

Annual Budget - By Centre (Actual YTD Month 10)

Note: Draft Full Budget 2021-22

	<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Administration									
1805 Bank Interest Received	7,350	8,227	8,000	6,980	6,990	0	4,580	0	0
1830 Community Infrastructure Levy	0	30,245	0	17,291	17,291	0	0	0	0
1850 Miscellaneous Income	0	0	0	121	0	0	7,476	0	0
1900 Precept	578,113	578,113	600,570	600,570	600,570	0	601,608	0	0
Total Income	585,463	616,585	608,570	624,962	624,851	0	613,664	0	0
4000 Employee Salaries	172,414	174,005	190,258	139,446	190,258	0	212,898	0	0
4001 Employer National Insurance	17,033	16,808	19,108	13,782	19,108	0	20,895	0	0
4002 Employer Pension Contributions	40,059	40,216	41,443	30,861	41,443	0	43,823	0	0
4030 Training	3,000	2,136	3,000	175	3,000	0	2,000	0	0
4040 Travel & Expenses	1,500	441	800	0	200	0	800	0	0
4270 Printer/Photocopier	1,200	979	1,200	594	900	0	1,200	0	0
4400 Stationery	1,200	528	850	246	500	0	500	0	0
4425 Postage	1,700	982	1,200	475	700	0	800	0	0
4441 Telephone & Internet	6,900	6,472	6,900	4,345	6,700	0	2,400	0	0
4446 Mobile Phones	130	95	130	60	100	0	120	0	0
4460 Subscriptions	3,300	3,227	3,300	3,363	3,363	0	3,532	0	0
4461 External Audit	1,600	1,600	1,600	1,600	1,600	0	1,600	0	0
4462 Internal Audit	356	355	655	493	493	0	955	0	0
4464 Insurance	5,950	5,575	5,745	5,745	5,745	0	5,745	0	0
4468 Miscellaneous	250	93	160	0	150	0	150	0	0
4470 Publications	50	9	50	0	50	0	50	0	0
4481 IT Maintenance & Software	6,000	5,911	6,000	7,136	7,033	0	10,000	0	0
4490 Professional Fees	1,500	773	1,500	120	1,500	0	1,500	0	0

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Note: Draft Full Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4500	Election Expenses	15,000	15,002	0	0	0	0	0	0	0
4550	Banking Fees	1,300	1,180	1,200	676	1,000	0	1,000	0	0
	Overhead Expenditure	280,442	276,388	285,099	209,114	283,843	0	309,968	0	0
	101 Net Income over Expenditure	305,021	340,198	323,471	415,848	341,008	0	303,696	0	0
6001	less Transfer to EMR	0	30,245	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	305,021	309,953	323,471	415,848	341,008		303,696		
201	Town Hall									
1000	Hirings	1,680	4,425	2,500	380	760	0	2,500	0	0
1001	Weddings	10,000	11,927	12,000	5,118	6,468	0	12,000	0	0
1030	Leases, Rents & Licences	8,050	7,984	8,210	7,463	7,984	0	8,210	0	0
	Total Income	19,730	24,336	22,710	12,961	15,212	0	22,710	0	0
4000	Employee Salaries	25,678	25,147	26,912	19,382	26,912	0	27,977	0	0
4001	Employer National Insurance	1,685	1,506	1,748	1,174	1,748	0	1,861	0	0
4002	Employer Pension Contributions	899	876	942	689	942	0	980	0	0
4030	Training	500	39	500	0	500	0	500	0	0
4110	Rates	7,200	7,120	7,452	6,512	7,235	0	7,530	0	0
4115	Water and Sewerage	420	358	400	34	300	0	400	0	0
4120	Gas	2,200	1,766	2,310	1,304	1,800	0	2,300	0	0
4122	Electricity	2,550	2,781	2,678	1,234	1,700	0	2,750	0	0
4155	Cleaning Materials	500	371	375	132	375	0	375	0	0
4170	Repairs and Maintenance	5,500	6,125	5,610	3,932	5,600	0	5,600	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	548	550	322	550	0	550	0	0
4466	Catering Sundries	500	242	500	0	100	0	300	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
	Overhead Expenditure	83,514	82,211	85,309	52,680	83,094	0	86,455	0	0
	Movement to/(from) Gen Reserve	(63,784)	(57,875)	(62,599)	(39,718)	(67,882)		(63,745)		
202	<u>Walton</u>									
1000	Hirings	7,000	12,377	7,500	334	3,000	0	7,500	0	0
	Total Income	7,000	12,377	7,500	334	3,000	0	7,500	0	0
4000	Employee Salaries	2,996	2,920	3,140	2,294	3,140	0	3,265	0	0
4001	Employer National Insurance	267	248	278	199	278	0	293	0	0
4002	Employer Pension Contributions	180	175	188	138	188	0	196	0	0
4110	Rates	1,130	1,227	1,270	1,145	1,272	0	1,317	0	0
4115	Water and Sewerage	350	258	364	96	250	0	350	0	0
4122	Electricity	2,400	3,014	2,520	1,586	2,050	0	2,500	0	0
4170	Repairs and Maintenance	1,000	1,007	1,000	706	1,000	0	1,000	0	0
4260	Equipment Purchases	100	135	100	0	100	0	100	0	0
	Overhead Expenditure	8,423	8,985	8,860	6,164	8,278	0	9,021	0	0
	Movement to/(from) Gen Reserve	(1,423)	3,392	(1,360)	(5,830)	(5,278)		(1,521)		
203	<u>Broadway House</u>									
1030	Leases, Rents & Licences	2,130	2,130	2,173	0	0	0	2,194	0	0
	Total Income	2,130	2,130	2,173	0	0	0	2,194	0	0

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Note: Draft Full Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Employee Salaries	5,070	4,942	5,314	3,885	5,314	0	5,526	0	0
4001	Employer National Insurance	452	420	471	336	471	0	496	0	0
4002	Employer Pension Contributions	304	297	319	233	319	0	332	0	0
4170	Repairs and Maintenance	1,000	995	1,000	250	1,000	0	1,000	0	0
	Overhead Expenditure	6,826	6,653	7,104	4,705	7,104	0	7,354	0	0
	Movement to/(from) Gen Reserve	(4,696)	(4,523)	(4,931)	(4,705)	(7,104)		(5,160)		
204	Cemetery									
1032	Mobile Phone Mast	5,315	8,290	5,315	5,315	5,315	0	5,315	0	0
1100	Interment Fees	40,000	29,588	40,000	27,187	35,000	0	30,000	0	0
1120	Purchase of Graves	15,000	35,606	17,500	19,410	25,000	0	25,000	0	0
1130	Memorials	12,000	22,678	13,000	8,277	13,000	0	13,000	0	0
1140	Upkeep of Grave Spaces	760	780	780	537	798	0	798	0	0
1160	Admin Fees	700	1,245	1,000	311	500	0	500	0	0
	Total Income	73,775	98,186	77,595	61,037	79,613	0	74,613	0	0
4000	Employee Salaries	95,302	94,473	99,872	74,557	99,872	0	116,781	0	0
4001	Employer National Insurance	9,321	8,983	9,732	7,183	9,732	0	10,964	0	0
4002	Employer Pension Contributions	15,549	15,100	15,050	11,213	15,050	0	16,326	0	0
4030	Training	2,000	881	1,000	967	1,000	0	1,000	0	0
4110	Rates	2,930	2,897	2,998	2,650	2,944	0	3,050	0	0
4115	Water and Sewerage	350	207	370	152	220	0	230	0	0
4122	Electricity	1,275	490	500	448	520	0	550	0	0
4170	Repairs and Maintenance	4,000	3,501	4,000	2,910	4,000	0	4,000	0	0
4260	Equipment Purchases	3,000	1,886	1,500	328	1,500	0	1,500	0	0

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		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4300	Vehicle Running Costs	2,000	1,336	1,500	1,347	1,500	0	1,500	0	0
4320	Vehicles/Tool Hire	5,600	5,764	5,600	5,643	5,600	0	5,600	0	0
4330	Fuel	2,400	2,270	2,520	1,080	1,800	0	2,300	0	0
4446	Mobile Phones	520	278	520	179	300	0	375	0	0
4466	Catering Sundries	50	21	50	0	50	0	50	0	0
	Overhead Expenditure	144,297	138,088	145,212	108,657	144,088	0	164,226	0	0
	Movement to/(from) Gen Reserve	(70,522)	(39,901)	(67,617)	(47,620)	(64,475)		(89,613)		
205	<u>Allotments</u>									
1080	Allotment Rents	15,200	15,528	15,500	15,037	15,528	0	15,965	0	0
	Total Income	15,200	15,528	15,500	15,037	15,528	0	15,965	0	0
4000	Employee Salaries	16,818	16,672	17,624	13,217	17,624	0	20,608	0	0
4001	Employer National Insurance	1,645	1,585	1,717	1,268	1,717	0	1,935	0	0
4002	Employer Pension Contributions	2,744	2,659	2,656	1,985	2,656	0	2,881	0	0
4115	Water and Sewerage	2,500	2,636	3,500	3,716	4,000	0	4,000	0	0
4170	Repairs and Maintenance	2,000	1,320	2,000	816	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	2,012	1,000	310	2,000	0	2,000	0	0
	Overhead Expenditure	27,707	26,885	28,497	21,311	29,997	0	33,424	0	0
	Movement to/(from) Gen Reserve	(12,507)	(11,357)	(12,997)	(6,274)	(14,469)		(17,459)		
206	<u>Parks and Recreation</u>									
4170	Repairs and Maintenance	0	0	0	0	0	0	5,000	0	0
4280	Security	0	0	0	0	0	0	7,280	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4615	Street Furniture	0	0	0	0	0	0	500	0	0
4660	Play Equipment	0	0	0	0	0	0	2,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	14,780	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		(14,780)		
301	<u>Civic & Community</u>									
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0
1810	Donations & Sponsorship	3,400	10,300	3,700	0	0	0	3,000	0	0
	Total Income	7,392	14,292	7,692	3,992	3,992	0	6,992	0	0
4471	Advertising & Promotion	0	0	0	0	0	0	1,000	0	0
4505	Mayoral Allowance	3,000	3,000	3,000	2,250	3,000	0	3,000	0	0
4511	Town Twinning	2,500	1,340	2,500	0	0	0	2,500	0	0
4512	Engraving/Sign Writing	100	85	100	85	85	0	90	0	0
4513	Civic Awards	1,000	556	1,000	0	0	0	600	0	0
4530	Civic Events	3,500	2,525	3,500	697	1,000	0	3,500	0	0
4531	Remembrance	5,313	2,315	1,000	1,016	1,012	0	1,000	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	573	1,600	239	700	0	0	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,350	6,450	6,500	0	0	0	6,500	0	0
4675	Youth Forum	1,000	463	1,000	-1	1,000	0	1,000	0	0
	Overhead Expenditure	41,093	34,037	36,930	21,016	23,527	0	35,920	0	0
	301 Net Income over Expenditure	-33,701	-19,745	-29,238	-17,024	-19,535	0	-28,928	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	1,513	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(33,701)	(18,232)	(29,238)	(17,024)	(19,535)		(28,928)		
302	<u>Grants</u>									
4620	Annual Grants	11,600	11,600	11,600	11,600	11,600	0	11,400	0	0
4655	Occasional Grants	25,000	24,999	25,000	19,549	25,000	0	25,000	0	0
	Overhead Expenditure	36,600	36,599	36,600	31,149	36,600	0	36,400	0	0
	Movement to/(from) Gen Reserve	(36,600)	(36,599)	(36,600)	(31,149)	(36,600)		(36,400)		
303	<u>Felixstowe in Flower</u>									
1810	Donations & Sponsorship	7,300	8,021	8,250	500	500	0	8,250	0	0
	Total Income	7,300	8,021	8,250	500	500	0	8,250	0	0
4290	Flowers & Containers	5,000	3,476	5,000	3,133	4,000	0	4,000	0	0
4512	Engraving/Sign Writing	400	347	400	0	0	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,132	1,350	19	19	0	1,500	0	0
	Overhead Expenditure	6,750	4,955	6,750	3,152	4,019	0	5,900	0	0
	Movement to/(from) Gen Reserve	550	3,066	1,500	(2,652)	(3,519)		2,350		
304	<u>Communication</u>									
1810	Donations & Sponsorship	0	4,805	13,000	4,310	6,000	0	10,000	0	0
	Total Income	0	4,805	13,000	4,310	6,000	0	10,000	0	0
4420	Magazine Print	11,016	10,022	11,016	7,092	9,533	0	10,500	0	0
4421	Magazine Distribution	2,112	2,112	2,112	1,997	2,525	0	2,112	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4483	Website	500	388	500	388	500	0	500	0	0
	Overhead Expenditure	13,628	12,522	13,628	9,476	12,558	0	13,112	0	0
	Movement to/(from) Gen Reserve	(13,628)	(7,716)	(628)	(5,166)	(6,558)		(3,112)		
305	<u>Community Projects & Prtnrshps</u>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	10,779	10,779	12,301	4,917	11,801	0	12,301	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	15,000	0	0
4680	New Community Projects	34,000	34,000	42,667	-1,770	-1,770	0	0	0	0
4685	Landguard Partnership	1,000	1,000	1,000	1,000	1,000	0	5,000	0	0
	Overhead Expenditure	76,779	76,779	86,968	35,147	42,031	0	43,301	0	0
	Movement to/(from) Gen Reserve	(76,779)	(76,779)	(86,968)	(35,147)	(42,031)		(43,301)		
	Total Budget Income	717,990	796,261	762,990	723,133	748,696	0	761,888	0	0
	Expenditure	726,059	704,100	740,957	502,571	675,139	0	759,861	0	0
	Net Income over Expenditure	-8,069	92,161	22,033	220,562	73,557	0	2,027	0	0
	plus Transfer from EMR	0	1,513	0	0	0	0	0	0	0
	less Transfer to EMR	0	30,245	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(8,069)	63,429	22,033	220,562	73,557		2,027		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1805	Bank Interest Received	101	Administration	0.9% on £500,000 investment plus interest on Savings Account
1830	Community Infrastructure Levy	101	Administration	CIL received in-year will be transferred in the CIL Earmarked Reserve at year end.
1850	Miscellaneous Income	101	Administration	LCTS Grant for 2021/22 from ESC
1900	Precept	101	Administration	£70.87 per Band D eqvInt (+0% on 20/21) on 21/22 taxbase of 8,488.90
4000	Employee Salaries	101	Administration	As recommended by Personnel Committe 7 Oct 2020
4001	Employer National Insurance	101	Administration	As recommended by Personnel Committe 7 Oct 2020
4002	Employer Pension Contributions	101	Administration	As recommended by Personnel Committe 7 Oct 2020
4030	Training	101	Administration	Personnel Committe 7 Oct 2020 recommended £3k. £2k achievable.
4040	Travel & Expenses	101	Administration	For reimbursement of Member and Mayoral expenses
4270	Printer/Photocopier	101	Administration	Year 3 of 3 year contract for Printer/Copier
4400	Stationery	101	Administration	Based on estimated stationery requirements previous & post Covid
4425	Postage	101	Administration	Aiming to reduce overall postage cost in favour of email - reduced this year re COVID
4441	Telephone & Internet	101	Administration	Costs for provision of telephone system & broadband internet lines. Contract due for renewal Feb2021
4446	Mobile Phones	101	Administration	Cost of sim only 1 year contract
4460	Subscriptions	101	Administration	Cost of subscriptions for Council and staff in 2021/22
4461	External Audit	101	Administration	Fixed cost of external audit based on projected annual turnover
4462	Internal Audit	101	Administration	SALC confirmed cost of 2 internal audits inc mileage for Internal Auditor 2021/22
4464	Insurance	101	Administration	Year 3 of 3 year LTA
4468	Miscellaneous	101	Administration	Small provision for any miscellaneous expenditure not otherwise covered.
4470	Publications	101	Administration	Retain same figure from 2020/21
4481	IT Maintenance & Software	101	Administration	Cost of software licences & IT
4490	Professional Fees	101	Administration	Provision for professional or legal advice as may be required.
4550	Banking Fees	101	Administration	Estimated cost of banking charges for 2021/22
1000	Hirings	201	Town Hall	Same as budget set for 2020/21 reduced projected this year
1001	Weddings	201	Town Hall	Same as budget set for 2020/21 reduced projected this year
1030	Leases, Rents & Licences	201	Town Hall	Figure based on existing agreements continuing
4000	Employee Salaries	201	Town Hall	As recommended by Personnel Committe 7 Oct 2020
4001	Employer National Insurance	201	Town Hall	As recommended by Personnel Committe 7 Oct 2020
4002	Employer Pension Contributions	201	Town Hall	As recommended by Personnel Committe 7 Oct 2020
4030	Training	201	Town Hall	As recommended by Personnel Committe 7 Oct 2020

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4110	Rates	201	Town Hall	Rates +3.5% + 2% BID levy (Est. only until confirmation in March 2021)
4115	Water and Sewerage	201	Town Hall	Based on average annual usage +5%
4120	Gas	201	Town Hall	Based on previous year usage pre Covid
4122	Electricity	201	Town Hall	Based on previous year usage pre Covid
4155	Cleaning Materials	201	Town Hall	Provision based on expected outturn in current year
4170	Repairs and Maintenance	201	Town Hall	Based on existing routine maintenance costs
4180	Licences	201	Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201	Town Hall	Retain same figure for 2021/22
4466	Catering Sundries	201	Town Hall	Revised cost of catering supplies for hired and other meetings
4553	Loan Repayments	201	Town Hall	Fixed PWLB repayment cost
1000	Hirings	202	Walton	Income based on previous year's (non-Covid) budget
4000	Employee Salaries	202	Walton	As recommended by Personnel Committee 7 Oct 2020
4001	Employer National Insurance	202	Walton	As recommended by Personnel Committee 7 Oct 2020
4002	Employer Pension Contributions	202	Walton	As recommended by Personnel Committee 7 Oct 2020
4110	Rates	202	Walton	Rates +3.5% (Est. only until confirmation in March 2021)
4115	Water and Sewerage	202	Walton	Projected usage post Covid
4122	Electricity	202	Walton	Projected usage post Covid
4170	Repairs and Maintenance	202	Walton	Retain for routine maintenance costs for 2021/2022
4260	Equipment Purchases	202	Walton	Retain same figure for 2021/2022 for replacement of stock items
1030	Leases, Rents & Licences	203	Broadway House	Current year projected plus RPI increase
4000	Employee Salaries	203	Broadway House	As recommended by Personnel Committee 7 Oct 2020
4001	Employer National Insurance	203	Broadway House	As recommended by Personnel Committee 7 Oct 2020
4002	Employer Pension Contributions	203	Broadway House	As recommended by Personnel Committee 7 Oct 2020
4170	Repairs and Maintenance	203	Broadway House	Retain provision for ongoing maintenance and in year repairs
1032	Mobile Phone Mast	204	Cemetery	O2 Mast licence fee
1100	Interment Fees	204	Cemetery	2021/22 budget based on previous year and current year projection
1120	Purchase of Graves	204	Cemetery	2021/22 budget based on current year projection
1130	Memorials	204	Cemetery	2021/22 budget based on current year projection
1140	Upkeep of Grave Spaces	204	Cemetery	2021/22 budget based on current year projection

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1160	Admin Fees	204	Cemetery	2020/21 budget based on current year projection
4000	Employee Salaries	204	Cemetery	As recommended by Personnel Committee 7 Oct 2020
4001	Employer National Insurance	204	Cemetery	As recommended by Personnel Committee 7 Oct 2020
4002	Employer Pension Contributions	204	Cemetery	As recommended by Personnel Committee 7 Oct 2020
4030	Training	204	Cemetery	As recommended by Personnel Committee 7 Oct 2020
4110	Rates	204	Cemetery	Rates +3.5% (Est. only until confirmation in March 2021)
4115	Water and Sewerage	204	Cemetery	Projected current usage plus 5% increase on charges
4122	Electricity	204	Cemetery	Projected current usage plus 5% increase on charges
4170	Repairs and Maintenance	204	Cemetery	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	204	Cemetery	Provision for purchase of tools, PPE and other equipment based on previous outturns
4300	Vehicle Running Costs	204	Cemetery	To cover tax, MOT, service and running repairs to truck, tractor & trailers
4320	Vehicles/Tool Hire	204	Cemetery	Retained figure for digger/skip hire 2021/22
4330	Fuel	204	Cemetery	Fuel based on consumption for previous year
4446	Mobile Phones	204	Cemetery	Sim only 1 year contracts x5
4466	Catering Sundries	204	Cemetery	Retain small provision for catering supplies
1080	Allotment Rents	205	Allotments	Modest increase to allotment tenancy fee
4000	Employee Salaries	205	Allotments	As recommended by Personnel Committee 7 Oct 2020
4001	Employer National Insurance	205	Allotments	As recommended by Personnel Committee 7 Oct 2020
4002	Employer Pension Contributions	205	Allotments	As recommended by Personnel Committee 7 Oct 2020
4115	Water and Sewerage	205	Allotments	Increased provision based on previous year outturn and current year projection
4170	Repairs and Maintenance	205	Allotments	Figure for 2021/22 based on current & projected figures
4320	Vehicles/Tool Hire	205	Allotments	Increased for 2021/22 based on previous year outturn and current projection
4170	Repairs and Maintenance	206	Parks and Recreation	*NEW* Overhead for management and maintenance of council-owned parks
4280	Security	206	Parks and Recreation	Current quoted cost for lock/unlock of Allenby Park
4615	Street Furniture	206	Parks and Recreation	*NEW* Overhead for management and maintenance of council-owned outdoor assets
4660	Play Equipment	206	Parks and Recreation	*NEW* Overhead for management and maintenance of council-owned play equipment
1800	Agency Income	301	Civic & Community	No change for 2021/22: charged to ESC for portion of CCTV maintenance agreement
1810	Donations & Sponsorship	301	Civic & Community	Events cancelled 2020 due to Covid-19. 2021 unknown - anticipate £0 at current time
4471	Advertising & Promotion	301	Civic & Community	Blue Flag

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4505	Mayoral Allowance	301	Civic & Community	No change proposed for 2021/22
4511	Town Twinning	301	Civic & Community	Potential for civic visits in 2021 unknown but allowance based on usual provision.
4512	Engraving/Sign Writing	301	Civic & Community	No change proposed for 2021/22 only used for Mayoral Board.
4513	Civic Awards	301	Civic & Community	Cost of Civic Awards at Annual Town Meeting. Revised for 2021/22.
4530	Civic Events	301	Civic & Community	Potential for civic events in 2021 unknown but allowance based on usual provision.
4531	Remembrance	301	Civic & Community	Event costs inc. barrier hire for 2021/22
4600	CCTV	301	Civic & Community	Full contract cost shown. Costs offset by income from SCDC portion shown at 1800/301
4615	Street Furniture	301	Civic & Community	(This budget to be moved to outdoor asset expenditure under A&S committee)
4645	Christmas Lights	301	Civic & Community	Annual contribution towards provision of Christmas Lights
4650	Seasonal Events	301	Civic & Community	Potential for Christmas events in 2021 unknown but allowance based on usual provision.
4675	Youth Forum	301	Civic & Community	Allowance for Youth Forum activities - No change proposed for 2021/22
4620	Annual Grants	302	Grants	As per Civic & Community Cttee 16 September 2020
4655	Occasional Grants	302	Grants	Retain provision for Occasional Grants
1810	Donations & Sponsorship	303	Felixstowe in Flower	Aim to reintroduce FiF sponsorship in 2021/22
4290	Flowers & Containers	303	Felixstowe in Flower	Projected cost of baskets and plant displays for FiF 2021
4512	Engraving/Sign Writing	303	Felixstowe in Flower	Cost of engraving when reintroduced in 2021/22
4532	Felixstowe in Flower Events	303	Felixstowe in Flower	Allowance towards provision of awards event.
1810	Donations & Sponsorship	304	Communication	Reduced expectation for advertisement revenue for based on current economic factors
4420	Magazine Print	304	Communication	Est. cost of 4x11,000 magazines, less design cost
4421	Magazine Distribution	304	Communication	Projected cost of delivering 4x11,000 magazine @£48 per thousand
4483	Website	304	Communication	Hosting cost plus a small sum retained for in-year development.
4625	Harwich Harbour Ferry Services	305	Community Projects & Prtnrshps	FTC contribution towards the foot ferry partnership.
4630	Level 2	305	Community Projects & Prtnrshps	Contribution to be retained for 2021/22 as per Civic & Community Cttee.
4640	Floral Bedding	305	Community Projects & Prtnrshps	Cost TBC - budget based on current year cost
4670	Felixstowe Forward	305	Community Projects & Prtnrshps	Felixstowe Forward transition funding (subject to Council approval)
4680	New Community Projects	305	Community Projects & Prtnrshps	Former PCSO costs
4685	Landguard Partnership	305	Community Projects & Prtnrshps	FTC contribution towards Partnership cost.

Annual Budget - By Centre (Actual YTD Month 10)

Note: Draft Reserves Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
900	<u>Earmarked Reserves</u>									
9010	Election Expenses	5,862	0	11,862	0	0	0	6,000	0	11,862
9015	Enhancement & Promotional	1,941	799	1,142	450	450	0	0	0	692
9025	Asset Repairs & Replacement	18,032	0	21,032	0	0	0	3,000	0	21,032
9030	IT Replacement Fund	3,117	0	43,117	7,901	20,000	0	0	0	23,117
9040	Cemetery Projects	184,436	15,376	189,060	590	590	0	20,000	0	188,470
9050	Broadway House	61,606	1,500	62,607	6,216	10,000	0	2,500	0	52,607
9055	Walton Community Hall	67,500	0	70,000	0	1,000	0	2,500	0	69,000
9065	Town Hall	82,187	2,549	84,639	846	846	0	5,000	0	83,793
9070	Play Equipment	0	0	0	0	0	0	7,500	0	0
9075	Community Fund	120,699	10,000	90,059	10,758	10,758	0	0	0	79,301
9085	CCTV	42,000	0	42,000	0	0	0	0	0	42,000
9090	Staffing Reserve	30,375	3,501	36,874	0	0	0	10,000	0	36,874
9095	VE 75 Event	2,167	2,167	9,996	0	0	0	0	0	9,996
9100	CIL 2018-19	4,057	0	4,057	0	0	0	0	0	4,057
9105	CIL 2019-20	0	0	30,245	0	0	0	0	0	30,245
9110	Community Support Fund	0	0	0	0	0	0	25,000	0	0
	Overhead Expenditure	623,979	35,891	696,690	26,761	43,644	0	81,500	0	653,046
6000	plus Transfer from EMR	0	37,398	0	27,095	0	0	0	0	0
6001	less Transfer to EMR	0	1,506	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(623,979)	0	(696,690)	334	(43,644)		(81,500)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 10)

Note: Draft Reserves Budget 2021-22

	<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	0	0	0	0	0	0	0	0	0
Expenditure	623,979	35,891	696,690	26,761	43,644	0	81,500	0	653,046
Net Income over Expenditure	<u>-623,979</u>	<u>-35,891</u>	<u>-696,690</u>	<u>-26,761</u>	<u>-43,644</u>	<u>0</u>	<u>-81,500</u>	<u>0</u>	<u>-653,046</u>
plus Transfer from EMR	0	37,398	0	27,095	0	0	0	0	0
less Transfer to EMR	0	1,506	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(623,979)</u>	<u>0</u>	<u>(696,690)</u>	<u>334</u>	<u>(43,644)</u>		<u>(81,500)</u>		

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
9010	Election Expenses	900	Earmarked Reserves	£6,000 per annum uplift to cover cost of election and possible by-election (min. one every 4 years).
9015	Enhancement & Promotional	900	Earmarked Reserves	Legacy fund - used as required but no annual uplift expected.
9025	Asset Repairs & Replacement	900	Earmarked Reserves	£3k annual uplift towards replacement of assets (e.g truck).
9030	IT Replacement Fund	900	Earmarked Reserves	Contingency fund for server/major IT equipment. No increase required.
9040	Cemetery Projects	900	Earmarked Reserves	Uplift provision towards Cemetery extension project.
9050	Broadway House	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9055	Walton Community Hall	900	Earmarked Reserves	£2.5k uplift for maintenance and repairs fund (cap at £80k?)
9065	Town Hall	900	Earmarked Reserves	£5k uplift for maintenance and repairs fund (cap at £150k?)
9070	Play Equipment	900	Earmarked Reserves	*NEW* Fund to support capital repairs and replacement of play equipment
9075	Community Fund	900	Earmarked Reserves	Reserve fund for strategic community projects
9085	CCTV	900	Earmarked Reserves	Reserve balance for hardware replacement. No increase proposed
9090	Staffing Reserve	900	Earmarked Reserves	Reserve held for staffing contingencies
9100	CIL 2018-19	900	Earmarked Reserves	Holding Fund for CIL Receipts 2018-19
9105	CIL 2019-20	900	Earmarked Reserves	Holding Fund for CIL Receipts 2019-20
9110	Community Support Fund	900	Earmarked Reserves	*NEW* Fund to assist with community recovery (e.g. Covid) as recommended by C&C