

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Finance &amp; Governance</b>								
<b>101 Administration</b>								
1805 Bank Interest Received	8,227	6,980	8,000	1,020			87.2%	
1830 Community Infrastructure Levy	30,245	17,291	0	(17,291)			0.0%	
1850 Miscellaneous Income	0	121	0	(121)			0.0%	
1900 Precept	578,113	600,570	600,570	0			100.0%	
Administration :- Income	<b>616,585</b>	<b>624,962</b>	<b>608,570</b>	<b>(16,392)</b>			<b>102.7%</b>	<b>0</b>
4000 Employee Salaries	174,005	139,446	190,258	50,812		50,812	73.3%	
4001 Employer National Insurance	16,808	13,782	19,108	5,326		5,326	72.1%	
4002 Employer Pension Contributions	40,216	30,861	41,443	10,582		10,582	74.5%	
4030 Training	2,136	175	3,000	2,825		2,825	5.8%	
4040 Travel & Expenses	441	0	800	800		800	0.0%	
4270 Printer/Photocopier	979	594	1,200	606		606	49.5%	
4400 Stationery	528	246	850	604		604	28.9%	
4425 Postage	982	475	1,200	725		725	39.6%	
4441 Telephone & Internet	6,472	4,345	6,900	2,555		2,555	63.0%	
4446 Mobile Phones	95	60	130	70		70	45.8%	
4460 Subscriptions	3,227	3,363	3,300	(63)		(63)	101.9%	
4461 External Audit	1,600	1,600	1,600	0		0	100.0%	
4462 Internal Audit	355	493	655	162		162	75.3%	
4464 Insurance	5,575	5,745	5,745	0		0	100.0%	
4468 Miscellaneous	93	0	160	160		160	0.0%	
4470 Publications	9	0	50	50		50	0.0%	
4481 IT Maintenance & Software	5,911	7,136	6,000	(1,136)		(1,136)	118.9%	
4490 Professional Fees	773	120	1,500	1,380		1,380	8.0%	
4500 Election Expenses	15,002	0	0	0		0	0.0%	
4550 Banking Fees	1,180	676	1,200	524		524	56.3%	
Administration :- Indirect Expenditure	<b>276,388</b>	<b>209,114</b>	<b>285,099</b>	<b>75,985</b>	<b>0</b>	<b>75,985</b>	<b>73.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>415,848</b>	<b>323,471</b>	<b>(92,376)</b>				
6001 less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>415,848</b>						
Finance & Governance :- Income	<b>616,585</b>	<b>624,962</b>	<b>608,570</b>	<b>(16,392)</b>			<b>102.7%</b>	
Expenditure	<b>276,388</b>	<b>209,114</b>	<b>285,099</b>	<b>75,985</b>	<b>0</b>	<b>75,985</b>	<b>73.3%</b>	
<b>Net Income over Expenditure</b>	<b>340,198</b>	<b>415,848</b>	<b>323,471</b>	<b>(92,376)</b>				
less Transfer to EMR	<b>30,245</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>309,953</b>	<b>415,848</b>						

**Assets & Services**

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<u>201</u> <u>Town Hall</u>								
1000 Hirings	4,425	380	2,500	2,120			15.2%	
1001 Weddings	11,927	5,118	12,000	6,882			42.7%	
1030 Leases, Rents & Licences	7,984	7,463	8,210	747			90.9%	
<b>Town Hall :- Income</b>	<b>24,336</b>	<b>12,961</b>	<b>22,710</b>	<b>9,749</b>			<b>57.1%</b>	<b>0</b>
4000 Employee Salaries	25,147	19,382	26,912	7,530		7,530	72.0%	
4001 Employer National Insurance	1,506	1,174	1,748	574		574	67.2%	
4002 Employer Pension Contributions	876	689	942	253		253	73.1%	
4030 Training	39	0	500	500		500	0.0%	
4110 Rates	7,120	6,512	7,452	941		941	87.4%	
4115 Water and Sewerage	358	34	400	366		366	8.5%	
4120 Gas	1,766	1,304	2,310	1,006		1,006	56.4%	
4122 Electricity	2,781	1,234	2,678	1,444		1,444	46.1%	
4155 Cleaning Materials	371	132	375	243		243	35.2%	
4170 Repairs and Maintenance	6,125	3,932	5,610	1,678		1,678	70.1%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	548	322	550	228		228	58.6%	
4466 Catering Sundries	242	0	500	500		500	0.0%	
4553 Loan Repayments	34,732	17,366	34,732	17,366		17,366	50.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>82,211</b>	<b>52,680</b>	<b>85,309</b>	<b>32,629</b>	<b>0</b>	<b>32,629</b>	<b>61.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(57,875)</b>	<b>(39,718)</b>	<b>(62,599)</b>	<b>(22,881)</b>				
<u>202</u> <u>Walton</u>								
1000 Hirings	12,377	334	7,500	7,166			4.5%	
<b>Walton :- Income</b>	<b>12,377</b>	<b>334</b>	<b>7,500</b>	<b>7,166</b>			<b>4.5%</b>	<b>0</b>
4000 Employee Salaries	2,920	2,294	3,140	846		846	73.1%	
4001 Employer National Insurance	248	199	278	79		79	71.4%	
4002 Employer Pension Contributions	175	138	188	50		50	73.2%	
4110 Rates	1,227	1,145	1,270	125		125	90.2%	
4115 Water and Sewerage	258	96	364	268		268	26.4%	
4122 Electricity	3,014	1,586	2,520	934		934	62.9%	
4170 Repairs and Maintenance	1,007	706	1,000	294		294	70.6%	
4260 Equipment Purchases	135	0	100	100		100	0.0%	
<b>Walton :- Indirect Expenditure</b>	<b>8,985</b>	<b>6,164</b>	<b>8,860</b>	<b>2,696</b>	<b>0</b>	<b>2,696</b>	<b>69.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,392</b>	<b>(5,830)</b>	<b>(1,360)</b>	<b>4,470</b>				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>203 Broadway House</b>								
1030 Leases, Rents & Licences	2,130	0	2,173	2,173			0.0%	
<b>Broadway House :- Income</b>	<b>2,130</b>	<b>0</b>	<b>2,173</b>	<b>2,173</b>			<b>0.0%</b>	<b>0</b>
4000 Employee Salaries	4,942	3,885	5,314	1,429		1,429	73.1%	
4001 Employer National Insurance	420	336	471	135		135	71.4%	
4002 Employer Pension Contributions	297	233	319	86		86	73.1%	
4170 Repairs and Maintenance	995	250	1,000	750		750	25.0%	
<b>Broadway House :- Indirect Expenditure</b>	<b>6,653</b>	<b>4,705</b>	<b>7,104</b>	<b>2,399</b>	<b>0</b>	<b>2,399</b>	<b>66.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,523)</b>	<b>(4,705)</b>	<b>(4,931)</b>	<b>(226)</b>				
<b>204 Cemetery</b>								
1032 Mobile Phone Mast	8,290	5,315	5,315	0			100.0%	
1100 Interment Fees	29,588	27,187	40,000	12,813			68.0%	
1120 Purchase of Graves	35,606	19,410	17,500	(1,910)			110.9%	
1130 Memorials	22,678	8,277	13,000	4,723			63.7%	
1140 Upkeep of Grave Spaces	780	537	780	243			68.8%	
1160 Admin Fees	1,245	311	1,000	689			31.1%	
<b>Cemetery :- Income</b>	<b>98,186</b>	<b>61,037</b>	<b>77,595</b>	<b>16,558</b>			<b>78.7%</b>	<b>0</b>
4000 Employee Salaries	94,473	74,557	99,872	25,315		25,315	74.7%	
4001 Employer National Insurance	8,983	7,183	9,732	2,549		2,549	73.8%	
4002 Employer Pension Contributions	15,100	11,213	15,050	3,837		3,837	74.5%	
4030 Training	881	967	1,000	33		33	96.7%	
4110 Rates	2,897	2,650	2,998	348		348	88.4%	
4115 Water and Sewerage	207	152	370	218		218	41.1%	
4122 Electricity	490	448	500	52		52	89.7%	
4170 Repairs and Maintenance	3,501	2,910	4,000	1,090		1,090	72.7%	
4260 Equipment Purchases	1,886	328	1,500	1,172		1,172	21.9%	
4300 Vehicle Running Costs	1,336	1,347	1,500	153		153	89.8%	
4320 Vehicles/Tool Hire	5,764	5,643	5,600	(43)		(43)	100.8%	
4330 Fuel	2,270	1,080	2,520	1,440		1,440	42.9%	
4446 Mobile Phones	278	179	520	341		341	34.3%	
4466 Catering Sundries	21	(0)	50	50		50	0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>138,088</b>	<b>108,657</b>	<b>145,212</b>	<b>36,555</b>	<b>0</b>	<b>36,555</b>	<b>74.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(39,901)</b>	<b>(47,620)</b>	<b>(67,617)</b>	<b>(19,997)</b>				
<b>205 Allotments</b>								
1080 Allotment Rents	15,528	15,037	15,500	463			97.0%	
<b>Allotments :- Income</b>	<b>15,528</b>	<b>15,037</b>	<b>15,500</b>	<b>463</b>			<b>97.0%</b>	<b>0</b>

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4000 Employee Salaries	16,672	13,217	17,624	4,407		4,407	75.0%	
4001 Employer National Insurance	1,585	1,268	1,717	449		449	73.8%	
4002 Employer Pension Contributions	2,659	1,985	2,656	671		671	74.7%	
4115 Water and Sewerage	2,636	3,716	3,500	(216)		(216)	106.2%	
4170 Repairs and Maintenance	1,320	816	2,000	1,184		1,184	40.8%	
4320 Vehicles/Tool Hire	2,012	310	1,000	690		690	31.0%	
<b>Allotments :- Indirect Expenditure</b>	<b>26,885</b>	<b>21,311</b>	<b>28,497</b>	<b>7,186</b>	<b>0</b>	<b>7,186</b>	<b>74.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,357)</b>	<b>(6,274)</b>	<b>(12,997)</b>	<b>(6,723)</b>				
<b>Assets &amp; Services :- Income</b>	<b>152,557</b>	<b>89,369</b>	<b>125,478</b>	<b>36,109</b>			<b>71.2%</b>	
<b>Expenditure</b>	<b>262,821</b>	<b>193,516</b>	<b>274,982</b>	<b>81,466</b>	<b>0</b>	<b>81,466</b>	<b>70.4%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(110,264)</b>	<b>(104,147)</b>						

Civic & Community

<u>301 Civic &amp; Community</u>								
1800 Agency Income	3,992	3,992	3,992	0			100.0%	
1810 Donations & Sponsorship	10,300	0	3,700	3,700			0.0%	
<b>Civic &amp; Community :- Income</b>	<b>14,292</b>	<b>3,992</b>	<b>7,692</b>	<b>3,700</b>			<b>51.9%</b>	<b>0</b>
4505 Mayoral Allowance	3,000	2,250	3,000	750		750	75.0%	
4511 Town Twinning	1,340	0	2,500	2,500		2,500	0.0%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	556	0	1,000	1,000		1,000	0.0%	
4530 Civic Events	2,525	697	3,500	2,803		2,803	19.9%	
4531 Remembrance	2,315	1,016	1,000	(16)		(16)	101.6%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	573	239	1,600	1,361		1,361	14.9%	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,450	0	6,500	6,500		6,500	0.0%	
4675 Youth Forum	463	(1)	1,000	1,001		1,001	(0.1%)	
<b>Civic &amp; Community :- Indirect Expenditure</b>	<b>34,037</b>	<b>21,016</b>	<b>36,930</b>	<b>15,914</b>	<b>0</b>	<b>15,914</b>	<b>56.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(19,745)</b>	<b>(17,024)</b>	<b>(29,238)</b>	<b>(12,214)</b>				
6000 plus Transfer from EMR	1,513	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(18,232)</b>	<b>(17,024)</b>						
<u>302 Grants</u>								
4620 Annual Grants	11,600	11,600	11,600	0		0	100.0%	
4655 Occasional Grants	24,999	19,549	25,000	5,451		5,451	78.2%	
<b>Grants :- Indirect Expenditure</b>	<b>36,599</b>	<b>31,149</b>	<b>36,600</b>	<b>5,451</b>	<b>0</b>	<b>5,451</b>	<b>85.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(36,599)</b>	<b>(31,149)</b>	<b>(36,600)</b>	<b>(5,451)</b>				

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<b>303 Felixstowe in Flower</b>								
1810 Donations & Sponsorship	8,021	500	8,250	7,750			6.1%	
Felixstowe in Flower :- Income	<b>8,021</b>	<b>500</b>	<b>8,250</b>	<b>7,750</b>			<b>6.1%</b>	<b>0</b>
4290 Flowers & Containers	3,476	3,133	5,000	1,867		1,867	62.7%	
4512 Engraving/Sign Writing	347	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,132	19	1,350	1,331		1,331	1.4%	
Felixstowe in Flower :- Indirect Expenditure	<b>4,955</b>	<b>3,152</b>	<b>6,750</b>	<b>3,598</b>	<b>0</b>	<b>3,598</b>	<b>46.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,066</b>	<b>(2,652)</b>	<b>1,500</b>	<b>4,152</b>				
<b>304 Communication</b>								
1810 Donations & Sponsorship	4,805	4,310	13,000	8,690			33.2%	
Communication :- Income	<b>4,805</b>	<b>4,310</b>	<b>13,000</b>	<b>8,690</b>			<b>33.2%</b>	<b>0</b>
4420 Magazine Print	10,022	7,092	11,016	3,924		3,924	64.4%	
4421 Magazine Distribution	2,112	1,997	2,112	116		116	94.5%	
4483 Website	388	388	500	113		113	77.5%	
Communication :- Indirect Expenditure	<b>12,522</b>	<b>9,476</b>	<b>13,628</b>	<b>4,152</b>	<b>0</b>	<b>4,152</b>	<b>69.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,716)</b>	<b>(5,166)</b>	<b>(628)</b>	<b>4,538</b>				
<b>305 Community Projects &amp; Prtnrshps</b>								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	4,917	12,301	7,384		7,384	40.0%	
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%	
4680 New Community Projects	34,000	(1,770)	42,667	44,437		44,437	(4.1%)	
4685 Landguard Partnership	1,000	1,000	1,000	0		0	100.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	<b>76,779</b>	<b>35,147</b>	<b>86,968</b>	<b>51,821</b>	<b>0</b>	<b>51,821</b>	<b>40.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(76,779)</b>	<b>(35,147)</b>	<b>(86,968)</b>	<b>(51,821)</b>				
Civic & Community :- Income	<b>27,119</b>	<b>8,802</b>	<b>28,942</b>	<b>20,140</b>			<b>30.4%</b>	
Expenditure	<b>164,891</b>	<b>99,940</b>	<b>180,876</b>	<b>80,936</b>	<b>0</b>	<b>80,936</b>	<b>55.3%</b>	
<b>Net Income over Expenditure</b>	<b>(137,772)</b>	<b>(91,138)</b>	<b>(151,934)</b>	<b>(60,796)</b>				
plus Transfer from EMR	<b>1,513</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(136,260)</b>	<b>(91,138)</b>						

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Grand Totals:- Income	796,261	723,133	762,990	39,857			94.8%	
Expenditure	704,100	502,571	740,957	238,386	0	238,386	67.8%	
<b>Net Income over Expenditure</b>	<b>92,161</b>	<b>220,562</b>	<b>22,033</b>	<b>(198,529)</b>				
plus Transfer from EMR	1,513	0						
less Transfer to EMR	30,245	0						
<b>Movement to/(from) Gen Reserve</b>	<b>63,429</b>	<b>220,562</b>						