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9 am to 4 pm Mondays to Fridays



TOWN HALL  
FELIXSTOWE  
SUFFOLK  
IP11 2AG

**TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE**

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 22 June 2022** at **9.15am**.

**Public Attendance**

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

*There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email [townclerk@felixstowe.gov.uk](mailto:townclerk@felixstowe.gov.uk) to confirm capacity.*

**Public are very welcome join via Zoom using the following link:**

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

*Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.*

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**Ash Tadjrishi**  
**Town Clerk**  
**15 June 2022**

For information (via email):

All Town Councillors  
Local Press  
Felixstowe Chamber of Trade & Commerce

## A G E N D A

### 1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

*Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.*

### 2. Apologies for Absence

To receive any apologies for absence.

### 3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

### 4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 8 June 2022 as a true record. **(Pages 5-8)**

### 5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a. **DC/22/2207/FUL** | External alterations to the existing Lidl foodstore to accommodate a new Deposit Return Scheme (DRS) facility, minor car park reconfiguration and other associated works at Lidl.

**Lidl Ltd Haven Exchange**

Applicant: Lidl Great Britain Ltd

[Link to Documents](#)

- b. **DC/22/1903/FUL** | Placement of shipping container for food bank supplies into a rear enclosed unused garden of the church. We run a fortnightly pop up food bank, serving approx 80-100 people of limited means. In the church we have outgrown the building for storage, a container has been purchased and donated to the church for this use.

**Christ Church Felixstowe Grange Farm Avenue**

Applicant: Mr A Chenery

[Link to Documents](#)

- c. **DC/22/2060/FUL** | Construction of a single storey extension to provide larger kitchen for dining area. To provide utility room and toilet with entrance hallway.

**14 Mill Lane**

Applicant: Mr P Pearce

[Link to Documents](#)

- d. **DC/22/2082/FUL** | Extensions, Alterations & Remodelling  
**Moonfleet The Ferry**  
 Applicant: Mr Woof and Mrs White [Link to Documents](#)
- e. **DC/22/2007/FUL** | Rear Extension  
**14A Quilter Road**  
 Applicant: Mr & Mrs Lilley [Link to Documents](#)
- f. **DC/22/1892/FUL** | Construction of an annexe.  
**Guitar lodge 165 Grange Road**  
 Applicant: Mr Barratt [Link to Documents](#)
- g. **DC/22/1341/FUL** | The previous approved use of the property was for a for restaurant use which falls within use class E. From the details viewed online and the licence application it has been determined The Skye Lounge is a drinking establishment which would fall within Sui Generis use class. so a change of use is required.  
**55-57 Undercliff Road West**  
 Applicant: Mr McConnachie, The Skye Lounge Ltd [Link to Documents](#)
- h. **DC/22/2066/VOC** | Variation of Condition No.2 of DC/19/4513/FUL - Two dwellings - Alteration to previously approved drawings - The purpose being to submit a phasing plan to allow the planning permission to be implemented, and the plots to be developed in stages thus allowing the CIL payments to be staged also.  
**Land To Rear Of 49-53 High Road East**  
 Applicant: Mr Butcher [Link to Documents](#)
- i. **DC/22/2063/LBC** | Listed Building Consent - Replace non original windows as the wooden frames are rotten  
**Lime Tree Cottage 323 High Street Walton**  
 Applicant: Mr Heath [Link to Documents](#)
- j. **DC/22/2180/FUL** | Replacement of existing timber framed sash windows (4no. to front elevation and 1no. to side elevation) and french doors (2no. to rear elevation) with like for like double glazed sash windows and french doors. I believe this is in a Conservation area but not a listed building and development agreements requires planning permission for this change.  
**Apartment 14 Martello Place Golf Road**  
 Applicant: Mr Harper [Link to Documents](#)

**6. Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 9)**

**7. St Mary Nursing Home, Felixstowe - Name Suggestions**

To consider a request from the developer for names for the St. Mary's Home redevelopment in to nine residential dwellings. **(Page 9)**

**8. Correspondence**

To note any items of correspondence.

**9. Closure**

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 6<sup>th</sup> July 2022 at 9.15am.

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe**, on **Wednesday 8 June 2022** at **9.15am**

**PRESENT:** Cllr S Bird (Chairman)                                      Cllr S Bennett  
                  Cllr A Smith (Vice-Chairman)                              Cllr M Morris

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
                  Mrs S Morrison (Planning Administration Assistant) (*via Zoom*)

**IN ATTENDANCE:** Two members of the public (*one via Zoom*)

### **447. PUBLIC QUESTION TIME**

None.

### **448. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant, Cllr M Jepson, Cllr D Savage, Cllr S Wiles** and **Cllr K Williams**.

### **449. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird	All	Local Non-Pecuniary (as a Member of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

### **450. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee meeting held on 25 May 2022** be confirmed as a true record.

### **451. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:**

<b>A</b>	DC/22/0867/FUL   Two double skinned fuel tanks will be installed on the existing site for the offloading and loading of fuels. These tanks will be installed on new reinforced concrete slabs. An electrical GRP pre-fabricated unit will be installed for the electrical connections. A catchment area around the two tanks will be surrounded by drainage channels to capture any spills and runoff from the loading of trucks. These channels will lead to sumps which will be connected to a full class 1 interceptor. The existing interceptor releases into the nearby canal; therefore the new
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	<p>interceptor will also drain into the canal. The existing drainage network will be connected into the new network where possible, allowing water collected from the site to be sent to the separator.</p> <p><b>Haven Filling Station Dock Road The Docks</b></p>
<p><b>Committee recommended APPROVAL subject to satisfactory resolution of the concerns expressed by both ESC Environment Protection and SCC as the Lead Local Flood Authority.</b></p>	
<b>B</b>	<p><b>DC/22/1996/FUL</b>   Replacement beach side kiosk adjacent to promenade</p> <p><b>Kiosk Site Near Bent Hill The Promenade Undercliff Road West</b></p>
<p><b>Committee recommended APPROVAL and welcomed this addition to the tourism offer in Felixstowe.</b></p>	
<b>C</b>	<p><b>DC/22/1955/FUL</b>   Two bedroom terrace house on empty plot attached to other terraced dwellings</p> <p><b>19 Margaret Street</b></p>
<p><b>Committee recommended REFUSAL. Whilst we greatly welcome redevelopment of this untidy and unattractive site, which is detrimental to the amenity of the neighbourhood. We recommend refusal of this specific design due to the rear first-floor element leading to substantial loss of light to the windows of No.17. We therefore feel that this is contrary to SPG16 and SCLP11.2 para. (c).</b></p>	
<b>D</b>	<p><b>DC/22/2011/FUL</b>   Single storey rear extension</p> <p><b>85 Gainsborough Road</b></p>
<p><b>Committee recommended APPROVAL. However, we would ask that the roof design be amended to remove the side parapet such that the roof height at the boundary is no higher than usual eaves height. We also note, with concern, that the applicant's submitted documents make no reference to the fact that this property is within the Felixstowe Conservation Area.</b></p>	
<b>E</b>	<p><b>DC/22/1926/FUL</b>   Single storey extension &amp; alterations</p> <p><b>33 Upperfield Drive</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	
<b>F</b>	<p><b>DC/22/1824/FUL</b>   Single storey extension to kitchen at rear of property</p> <p><b>24 High Road East</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

<b>G</b>	<p><b>DC/22/1422/FUL</b>   The proposed works include: - The removal of the existing timber double glazed windows &amp; doors &amp; replacement with UPVC white double glazed windows &amp; doors. Front door grey, remainder white. - Removal of a rear window &amp; brickwork below with the installation of a new patio/french double doorway, colour white. - The removal of brickwork &amp; the installation of lintol &amp; UPVC double glazed window to the side elevation, colour white. - The removal of a central brick pier &amp; two single garage doors. The installation of a new lintol, brickwork over &amp; new electrically operated garage door &amp; frame. White. - To install a 1m high metal estate fence to the LH side front boundary flank to match the front elevation, colour black, oak posts to match.</p> <p><b>6 College Green</b></p>
<p><b>Committee recommended APPROVAL having had regard to the fact that the property is within the Conservation Area. We feel that this proposal does conform to this but note, with concern, that the applicant's submitted documents make no reference to the fact that this property is within the Felixstowe Conservation Area.</b></p>	

<b>H</b>	<p><b>DC/22/1756/FUL</b>   To replace the existing White P.v.c.u. windows and doors with windows and doors of the same colour /material and of similar design. No change of use, Private Dwelling.</p> <p><b>38 High Road West</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

The meeting was adjourned at 10.39am.

The meeting resumed at 10.47am.

#### **452. PLANNING DECISIONS**

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

#### **453. STREET NAMING FOR BLOOR HOMES SITE, WALTON HIGH STREET**

Committee considered the request from Bloor Homes for street name ideas. Themes were discussed and it was agreed that the Clerk should submit the Committee's recommendations to Bloor Homes on the basis of the 15 names relating to the RAF's seaplanes programme which were also relevant to coastal/nature, two names relating to the Felixstowe suffragettes, two historic names relevant to Walton and to request that the spine road be named Jubilee Avenue.

**RESOLVED** that the Clerk submit the Committee's recommendations to Bloor Homes on the basis above.

#### **454. ESC COMMUNITY GOVERNANCE REVIEW (CGR) CONSULTATION**

Committee reviewed the recommendations of East Suffolk Council in relation to the CGR consultation.

**RESOLVED that the recommendations of East Suffolk Council in relation to the CGR consultation be approved; and the Clerk to respond accordingly.**

#### **455. CORRESPONDENCE**

**Committee NOTED the following correspondence:**

- i. Following Committee's concerns that a number of applications had not correctly identified as being within the Felixstowe Conservation Area, the Chairman reported having received confirmation from ESC that applicants were not required to do so. **Committee noted the clarification but would still seek to highlight to ESC such applications.**

#### **456. CLOSURE**

The meeting was closed at 11.35am. It was noted that the next meeting was scheduled to take place on Wednesday 22 June 2022 at 9.15am.

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## **AGENDA ITEM 6: PLANNING DECISIONS**

**Approved by ESC (and recommended for Approval by this Committee):**

<b>DC/22/1565/FUL</b>   Extensions to property including garden office and recladding <b>3 Brook Lane</b>
<b>DC/22/1277/FUL</b>   Construction of a single storey dwelling and access <b>25 Springfield Avenue</b>
<b>DC/22/1145/FUL</b>   Replacement of two doors and seven windows. <b>5 Red Hall Court</b>
<b>DC/22/1755/TCA</b>   1no. Group of mixed species (9 on plan) - Side reduce by up to 2 metres on south side; 1no. Laburnum (10 on plan) - fell; 2no. Prunus (11 and 12 on plan) - fell; 1no. Holm oak (13 on plan) - Overall crown reduction by up to 2metres <b>59 Orwell Road</b>
<b>DC/22/1619/TPO</b>   Suffolk County Council TREE PRESERVATION ORDER No. 4 / 1990 - Cloncurry House T1 Yew - Fell due to close proximity to the property and damage being caused to the drains. <b>The Garden House 22 Cloncurry Gardens</b>

**Refused (and recommended for Refusal by this Committee):**

<b>DC/21/2318/FUL</b>   Demolition of the White Horse Public House (Use Suis Generis) and the erection of a convenience store (Use E) on the ground floor and four apartments (Use C3) on the first floor, and the erection of two bungalows (Use C3) with associated parking and landscaping <b>The White Horse 33 Church Road</b>
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**Approved (and recommended for Refusal by this Committee):** None

**Refused (and recommended for Approval by this Committee):** None

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## **AGENDA ITEM 7: ST MARY NURSING HOME, FELIXSTOWE - NAME SUGGESTIONS**

The developer has been in touch to stated that the redevelopment of St Marys Nursing Home to provide nine residential dwellings is due to commence soon.

They have asked if the Town Council would like to provide any naming suggestions for the development that might have historical significance to the building, street or area. The developer is keen to have a name that has a good history to the local area for the development.

**Committee is requested to the request from the developer for names for the St. Mary's Home redevelopment in to nine residential dwellings.**