,897	592	2,998	2,406		2,406	19.7%	
4115 Water and Sewerage	207	0	370	370		370	0.0%	
4122 Electricity	490	0	500	500		500	0.0%	
4170 Repairs and Maintenance	3,501	53	4,000	3,947		3,947	1.3%	
4260 Equipment Purchases	1,886	0	1,500	1,500		1,500	0.0%	
4300 Vehicle Running Costs	1,336	675	1,500	825		825	45.0%	
4320 Vehicles/Tool Hire	5,764	320	5,600	5,280		5,280	5.7%	
4330 Fuel	2,270	135	2,520	2,385		2,385	5.3%	
4446 Mobile Phones	278	23	520	497		497	4.4%	
4466 Catering Sundries	21	(6)	50	56		56	(11.8%)	
Cemetery :- Indirect Expenditure	138,088	21,924	144,784	122,860	0	122,860	15.1%	0
Net Income over Expenditure	(39,901)	(15,023)	(67,189)	(52,166)				
205 Allotments								
1080 Allotment Rents	15,528	476	15,500	15,024			3.1%	
Allotments :- Income	15,528	476	15,500	15,024			3.1%	0

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4000 Employee Salaries	16,672	2,852	17,498	14,646		14,646	16.3%	
4001 Employer National Insurance	1,585	272	1,700	1,428		1,428	16.0%	
4002 Employer Pension Contributions	2,659	429	2,724	2,295		2,295	15.7%	
4115 Water and Sewerage	2,636	455	3,500	3,045		3,045	13.0%	
4170 Repairs and Maintenance	1,320	0	2,000	2,000		2,000	0.0%	
4320 Vehicles/Tool Hire	2,012	0	1,000	1,000		1,000	0.0%	
Allotments :- Indirect Expenditure	26,885	4,007	28,422	24,415	0	24,415	14.1%	0
Net Income over Expenditure	(11,357)	(3,532)	(12,922)	(9,390)				
Assets & Services :- Income	152,557	10,713	125,478	114,765			8.5%	
Expenditure	262,821	35,994	274,144	238,150	0	238,150	13.1%	
Movement to/(from) Gen Reserve	(110,264)	(25,281)						

Civic & Community

<u>301 Civic & Community</u>								
1800 Agency Income	3,992	0	3,992	3,992			0.0%	
1810 Donations & Sponsorship	10,300	0	3,700	3,700			0.0%	
Civic & Community :- Income	14,292	0	7,692	7,692			0.0%	0
4505 Mayoral Allowance	3,000	500	3,000	2,500		2,500	16.7%	
4511 Town Twinning	1,340	0	2,500	2,500		2,500	0.0%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	556	0	1,000	1,000		1,000	0.0%	
4530 Civic Events	2,525	14	3,500	3,486		3,486	0.4%	
4531 Remembrance	2,315	0	1,000	1,000		1,000	0.0%	
4600 CCTV	9,980	0	9,980	9,980		9,980	0.0%	
4615 Street Furniture	573	0	1,600	1,600		1,600	0.0%	
4645 Christmas Lights	6,750	0	6,750	6,750		6,750	0.0%	
4650 Seasonal Events	6,450	0	6,500	6,500		6,500	0.0%	
4675 Youth Forum	463	(122)	1,000	1,122		1,122	(12.2%)	
Civic & Community :- Indirect Expenditure	34,037	477	36,930	36,453	0	36,453	1.3%	0
Net Income over Expenditure	(19,745)	(477)	(29,238)	(28,761)				
6000 plus Transfer from EMR	1,513	0						
Movement to/(from) Gen Reserve	(18,232)	(477)						
<u>302 Grants</u>								
4620 Annual Grants	11,600	11,600	11,600	0		0	100.0%	
4655 Occasional Grants	24,999	9,417	25,000	15,583		15,583	37.7%	
Grants :- Indirect Expenditure	36,599	21,017	36,600	15,583	0	15,583	57.4%	0
Net Expenditure	(36,599)	(21,017)	(36,600)	(15,583)				

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303 Felixstowe in Flower								
1810 Donations & Sponsorship	8,021	0	8,250	8,250			0.0%	
Felixstowe in Flower :- Income	8,021	0	8,250	8,250			0.0%	0
4290 Flowers & Containers	3,476	0	5,000	5,000		5,000	0.0%	
4512 Engraving/Sign Writing	347	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,132	19	1,350	1,331		1,331	1.4%	
Felixstowe in Flower :- Indirect Expenditure	4,955	19	6,750	6,731	0	6,731	0.3%	0
Net Income over Expenditure	3,066	(19)	1,500	1,519				
304 Communication								
1810 Donations & Sponsorship	4,805	2,090	13,000	10,910			16.1%	
Communication :- Income	4,805	2,090	13,000	10,910			16.1%	0
4420 Newsletter Print	10,022	0	11,016	11,016		11,016	0.0%	
4421 Newsletter Distribution	2,112	0	2,112	2,112		2,112	0.0%	
4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	12,522	28	13,628	13,601	0	13,601	0.2%	0
Net Income over Expenditure	(7,716)	2,063	(628)	(2,691)				
305 Community Projects & Prtnrshps								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	0	10,000	10,000		10,000	0.0%	
4640 Floral Bedding	10,779	1,967	12,301	10,334		10,334	16.0%	
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0%	
4680 New Community Projects	34,000	(1,770)	42,667	44,437		44,437	(4.1%)	
4685 Landguard Partnership	1,000	0	1,000	1,000		1,000	0.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	76,779	1,197	86,968	85,771	0	85,771	1.4%	0
Net Expenditure	(76,779)	(1,197)	(86,968)	(85,771)				
Civic & Community :- Income	27,119	2,090	28,942	26,852			7.2%	
Expenditure	164,891	22,738	180,876	158,138	0	158,138	12.6%	
Net Income over Expenditure	(137,772)	(20,648)	(151,934)	(131,286)				
plus Transfer from EMR	1,513	0						
Movement to/(from) Gen Reserve	(136,260)	(20,648)						

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Grand Totals:- Income	796,261	329,858	762,990	433,132			43.2%	
Expenditure	704,100	108,427	734,630	626,203	0	626,203	14.8%	
Net Income over Expenditure	92,161	221,431	28,360	(193,071)				
plus Transfer from EMR	1,513	0						
less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	63,429	221,431						