

## Detailed Income &amp; Expenditure by Budget Heading 01/10/2020

Month No: 7

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Finance &amp; Governance</b>								
<u>101 Administration</u>								
1805 Bank Interest Received	8,227	6,961	8,000	1,039			87.0%	
1830 Community Infrastructure Levy	30,245	16,567	0	(16,567)			0.0%	
1900 Precept	578,113	600,570	600,570	0			100.0%	
Administration :- Income	<b>616,585</b>	<b>624,099</b>	<b>608,570</b>	<b>(15,528)</b>			<b>102.6%</b>	<b>0</b>
4000 Employee Salaries	174,005	91,747	190,258	98,511		98,511	48.2%	
4001 Employer National Insurance	16,808	9,021	19,108	10,087		10,087	47.2%	
4002 Employer Pension Contributions	40,216	20,387	41,443	21,056		21,056	49.2%	
4030 Training	2,136	100	3,000	2,900		2,900	3.3%	
4040 Travel & Expenses	441	0	800	800		800	0.0%	
4270 Printer/Photocopier	979	408	1,200	792		792	34.0%	
4400 Stationery	528	98	850	752		752	11.5%	
4425 Postage	982	182	1,200	1,018		1,018	15.1%	
4441 Telephone & Internet	6,472	2,969	6,900	3,931		3,931	43.0%	
4446 Mobile Phones	95	37	130	93		93	28.6%	
4460 Subscriptions	3,227	3,363	3,300	(63)		(63)	101.9%	
4461 External Audit	1,600	0	1,600	1,600		1,600	0.0%	
4462 Internal Audit	355	183	655	472		472	28.0%	
4464 Insurance	5,575	5,745	5,745	0		0	100.0%	
4468 Miscellaneous	93	0	160	160		160	0.0%	
4470 Publications	9	0	50	50		50	0.0%	
4481 IT Maintenance & Software	5,911	5,991	6,000	9		9	99.8%	
4490 Professional Fees	773	120	1,500	1,380		1,380	8.0%	
4500 Election Expenses	15,002	0	0	0		0	0.0%	
4550 Banking Fees	1,180	388	1,200	812		812	32.3%	
Administration :- Indirect Expenditure	<b>276,388</b>	<b>140,738</b>	<b>285,099</b>	<b>144,361</b>	<b>0</b>	<b>144,361</b>	<b>49.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>483,361</b>	<b>323,471</b>	<b>(159,890)</b>				
6001 less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>483,361</b>						
Finance & Governance :- Income	<b>616,585</b>	<b>624,099</b>	<b>608,570</b>	<b>(15,528)</b>			<b>102.6%</b>	
Expenditure	<b>276,388</b>	<b>140,738</b>	<b>285,099</b>	<b>144,361</b>	<b>0</b>	<b>144,361</b>	<b>49.4%</b>	
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>483,361</b>	<b>323,471</b>	<b>(159,890)</b>				
less Transfer to EMR	<b>30,245</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>483,361</b>						

Assets & Services

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<u>201</u> <u>Town Hall</u>								
1000 Hirings	4,425	0	2,500	2,500			0.0%	
1001 Weddings	11,927	2,667	12,000	9,333			22.2%	
1030 Leases, Rents & Licences	7,984	6,942	8,210	1,268			84.6%	
<b>Town Hall :- Income</b>	<b>24,336</b>	<b>9,609</b>	<b>22,710</b>	<b>13,101</b>			<b>42.3%</b>	<b>0</b>
4000 Employee Salaries	25,147	12,922	26,912	13,990		13,990	48.0%	
4001 Employer National Insurance	1,506	783	1,748	965		965	44.8%	
4002 Employer Pension Contributions	876	459	942	483		483	48.7%	
4030 Training	39	0	500	500		500	0.0%	
4110 Rates	7,120	4,340	7,452	3,113		3,113	58.2%	
4115 Water and Sewerage	358	0	400	400		400	0.0%	
4120 Gas	1,766	919	2,310	1,391		1,391	39.8%	
4122 Electricity	2,781	849	2,678	1,829		1,829	31.7%	
4155 Cleaning Materials	371	115	375	260		260	30.6%	
4170 Repairs and Maintenance	6,125	2,881	5,610	2,729		2,729	51.3%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	548	289	550	261		261	52.5%	
4466 Catering Sundries	242	0	500	500		500	0.0%	
4553 Loan Repayments	34,732	17,366	34,732	17,366		17,366	50.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>82,211</b>	<b>41,522</b>	<b>85,309</b>	<b>43,787</b>	<b>0</b>	<b>43,787</b>	<b>48.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(57,875)</b>	<b>(31,913)</b>	<b>(62,599)</b>	<b>(30,686)</b>				
<u>202</u> <u>Walton</u>								
1000 Hirings	12,377	(136)	7,500	7,636			(1.8%)	
<b>Walton :- Income</b>	<b>12,377</b>	<b>(136)</b>	<b>7,500</b>	<b>7,636</b>			<b>(1.8%)</b>	<b>0</b>
4000 Employee Salaries	2,920	1,529	3,140	1,611		1,611	48.7%	
4001 Employer National Insurance	248	132	278	146		146	47.6%	
4002 Employer Pension Contributions	175	92	188	96		96	48.8%	
4110 Rates	1,227	764	1,270	506		506	60.2%	
4115 Water and Sewerage	258	33	364	331		331	9.0%	
4122 Electricity	3,014	1,267	2,520	1,253		1,253	50.3%	
4170 Repairs and Maintenance	1,007	262	1,000	738		738	26.2%	
4260 Equipment Purchases	135	0	100	100		100	0.0%	
<b>Walton :- Indirect Expenditure</b>	<b>8,985</b>	<b>4,079</b>	<b>8,860</b>	<b>4,781</b>	<b>0</b>	<b>4,781</b>	<b>46.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,392</b>	<b>(4,215)</b>	<b>(1,360)</b>	<b>2,855</b>				

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<b>203 Broadway House</b>								
1030 Leases, Rents & Licences	2,130	0	2,173	2,173			0.0%	
<b>Broadway House :- Income</b>	<b>2,130</b>	<b>0</b>	<b>2,173</b>	<b>2,173</b>			<b>0.0%</b>	<b>0</b>
4000 Employee Salaries	4,942	2,590	5,314	2,724	2,724		48.7%	
4001 Employer National Insurance	420	224	471	247	247		47.6%	
4002 Employer Pension Contributions	297	155	319	164	164		48.7%	
4170 Repairs and Maintenance	995	250	1,000	750	750		25.0%	
<b>Broadway House :- Indirect Expenditure</b>	<b>6,653</b>	<b>3,220</b>	<b>7,104</b>	<b>3,884</b>	<b>0</b>	<b>3,884</b>	<b>45.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,523)</b>	<b>(3,220)</b>	<b>(4,931)</b>	<b>(1,711)</b>				
<b>204 Cemetery</b>								
1032 Mobile Phone Mast	8,290	5,315	5,315	0			100.0%	
1100 Interment Fees	29,588	17,615	40,000	22,385			44.0%	
1120 Purchase of Graves	35,606	16,629	17,500	871			95.0%	
1130 Memorials	22,678	4,026	13,000	8,974			31.0%	
1140 Upkeep of Grave Spaces	780	(130)	780	910			(16.7%)	
1160 Admin Fees	1,245	215	1,000	785			21.5%	
<b>Cemetery :- Income</b>	<b>98,186</b>	<b>43,670</b>	<b>77,595</b>	<b>33,925</b>			<b>56.3%</b>	<b>0</b>
4000 Employee Salaries	94,473	49,943	99,872	49,929	49,929		50.0%	
4001 Employer National Insurance	8,983	4,838	9,732	4,894	4,894		49.7%	
4002 Employer Pension Contributions	15,100	7,494	15,050	7,556	7,556		49.8%	
4030 Training	881	843	1,000	157	157		84.3%	
4110 Rates	2,897	1,768	2,998	1,230	1,230		59.0%	
4115 Water and Sewerage	207	42	370	328	328		11.5%	
4122 Electricity	490	284	500	216	216		56.8%	
4170 Repairs and Maintenance	3,501	533	4,000	3,467	3,467		13.3%	
4260 Equipment Purchases	1,886	100	1,500	1,400	1,400		6.7%	
4300 Vehicle Running Costs	1,336	901	1,500	599	599		60.1%	
4320 Vehicles/Tool Hire	5,764	3,443	5,600	2,157	2,157		61.5%	
4330 Fuel	2,270	766	2,520	1,754	1,754		30.4%	
4446 Mobile Phones	278	112	520	408	408		21.5%	
4466 Catering Sundries	21	(0)	50	50	50		0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>138,088</b>	<b>71,068</b>	<b>145,212</b>	<b>74,144</b>	<b>0</b>	<b>74,144</b>	<b>48.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(39,901)</b>	<b>(27,398)</b>	<b>(67,617)</b>	<b>(40,219)</b>				
<b>205 Allotments</b>								
1080 Allotment Rents	15,528	1,651	15,500	13,849			10.7%	
<b>Allotments :- Income</b>	<b>15,528</b>	<b>1,651</b>	<b>15,500</b>	<b>13,849</b>			<b>10.7%</b>	<b>0</b>

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4000 Employee Salaries	16,672	8,873	17,624	8,751		8,751	50.3%	
4001 Employer National Insurance	1,585	854	1,717	863		863	49.7%	
4002 Employer Pension Contributions	2,659	1,329	2,656	1,327		1,327	50.0%	
4115 Water and Sewerage	2,636	2,082	3,500	1,418		1,418	59.5%	
4170 Repairs and Maintenance	1,320	679	2,000	1,321		1,321	34.0%	
4320 Vehicles/Tool Hire	2,012	0	1,000	1,000		1,000	0.0%	
<b>Allotments :- Indirect Expenditure</b>	<b>26,885</b>	<b>13,817</b>	<b>28,497</b>	<b>14,680</b>	<b>0</b>	<b>14,680</b>	<b>48.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,357)</b>	<b>(12,166)</b>	<b>(12,997)</b>	<b>(831)</b>				
<b>Assets &amp; Services :- Income</b>	<b>152,557</b>	<b>54,794</b>	<b>125,478</b>	<b>70,684</b>			<b>43.7%</b>	
<b>Expenditure</b>	<b>262,821</b>	<b>133,707</b>	<b>274,982</b>	<b>141,275</b>	<b>0</b>	<b>141,275</b>	<b>48.6%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(110,264)</b>	<b>(78,913)</b>						

Civic & Community

<u>301 Civic &amp; Community</u>								
1800 Agency Income	3,992	3,992	3,992	0			100.0%	
1810 Donations & Sponsorship	10,300	0	3,700	3,700			0.0%	
<b>Civic &amp; Community :- Income</b>	<b>14,292</b>	<b>3,992</b>	<b>7,692</b>	<b>3,700</b>			<b>51.9%</b>	<b>0</b>
4505 Mayoral Allowance	3,000	1,500	3,000	1,500		1,500	50.0%	
4511 Town Twinning	1,340	0	2,500	2,500		2,500	0.0%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	556	0	1,000	1,000		1,000	0.0%	
4530 Civic Events	2,525	260	3,500	3,240	500	2,740	21.7%	
4531 Remembrance	2,315	211	1,000	789		789	21.1%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	573	95	1,600	1,505		1,505	5.9%	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,450	0	6,500	6,500		6,500	0.0%	
4675 Youth Forum	463	(1)	1,000	1,001		1,001	(0.1%)	
<b>Civic &amp; Community :- Indirect Expenditure</b>	<b>34,037</b>	<b>18,880</b>	<b>36,930</b>	<b>18,050</b>	<b>500</b>	<b>17,550</b>	<b>52.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(19,745)</b>	<b>(14,888)</b>	<b>(29,238)</b>	<b>(14,350)</b>				
6000 plus Transfer from EMR	1,513	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(18,232)</b>	<b>(14,888)</b>						
<u>302 Grants</u>								
4620 Annual Grants	11,600	11,600	11,600	0		0	100.0%	
4655 Occasional Grants	24,999	12,081	25,000	12,919		12,919	48.3%	
<b>Grants :- Indirect Expenditure</b>	<b>36,599</b>	<b>23,681</b>	<b>36,600</b>	<b>12,919</b>	<b>0</b>	<b>12,919</b>	<b>64.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(36,599)</b>	<b>(23,681)</b>	<b>(36,600)</b>	<b>(12,919)</b>				

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<b>303 Felixstowe in Flower</b>								
1810 Donations & Sponsorship	8,021	0	8,250	8,250			0.0%	
Felixstowe in Flower :- Income	<b>8,021</b>	<b>0</b>	<b>8,250</b>	<b>8,250</b>			<b>0.0%</b>	<b>0</b>
4290 Flowers & Containers	3,476	2,995	5,000	2,005		2,005	59.9%	
4512 Engraving/Sign Writing	347	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,132	19	1,350	1,331		1,331	1.4%	
Felixstowe in Flower :- Indirect Expenditure	<b>4,955</b>	<b>3,014</b>	<b>6,750</b>	<b>3,736</b>	<b>0</b>	<b>3,736</b>	<b>44.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,066</b>	<b>(3,014)</b>	<b>1,500</b>	<b>4,514</b>				
<b>304 Communication</b>								
1810 Donations & Sponsorship	4,805	2,690	13,000	10,310			20.7%	
Communication :- Income	<b>4,805</b>	<b>2,690</b>	<b>13,000</b>	<b>10,310</b>			<b>20.7%</b>	<b>0</b>
4420 Newsletter Print	10,022	4,594	11,016	6,422		6,422	41.7%	
4421 Newsletter Distribution	2,112	1,056	2,112	1,056		1,056	50.0%	
4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	<b>12,522</b>	<b>5,678</b>	<b>13,628</b>	<b>7,951</b>	<b>0</b>	<b>7,951</b>	<b>41.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,716)</b>	<b>(2,988)</b>	<b>(628)</b>	<b>2,360</b>				
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	4,917	12,301	7,384		7,384	40.0%	
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%	
4680 New Community Projects	34,000	(1,770)	42,667	44,437		44,437	(4.1%)	
4685 Landguard Partnership	1,000	1,000	1,000	0		0	100.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>76,779</b>	<b>35,147</b>	<b>86,968</b>	<b>51,821</b>	<b>0</b>	<b>51,821</b>	<b>40.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(76,779)</b>	<b>(35,147)</b>	<b>(86,968)</b>	<b>(51,821)</b>				
Civic & Community :- Income	<b>27,119</b>	<b>6,682</b>	<b>28,942</b>	<b>22,260</b>			<b>23.1%</b>	
Expenditure	<b>164,891</b>	<b>86,400</b>	<b>180,876</b>	<b>94,476</b>	<b>500</b>	<b>93,976</b>	<b>48.0%</b>	
<b>Net Income over Expenditure</b>	<b>(137,772)</b>	<b>(79,718)</b>	<b>(151,934)</b>	<b>(72,216)</b>				
plus Transfer from EMR	<b>1,513</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(136,260)</b>	<b>(79,718)</b>						

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Grand Totals:- Income	796,261	685,575	762,990	77,415			89.9%	
Expenditure	704,100	360,845	740,957	380,112	500	379,612	48.8%	
<b>Net Income over Expenditure</b>	<u>92,161</u>	<u>324,730</u>	<u>22,033</u>	<u>(302,696)</u>				
plus Transfer from EMR	1,513	0						
less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<u>63,429</u>	<u>324,730</u>						